

## REGULAR Agenda

## New Westminster Police Department Boardroom

✓ Indicates attachment

	<b>AGENDA</b>
<b>1</b>	<b>ADOPTION of Regular Agenda January 21, 2020</b>
<b>2</b> ✓	<b>CONSENT AGENDA</b>
	2.1 Approval of Minutes from November 19, 2019
	2.2 Police Board Members Reports
✓	2.3 Statistics: November and December 2019
✓	2.4 Quarterly Newsletter
✓	2.5 Policy: OD70 – Investigative Detention
✓	OB235 – Street Checks and Police Stops
	2.6 Correspondence:
	<ul style="list-style-type: none"> <li>• BCAPB Sponsorship Request Correspondence</li> <li>• BCAPB Conference and AGM Reminder</li> </ul>
<b>3</b> ✓	<b>ONGOING BUSINESS/DISCUSSION</b>
	3.1 2020 Police Board Dates
<b>4</b> ✓	<b>NEW BUSINESS</b>
	4.1 CAPG Call for Resolutions
<b>NEXT MEETING</b> <b>Police Board</b> Date: Tuesday, February 18, 2020 at 1000 AM Location: New Westminster Police Department, Boardroom 555 Columbia St. New Westminster, BC	
<b>ADJOURNMENT OF Regular MEETING</b>	



## NEW WESTMINSTER MUNICIPAL POLICE BOARD

November 19, 2019 at 1000  
New Westminster Police Executive Boardroom

### MINUTES of Regular Meeting

<b>PRESENT:</b>	Mayor Jonathan Coté Mr. Sasha Ramnarine Ms. Natalia Bryant Ms. Carla Hotel	Chair
<b>STAFF:</b>	Acting Chief Constable D. Jansen Inspector T. Matsumoto Inspector T. Dudar Acting Inspector R. Long Mr. M. Wilson Ms. D. Dyer	Board Secretary
<b>REGRETS:</b>	Ms. Christine Dacre Acting Deputy Chief P. Hyland Acting Inspector D. McDaniel	
<b>GUESTS:</b>	Staff Sergeant S. Jette Ms. H. Finnigan Mr. D. Godfrey	NWPOA Media & Communications New West Record

#### 1. ADOPTION OF AGENDA

##### MOVED AND SECONDED (Ramnarine/Bryant)

**THAT:** The New Westminster Police Board approve the November 19, 2019 Regular Agenda

**CARRIED**

#### 2. CONSENT AGENDA (Bryant/Hotel)

##### 2.1 Approval of Minutes from October 15, 2019

##### 2.2 Police Board Member Reports

##### 2.3 Statistics: October 2019

## **2.4 Correspondence**

- Vollrath Guilty Plea
- OPCC 2018/2019 Annual Report
- Response to City Council RE: CERA Funding
- Response to City Council RE: Calls for Justice
- BC Provincial Policing Standards on Police Stops

### **MOVED AND SECONDED (Ramnarine/Bryant)**

**THAT:** Items 2.2 and 2.4 be removed from the Consent Agenda; and

**THAT:** The remaining Consent Agenda items be approved.

**CARRIED**

### **ITEMS REMOVED FROM THE CONSENT AGENDA**

## **2.2 Police Board Member Reports**

Ms. Hotel reported that she attended the IIO Community Joint Police Forum.

Discussion ensued.

Received for information.

## **2.5 Correspondence: BC Provincial Policing Standards on Police Stops**

Mr. Ramnarine enquired into the grounds that Police Officers have to request a Driver's License at a Roadblock.

Discussion ensued.

Received for information.

## **3. ONGOING BUSINESS/ DISCUSSION**

### **3.1 GOVERNANCE: 2020 Budget**

Mr. Wilson reported that the 2020 provisional operating budget would see an increase of \$966,500.

Discussion ensued.

### **MOVED AND SECONDED (Hotel/Bryant)**

**THAT:** The Police Board approve the 2020 Provisional Police Budget and submit it to the City.

**CARRIED**

**4. NEW BUSINESS**

**4.1. 2020 BCAPB AGM and Conference Sponsorship Request**

Discussion ensued.

**MOVED AND SECONDED (Ramnarine/ Bryant)**

**THAT:** The New Westminster Police Sponsor a lunch in the sum of \$700

**CARRIED**

**4.2. 2020 BCAPB Notice of AGM and Call for Resolutions.**

Discussion ensued.

Received for information.

**4.3 Inspector Trevor Dudar – Commissioned Officer Recognition**

Acting Chief Constable Dave Jansen presented Inspector Dudar with his Commissioned Officer Certificate.

**ADJOURNMENT of Regular Meeting**

Chair Jonathan Côté adjourned the meeting at 1030 hrs.

**Next meeting:** January 21, 2020 at 1000 AM  
New Westminster Police Executive Boardroom  
555 Columbia St., New Westminster BC

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MAYOR JONATHAN COTE  
CHAIR

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D. DYER  
RECORDING SECRETARY

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# New Westminster Police Department

## UCR Monthly Offence Overview – November 2019

### General UCR categories:

This month, only persons offences fall above the expected range. Totals for all other offence categories are within the range for November.

Year-to-date, property offences remain decreased in comparison to 2018. All other categories continue to show increases over the previous year totals.

UCR (general)	November			2019		2018		% change	
	2018	2019	range	YTD	YTD/1000	YTD	YTD/1000	YTD	per 1000
Total Criminal Code	401	412	351-419	4716	61.7	4389	58.4	7%	6%
- Persons offences	50	80	39-58	880	11.5	527	7.0	67%	64%
- Property offences	305	282	242-307	3135	41.0	3214	42.8	-2%	-4%
- Other CC offences	56	75	58-89	867	11.3	764	10.2	13%	12%

Above normal range Within normal range Below normal range

\*When comparing Offences to previous years, a factor to this trend is likely a new nationwide policy for how crime statistics are captured that came into effect in B.C on January 1, 2019.

### Specific UCR groups:

Monthly totals for all monitored groups are within or below the five-year average range, with the exception of assaults.

Robbery and assault reports continue to be increased in comparison to 2018 totals. Thefts from vehicles and drug files are significantly lower than the prior year, while break and enters and vehicle thefts are essentially unchanged.

UCR (specific)	November			2019		2018		% change	
	2018	2019	range	YTD	YTD/1000	YTD	YTD/1000	YTD	per 1000
Robbery	0	3	0-6	32	0.4	24	0.3	33%	31%
Assault	29	41	18-31	420	5.5	283	3.8	48%	46%
Break & Enter	52	39	26-52	383	5.0	374	5.0	2%	1%
Vehicle Theft	15	21	11-27	222	2.9	221	2.9	0%	-1%
Theft from Vehicle	88	72	48-85	771	10.1	936	12.5	-18%	-19%
Drugs (CDSA)	8	9	10-18	85	1.1	95	1.3	-11%	-12%

Above normal range Within normal range Below normal range

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# New Westminster Police Department

## UCR Monthly Offence Overview – December 2019

### General UCR categories:

Totals for all offence categories are within the range for expected monthly range for December.

The yearly total for property offences is slightly lower than the 2018 total. All other categories are increased in comparison to the previous year's totals.

UCR (general)	December			2019		2018		% change	
	2018	2019	range	YTD	YTD/1000	YTD	YTD/1000	YTD	per 1000
Total Criminal Code	350	359	311-431	5075	66.4	4739	63.1	7%	5%
- Persons offences	65	68	45-72	948	12.4	592	7.9	60%	57%
- Property offences	245	229	216-298	3364	44.0	3459	46.1	-3%	-4%
- Other CC offences	53	75	49-87	942	12.3	817	10.9	15%	13%

Above normal range Within normal range Below normal range

### Specific UCR groups:

Assault reports are very slightly above the expected range. All other monitored groups are at or below expected levels for the month of December.

2019 totals for robbery, assault, and break and enter are higher than the previous year. All other groups are decreased in comparison to 2018 totals.

UCR (specific)	December			2019		2018		% change	
	2018	2019	range	YTD	YTD/1000	YTD	YTD/1000	YTD	per 1000
Robbery	1	3	2-11	35	0.5	25	0.3	40%	38%
Assault	30	35	25-34	455	6.0	313	4.2	45%	43%
Break & Enter	27	38	23-44	421	5.5	401	5.3	5%	3%
Vehicle Theft	11	8	9-30	230	3.0	232	3.1	-1%	-3%
Theft from Vehicle	79	70	56-90	841	11.0	1015	13.5	-17%	-19%
Drugs (CDSA)	4	8	3-17	93	1.2	99	1.3	-6%	-8%

Above normal range Within normal range Below normal range

\*When comparing Offences to previous years, a factor to this trend is likely a new nationwide policy for how crime statistics are captured that came into effect in B.C on January 1, 2019.

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## **Fall Report to the City of New Westminster**

*September 1<sup>st</sup> to December 31<sup>st</sup>, 2019*

January 21<sup>st</sup>, 2020

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## Chief Constables Message



It is my pleasure to present the quarterly report for the last quarter of 2019.

As the year draws to a close it's a great time to reflect on the accomplishments of the New Westminster Police Department over the past 12 months.

No matter the season, there are plenty of activities to take part in within New Westminster. The NWPD strives to participate in these events and engage with those we serve. This fall has been no different with the NWPD supporting a number of community-focused initiatives including; Recovery Fest, Queensborough Street Festival, the Christmas edition of Fridays on Front and Remembrance Day.

This fall also saw our operational and support units engaged in several high priority files. Notable files include;

- Charges being approved after a shooting in a residence.
- A successful conclusion of an investigation into multiple break and enters in the city.
- Forensic Identification Services attended an astonishing 185 calls for service in the final quarter of the year.

We introduced a new position internally which was filled by a senior leader, Inspector Diana McDaniel, that is dedicated to implementing policy and practices related to the role we play in assisting the City of New Westminster with matters related to homelessness and how we manage public demonstrations. Inspector McDaniel will work closely with our Police Board for their input and direction. Inspector McDaniel has also led a renewed endeavour to reach out and meet with diverse groups, leaders, and community members in the city.

This position will be further supported with the creation of neighbourhood community constables that will be hopefully identified and active throughout the City in the coming months.

As we move into 2020 we are looking forward to furthering our work on internal and external communication and relationship building and the finalizing of a Chiefs Council and new strategic plan.

Sincerely,



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### Emerging Trends & Concerns

Recruitment and retention of staff continues to be an important activity within the NWPD and future trends are signalling that even more attention is required to keep us well positioned in hiring diverse, talented, and highly skilled candidates.

The NWPD continues to push forward in its desire to be much more engaged with the community we serve not only through “traditional” avenues but also in sincere, honest engagement with diverse groups, leaders, and community members in the city.

## Number of Dispatched Calls

	Priority 1		Priority 2		Priority 3		Priority 4		Grand Totals	
	Sept-Dec 2019	Sept-Dec 2018	Sept-Dec 2019	Sept-Dec 2018	Sept-Dec 2019	Sept-Dec 2018	Sept-Dec 2019	Sept-Dec 2018	Sept-Dec 2019	Sept-Dec 2018
New Westminster	708	740	1397	1398	2592	2967	1262	1411	5959	6516
Outside Jurisdiction	3	1	5	2	10	13	19	9	37	25
Grand Total	711	741	1402	1400	2602	2980	1281	1420	5996	6541

## Top 5 Call Types – Calls for Service (All)

Top 5 Call Types	Sept-Dec 2019	Rank	Top 5 Call Types	Sept-Dec 2018	Rank
Assist general public	529	1	Theft	616	1
Theft	466	2	Assist general public	558	2
Suspicious Circumstances	378	3	Property	384	3
Property	343	4	Unwanted Person	366	4
Alarm False	316	5	Suspicious Circumstances	364	5
Grand Total	1,163		Total Top 5	1,383	

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## Summary of Key Meetings and Community Events



The New Westminster Police Department has a long tradition of working with other city departments and our varied community stakeholders in planning city events. This past fall was not as busy as the summer months. Highlights included:

- Remembrance Day which by all accounts had record numbers turn up due to the excellent weather.
- On December 13<sup>th</sup>, the holiday edition of Fridays on Front took place.
- The annual Santa Parade took place on December 15<sup>th</sup>.

## Highlights: Support Services Division

The Support Services Division is comprised of two components; the Criminal Investigation Section and the Professional Standards Unit.

The Criminal Investigation Section consists of four separate units; the Major Crime Unit, the Street Crime Unit, the Forensic Identification Service, and the Criminal Intelligence Unit. The Section has two civilians who provide electronic file disclosure assistance to the investigators.

### Criminal Investigation Section

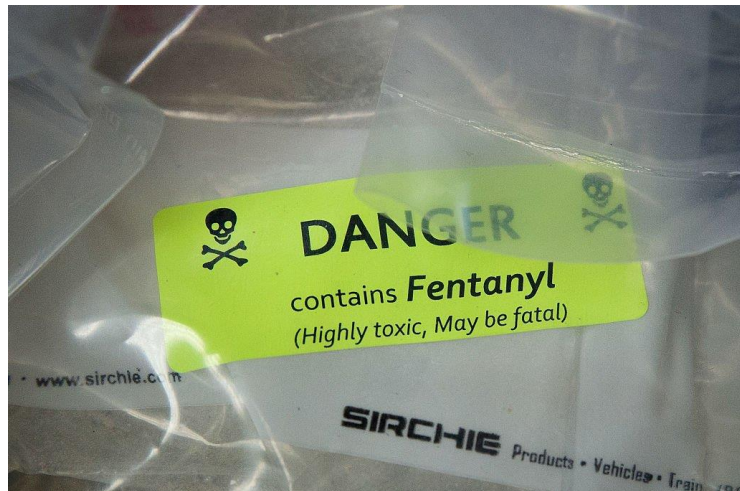
Over the past four months, the Criminal Investigation Section has been busy with a wide range of new and active investigations. One that is most noteworthy was an attempted murder investigation that occurred at a residence in the 200 Block of Osborne Street. Patrol members responded after a female reported that she had been shot. Initial responding patrol members arrived and confirmed the adult female victim was suffering from gunshot wounds to her upper body. The suspect had fled the scene prior to police attendance. The responding patrol members provided life saving measures to the victim until medical first responders arrived. The victim was rushed to hospital where she was treated in the trauma room before undergoing major surgery. The Major Crime Unit was immediately engaged and took conduct of the investigation. A number of significant investigative steps had to be undertaken to establish the identity of the suspect and his whereabouts over the next few days. Resources from the Street Crime Unit were ultimately able to isolate the suspect's location at a hotel in Vancouver. With the assistance of the

Vancouver Police Department's Emergency Response Team, the suspect was eventually apprehended and arrested for the attempted murder. The 24 year old suspect was charged with attempt murder with a firearm, discharge a firearm with intent to wound, possession of a prohibited/restricted firearm with ammunition, and possessing a firearm while prohibited. The investigation determined that this was a targeted, isolated incident. The matter is still before the courts and the female victim is recovering.

## Street Crime

The Street Crime Unit undertook a project that targeted a series of multiple break and enters that occurred throughout the city between June and October of 2019. The suspect was ultimately identified and subsequently arrested. A search warrant was executed on his residence, where a significant amount of property from multiple New Westminster break and enters was recovered, along with stolen property from Vancouver. The Street Crime Unit members spent a significant amount of time combing through the recovered property in an effort to identify other potential victim's throughout the lower mainland and reunite them with their property. The suspect is still in-custody and the matter is before the courts.

The Street Crime Unit also continued their efforts to combat the fentanyl and opioid crisis in New Westminster and surrounding areas. Over the past 4 months, the Street Crime Unit has seized assets related to the drug trade and other criminal activity in excess of over \$135,000. The seized assets and cash have been turned over to the Civil Forfeiture Office of BC.



During the final quarter of 2019, the Forensic Identification Service had 185 calls for service that resulted in 35 criminal identifications through finger and palm print examinations and 5 through DNA matches.

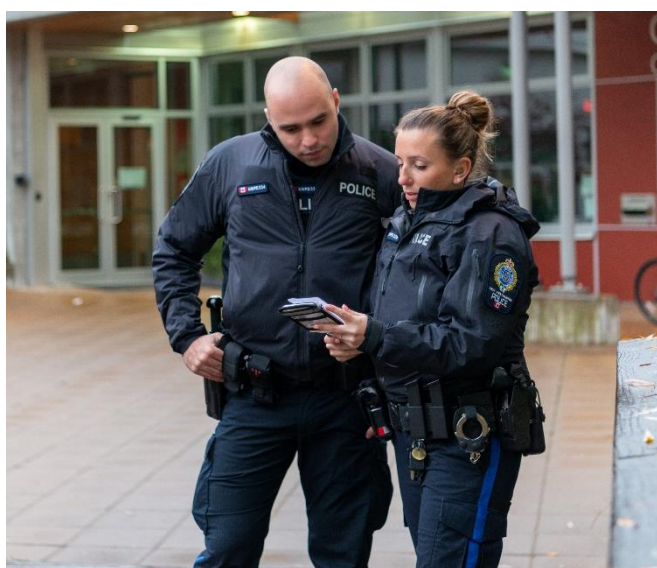
## Highlights: Patrol Division

Our statistics show that in October and November, we have seen above average numbers of break and enters, particularly those categorized as business break and enters. Auto crimes (both

theft of autos and theft from autos) along with robberies all fall within the historical averages. Of note, the NWPD Forensic Identification Services made a number of identifications over the course of October, November, and December within the above categories, allowing for criminal charges to be forwarded to Crown Counsel for consideration.

Patrol members continued to be very busy during the fall months and attended calls which included a robbery at a local fast food restaurant which was followed by the carjacking of a taxi. The investigation was dynamic, requiring collaboration with the Vancouver Police Department (VPD) as NWPD tracked the taxi through the taxi company's GPS. Ultimately VPD were able to locate and arrest the suspect. NWPD assumed conduct of the entire investigation given the bulk of the offences committed began in our jurisdiction.

Patrol responded to residential break and enters, theft of and theft from motor vehicles along with a number of motor vehicle collisions. Patrol investigated a call in which it was reported that after a verbal dispute in a residence, a female occupant pulled out a firearm and pointed it at one of the homeowners. All related parties were located outside of the residence and detained. The investigation revealed that the female who had pointed the firearm had reportedly thrown the firearm off the balcony. Patrol members conducted an



area search and located the firearm, which ultimately was determined to be pellet gun which presented very much like a real firearm. Patrol members recommended charges of pointing a firearm, assault with weapon and possession of a weapon for a dangerous purpose, all charges were approved by Crown Counsel.

Patrol responded to several mental health related calls and there were a number of mental health apprehensions not only under Section 28 of the Mental Health Act but Form 21 and Form 4 apprehensions which are directed by a mental health professional. There were a number of Assault Police Officer charges submitted and several missing person reports investigated.

## **Traffic Unit**

The Traffic Unit were busy over the fall months continuing to target trucks off truck route, distracted driving, and addressing any traffic complaints that they receive from the public. In



September, the Traffic Unit engaged in Back to School Zone enforcement which resulted in a number of violation tickets being issued. After receiving a number of written and phone requests, the Traffic Unit continued their enforcement efforts in the month of October. During this period, and while working in concert with the Engineering Department, several signage issues were identified and ultimately corrected.



The Commercial Vehicle Unit hosted a 3 day joint vehicle check in New Westminster with our partners that included the RCMP, the Provincial CVI Unit, Delta PD, VPD and the Passenger Transport Board. Approximately 356 commercial vehicles were checked over the 3 day period; the checks provided for a number of vehicles being cited for repairs, some being immediately removed from service and others issued either a provincial fine or municipal fine.

ICBC funded Counterattack roadblocks took place throughout the fall months with a particular focus in the month of December where a number of members worked designated nights to target impaired drivers.

## **Marine Unit**

Members of the Marine Unit work in partnership with New Westminster Bylaws, VPD Marine Unit, and the Vancouver Port Authority. There were no significant calls for service for the Marine Unit.

## **Crime Reduction Team (CRU)**

CRU continued to adjust their schedule assisting the Major Crime Unit, the Street Crime Unit, and the Patrol Watches with resourcing requirements tied to different on-going investigations.

CRU's targeting of drug trafficking in and around the "Brow of the Hill" has resulted in a number of drug trafficking arrests along with several vehicles, cash, and illicit drugs being seized.

CRU continues to perform high-visibility patrols, street checks, and enforcement throughout the city paying particular attention to the areas of concern noted within the weekly priorities. In

addition, CRU has ensured regular compliance checks are performed on known offenders who are bound by various court conditions, residing in the city.

## Highlights: Prevention Services & Administration Division

From September to December 2019, the Child & Youth Services team focused on back to school activities and the introduction of Constable Michelle White to in the unit as a replacement for Constable Gerald Lau who retired this year. Youth officers emphasized relationship-building with youth, parents and teachers within SD40 and participation in several school-related events and presentations including:

- Orange Shirt Day which commemorates the residential school experience and honour the healing journey,
- Assisting NWSS students with traffic safety during a Global Climate March from the high school to New Westminster Skytrain Station,
- “It’s a Big Deal” presentations focused on social media, technology and consent,
- “It’s a No” campaign focused on discussions about peer pressure and sexting.
- YouTube video featuring a discussion with Constable White, Constable Lau, and child advocate Carol Todd on youth safety on-line.



The Crime Prevention Unit focused on two main themes in this quarter including the L.E.A.D. and Safe Place programs. The L.E.A.D. program (Law Enforcement Applicant Development) works to identify and bring together youth who are interested in community service and an eventual career in law enforcement. Youth are mentored and coached in community engagement and service and are aligned with opportunities in both the Student Police Academy and Reserve Program.

The Crime Prevention Unit also focused activities on building the Safe Place program which is designed to identify and partner with businesses and organizations who will provide refuge and shelter for members of the LGBTQ2S+ community who might face bullying and harassment when in a public space. This provides an opportunity for interruption of victimization and a chance to call police to intervene and investigate.

Finally, Crime Prevention Unit staff and volunteers participated in a number of community events such as:

- ICBC fall campaign on pedestrian safety,
- Participating in community breakfast with the Holy Trinity Cathedral Church,
- Coffee with a Cop at Century House,
- Operation Red Nose, of note the NWPD provided the largest contingent of volunteers to this event, and
- The Santa Clause parade.



The NWPD provided bridge funding to keep the community-based victim service worker assigned to Special Investigations Unit until the end of December. The victim service worker was paired with the Sex Assault investigator and provided invaluable support services to sex offence victims. Unfortunately, funding for 2020 could not be secured by the end of December and the victim service worker contract was not renewed by Family Services of Greater Vancouver. Efforts continue to find sustainable funding for this position.

Strategic Communications designed a number of different campaigns to address timely topics in the fall and winter months. One campaign addressed mental health around the holidays. Content was distributed through our online social media channels as well as posters at civic facilities. Another campaign was in collaboration with the Traffic Unit and was designed as a quiz to share information with road users about distracted driving laws.





## New Westminster Police Department

### REPORT *Financial Services*

**To:** Mayor Jonathan Coté, Chair, and Members  
New Westminster Municipal Police Board  
Open Meeting

**Date:** January 7, 2019

**From:** Mark Wilson  
Financial Services

**Subject:** Policy OD70 – Investigative Detention

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#### **RECOMMENDATION**

*That the Police Board approve the new policy OD70 – Investigative Detention.*

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#### **PURPOSE**

The purpose of this report is to provide information to the Board on the new policy OD70 – Investigative Detention.

#### **DISCUSSION**

This is a new policy that would provide specific information and direction to members for investigative detentions. It would ensure that all directive, policies and regulations of the Provincial and Federal Governments are considered in any such detention, and that they comply with the Canadian Charter of Rights and Freedoms.

**ATTACHMENT:** Draft Policy OD70 – Investigative Detention

This report has been prepared by: Mark Wilson

Approved for Presentation

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Dave Jansen

Acting Chief Constable

# Investigative Detention

OD70

Draft

OD70

## POLICY

1. Members of the New Westminster Police Department shall only conduct investigative detentions when the detention is authorized by law and conducted in full compliance with the Canadian Charter of Rights and Freedoms as well as any directives, policies or regulations as set out by the Government of Canada, the Province of British Columbia and/or the New Westminster Police Department.

## REASONS FOR POLICY

2. To ensure that all investigative detentions performed by members of the NWPD are authorized by law and conducted in a manner that is in compliance with the Canadian Charter of Rights and Freedoms, as well as any directives, policies or regulations as set out by the Government of Canada, the Province of British Columbia and/or the New Westminster Police Department.
3. To ensure that NWPD members are aware of their duties and responsibilities before, during and after an investigative detention.

## PROCEDURES

### Investigative Detention General

4. Detention in a legal context refers to a significant suspension of an individual's liberty, generally involving physical or psychological restraint from leaving.
5. An investigative detention occurs the moment a member decides that a person with whom they are interacting is not free to leave.
6. An investigative detention may also occur when the person feels they are not free to leave.
7. In order to be valid, an investigative detention must satisfy the following criteria:



- a) The detention must be based on articulable cause (also known as reasonable suspicion):
    - i. A sincerely held belief that the person being detained may be involved in specific unlawful activity
    - ii. Based on articulable objective fact which would convince a reasonable person that the person being detained may be involved in the specific unlawful activity.
  - b) It must be reasonably justified:
    - i. It must take place during, soon before or soon after the suspect unlawful activity (reasonable proximity).
    - ii. It must only continue for a reasonable length of time before the person is arrested (if reasonable grounds for arrest exist) or they are released.
    - iii. It must be conducted using not more force, coercion or restraint than reasonably necessary in the circumstance.
8. Physical detention occurs when a members actions physically constrain or impede a person's freedom to leave.
9. Psychological detention occurs when a member makes a demand or direction and a person is not free to choose whether or not to comply if either:
- a) They are under a legal obligation to comply
  - b) They believe on reasonable grounds they have no choice but to comply.
10. A subject under investigative detention is not required to provide information to members, including information relating to their identity.
11. A PRIME General Occurrence report shall be completed detailing any investigative detention made by a member of the NWPd. This report shall set out the full circumstances surrounding the detention, and the release of the detained person.

#### **Member duties upon investigative detention**

12. When conducting an investigative detention, members shall:
- a) Identify themselves as a peace officer.
  - b) Advise the detainee they are being detained.
  - c) Take physical control of detainee as required and if appropriate.
  - d) Carry out their informational duty to provide Charter and police warnings to the detainee using an approved Charter card to inform them of the true reason for detention, their right to counsel and their right silence.
  - e) Provide them with a reasonable opportunity to access legal counsel in private without delay should they choose to do so.

**(See also NWPd Policy OD170 Police Warnings)**

### **Ending an investigative detention**

13. Investigative detentions should be limited to a reasonable duration, allowing the investigating member to determine if the person being detained is involved in the specific unlawful activity.
14. The investigative detention shall be concluded in one of two ways:
  - a) If reasonable grounds are established and the detained person is arrested.
  - b) If reasonable grounds are not established and the detained person is released.

**(See also NWPD Policy OD80 Arrest and Release)**

# Street Checks (and Police Stops)

**OB235**

**New: December 9, 2019**

**OB235**

**Risk Assessment: High**

## **POLICY**

1. A Street Check is not appropriate when members are operating with lawful authority to detain or arrest. When members are operating without lawful authority to detain or arrest, this policy provides direction to members with regards to the completion of a Street Check.
2. In addition to their lawful duties, members are expected to interact with the public. Members must nonetheless ensure that those interactions are consistent with the Canadian Charter of Rights and Freedoms (sections 7, 9, 10 and 15) and the values they reflect, including the right to be free from arbitrary arrest and detention; to move freely in society subject only to reasonable restrictions imposed by law; and to equal protection and benefit of the law, without discrimination.

## **REASON FOR POLICY**

3. In British Columbia (BC) and across Canada there has been attention on the police practice of Street Checks. The changes to the practice of Street Checks are a part of broader efforts by the BC Police Services Division to promote unbiased policing. One of those efforts is the issuance of an interim BC Provincial Policing Standard (BCPPS) on Police Stops, which includes the practice of Street Checks.
4. The procedures about Street Checks, contained herein, provide direction to members that is compliant with the BCPPS on Police Stops; however, it is important to specify that sections 11, 12, 13, and 20 of the procedure does provide direction to members when they are conducting a police stop with lawful authority.

5. To promote a policing model free of bias or the perception of bias during any interactions with persons of the community.

## PROCEDURES

### Definitions

6. **Street Check** – Any voluntary interaction between a police officer and a person that is more than a casual conversation and which impedes the person's movement. A Street Check may include a request for identifying information depending on the circumstances.
7. **Psychological Detention** – a situation where, in the absence of a direction or demand from a police officer, a person reasonably believes that they are not free to leave.
8. **Identity Factors** – any information which, alone or in combination with other information, can be used to identify a person. Identity Factors include but are not limited to: economic or social status, race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age.

### DETENTION AUTHORITIES

9. The scope of lawful authorities for police to detain a person which fall outside of a Street Check and which may permit a request or demand for identifying information from a person include:
  - a. **Investigative Detention:** a brief detention based on a police officer's reasonable suspicion, in all of the circumstances, that a person is connected to a recent and particular crime for which the detention is necessary.
  - b. **Reasonable Grounds to Arrest:** Grounds that would lead an ordinary, prudent and cautious person to have a strong and honest belief about the situation at issue. When a police officer has reasonable grounds to believe that a person has committed, is committing, or is about to commit an indictable offence, then Section 496 of the Criminal Code provides authority for an arrest.
  - c. **Statutory Authority:** Federal statutes such as the *Criminal Code* as well as certain provincial statutes such as the *Motor Vehicle Act* in the case of driving activity, and certain municipal bylaws, provide police the authority to compel

identification from a person pursuant to the applicable statute or when the person is or has committed an offence in relation to the statute or bylaw.

## **PROCEDURES**

10. In compliance with the BCPPS, the following provisions shall govern NWPD members:

### **Member Responsibilities**

#### When conducting a Street Check or a police stop where there is lawful authority

11. The decision to conduct a Street Check or a police stop shall not be based on Identity Factors.
12. The decision to conduct a Street Check or a police stop shall not be based solely on that person sharing an Identity Factor with a person being sought by the police.
13. Arbitrary or random Street Checks or police stops, which may or may not include a request for the collection or recording of a person's identifying information, shall not be conducted.

#### When Conducting a Street Check

14. If a detention, arrest, or application of a statutory authority is appropriate, a Street Check should not be conducted.
15. Members must take steps to ensure that the interaction with the person is voluntary, including but not limited to advising the person they are:
  - a. Not required to provide any identifying information;
  - b. Not required to answer any questions; and
  - c. Free to walk away at any time.
16. In fulfilling their obligations under 15 (above), members should be mindful of the possibility that the person may feel psychologically detained due to factors such as:
  - a. The circumstances that gave rise to the interaction;
  - b. The nature of the member's conduct; and
  - c. The particular characteristics of the person, included but not limited to:



- i. Indigenous;
- ii. Homelessness;
- iii. Racialized;
- iv. Age;
- v. Physical stature;
- vi. Minority status; and
- vii. Level of sophistication.

17. Where a member concludes that a person is psychologically detained, the member should conclude the Street Check and allow the person to proceed.
18. Where the member asks the person for identifying information, the members shall inform the person of the public safety purpose or objective for the Street Check.
19. After a person's refusal to cooperate with a Street Check, a member may only take subsequent law enforcement action in circumstances where that subsequent law enforcement action is completely unrelated to the initial request made in the Street Check.

Authority to Collect Identifying Information During a Police Stop with lawful Authority:

20. Members are not permitted to request or demand, collect, or record a person's identifying information without a justifiable reason. A member's request or demand for a person's identifying information in relation to a lawful detention, arrest, statutory authority or other existing legal authority is considered a justifiable reason and without limitation, examples are:
  - a. As permitted or required by City of New Westminster, municipal, provincial or federal legislation or regulations;
  - b. A traffic stop, consistent with statutory and common law;
  - c. An arrest;
  - d. An attempt to execute a warrant against the person; or
  - e. An investigation of an offence, or reasonable grounds to believe that an offence has occurred or is about to occur, or an imminent public safety threat.

Requesting Identifying Information During a Street Check

21. Members may request that a person voluntarily provide identifying information provided that:
  - a. the member reasonably believes the interaction, and any information requested, serves a specific public safety purpose or objective, including:

- (i) assisting in locating a missing person;
  - (ii) an objectively reasonable concern for a person's immediate safety;
  - (iii) assisting a person in distress to refer them to health, substance use, mental health or other supports or services; or
  - (iv) as part of the response to a call for service.
- b. the member informs the person of the reason or purpose for the interaction; and
- c. the member takes steps to ensure the information is provided voluntarily, including but not limited to advising the person that they are not required to answer any questions and are free to leave.

#### Documenting a Street Check

- 22. A Street Check report should not be used to document any incident for which a General Occurrence Report would normally be submitted (PRIME-BC policy section 2.4).
- 23. When a member conducts a Street Check, for which identifying information was requested, the member shall document the following in a PRIME Street Check report:
  - a. the public safety purpose or objective of the Street check in sufficient detail to articulate the reason for the interaction;
  - b. identifying information collected or provided;
  - c. factual information and/or observations from the Street Check; and
  - d. that the member advised the subject of the Street Check that the interaction was voluntary and that the person was not required to answer any questions and was free to leave at any time.

**(See also: OD80 - Arrests)**  
**(See also: Investigative Detention)**

**Daisy DYER**

---

**Subject:** BCAPB 2020 Conference & AGM - Sponsorship Request

**From:** Daisy DYER

**Sent:** Thursday, November 28, 2019 3:30 PM

**To:** 'BCA Police Boards' <bcapbs@gmail.com>

**Cc:** Jack McGee <>; Saanich (Mary Collins) <>

**Subject:** RE: BCAPB 2020 Conference & AGM - Sponsorship Request

Good afternoon Mary,

The New Westminster Police Board met on Tuesday, 19 November, 2019, where a motion was passed to sponsor a lunch in the sum of \$700.

I shall ensure that a cheque is prepared, as per the instruction below.

Kind regards,

Daisy

**Daisy Dyer** | Executive Assistant and Police Board Secretary

Office of the Chief Constable

P 604.529.2412 | E [ddyer@nwpolice.org](mailto:ddyer@nwpolice.org)

New Westminster Police Department

555 Columbia Street, New Westminster, BC V3L 1B2

Main 604-525-5411 | F 604-529-2401

[www.nwpolice.org](http://www.nwpolice.org)



**From:** BCA Police Boards [<mailto:bcapbs@gmail.com>]

**Sent:** Friday, October 11, 2019 9:36 AM

**To:** Daisy DYER <[DDYER@NWPolice.org](mailto:DDYER@NWPolice.org)>

**Cc:** Jack McGee>; \_\_\_\_\_ Saanich (Mary Collins) \_\_\_\_\_

**Subject:** BCAPB 2020 Conference & AGM - Sponsorship Request

*Sending on behalf of Mary Collins*

Mayor Jonathan Cote

Chair, New Westminster Police Board

c/o Ms. Daisy Dyer via email [ddyer@nwpolice.org](mailto:ddyer@nwpolice.org)

Dear Mayor Cote:

**Re: Sponsorship Request – 2020 BCAPB Annual General Meeting and Conference**

The BC Association of Police Boards would like to invite you to sponsor our 2020 Conference and AGM. The 2020 Conference theme is the “Vision 20/20 - Envisioning Policing in the next Decade”. It is being co-hosted by the Saanich and Oak Bay Police Boards and will take place at the Oak Bay Beach Hotel, Victoria, March 5-7, 2020. Sessions will include such topical issues as mental health and wellness (internal staff and external clients); bias free policing; and

costs of policing among others. These topics all raise important strategy and policy issues for Police Boards. There will be opportunities to interact in joint dialogue and information sharing sessions.

The opportunities for sponsorships range from a coffee break at \$475 each, a breakfast at \$550, lunch at \$700, the welcoming reception at \$700 and the plenary dinner at \$900.

In every case sponsors will be acknowledged in the conference program and by display cards at the actual event. However, if you prefer to make a generic contribution in any amount we will be pleased to allocate your funding according to need, again with acknowledgement.

If your board is able to assist in this manner, cheques should be made payable to the BC Association of Police Boards and forwarded to Veronica Bandet, BCAPB, 1127 Fort Street, Victoria BC V8V 3K9.

Thank you for your consideration. We look forward to hearing from you at your convenience and if we can provide further information please contact me at \_\_\_\_\_ or Veronica Bandet, Administrative Assistant at \_\_\_\_\_.

Mary Collins  
President  
BC Association of Police Boards

## Daisy DYER

---

**From:** Daisy DYER  
**Sent:** Thursday, December 12, 2019 8:05 AM  
**To:** Jonathan Cote (Mayor); Sasha Ramnarine (Police Board); 'christine.dacre'; 'bryantnatalia'; 'hotelc'  
**Cc:** Dave JANSEN  
**Subject:** FW: BCAPB - Appointment of Executive Board for 2020/2021, Resolutions and Registration for Conference  
**Attachments:** BCAPB Resolutions guidelines.pdf; 20\_Notice of AGM.pdf; 20\_Call for Resolutions.pdf; 20\_RegistrationForm.pdf

Good morning,

Please see below. Please note the deadline of January 15, 2020, for Appointment of Executive Board.

Please also see attached the Notice of AGM. I have registered Carla, Christine and Dave Jansen at their request.

Regards,

Daisy

**From:** BCA Police Boards [mailto:bcapbs@gmail.com]  
**Sent:** Wednesday, December 11, 2019 4:31 PM  
**To:**  
**Subject:** BCAPB - Appointment of Executive Board for 2020/2021, Resolutions and Registration for Conference

Good afternoon ladies,

I write regarding the above matters. I ask that you kindly disseminate this email with attachments to your board members.

1. Appointment of Executive Board for 2020/2021, see below.

2. Reminder of Resolutions - Notice of AGM and Call for Resolutions was sent on October 16, materials once again attached for your convenience. We understand the holiday season is approaching however, if possible, we would appreciate receiving the Resolutions by January 17th.
3. I confirm registration for our 2020 conference is open. Attached is registration form.

Thank you and I hope you all have a wonderful holiday season!

Veronica

To: BCAPB Member Boards

In preparation for the upcoming BCAPB conference and AGM, it would be very much appreciated if you could consult with your board as to who will be appointed, or continue on, as your Board's authorized representative and alternate representative of the BCAPB Executive Board, and if at all possible to provide me with your representative's name and contact info by **January 15, 2020**.

#### **APPOINTMENT OF EXECUTIVE BOARD**

Part V – Directors and Officers of the BCAPB Constitution and Bylaws:

22 (2) Each Director is the appointed authorized representative of a Full Member ("Full Member" means a police board pursuant to the *Police Act*,)

Director (**authorized** representative):

Contact Information (email/phone):

Director (**alternate** representative):

Contact Information (email/phone):

*The Executive Board will elect the Officers of the Executive Committee at the first Executive Board meeting following the Annual General Meeting of the Association.*

Please submit the name of your Board's representative on the Executive Board to Veronica Bandet, Executive Assistant, via email to [bcapbs@gmail.com](mailto:bcapbs@gmail.com).

Thank you for your assistance.



## **BCAPB Notice of Annual General Meeting**

Saturday, March 7, 2020  
Oak Bay Beach Hotel  
1175 Beach Dr, Victoria, BC V8S 2N2  
9:45 am

In accordance with the BC Association of Police Boards constitution and by-laws, notice is hereby given of the **ANNUAL GENERAL MEETING** to be held in conjunction with the 2020 conference. The Annual General Meeting will be held on Saturday, March 7, 2020, 9:45 am at the Oak Bay Beach Hotel, Victoria BC.

Attached is a call for resolutions along with information regarding submissions of resolutions for your consideration. Timelines are tight on the preparation of resolutions so we encourage Boards to circulate this item to all their Board members so that it can be on their November or December agendas. It requires immediate action.

Thank you and if you have any questions please contact me at 778-828-0319 or Veronica Bandet, Administrative Assistant at 250-216-1205.

Sincerely,

Mary Collins  
President, BCAPB

Attachments

## **CALL FOR RESOLUTIONS**

### **BRITISH COLUMBIA ASSOCIATION OF POLICE BOARDS ANNUAL CONFERENCE AND MEETING**

An important part of each Annual Meeting of the BCAPB is the consideration of Resolutions forwarded by member boards.

To ensure adequate time for review, the BCAPB Board of Directors has set a deadline of January 17, 2020 for all Resolutions to be forwarded to the BCAPB.

Following review by the Resolutions Committee, resolutions will be distributed to members in advance of the General Meeting.

Voting on the Resolutions will take place at the Oak Bay Beach Hotel, Victoria, BC, on Saturday, March 7, 2020 as part of the BCAPB Annual General Meeting.

Please refer to the BCAPB Resolutions Guidelines for assistance in drafting proposed resolutions.

***This is your chance to ensure your voice is heard!***

Please forward your resolution(s) to Veronica Bandet at [bcapbs@gmail.com](mailto:bcapbs@gmail.com)



**BC Association of Police Boards**  
**2020 Annual General Meeting & Conference**

March 5, 6, 7, 2020  
Oak Bay Beach Hotel, Victoria, British Columbia

*The 2020 conference is co-hosted by the Saanich and Oak Bay Police Boards and will be held in Oak Bay, Vancouver Island. The overall theme is “**Vision 20/20 - Envisioning Policing in the next Decade**”. Sessions will focus on such topical issues as mental health and wellness; relationships with the community; costs of policing among others. These topics all raise important strategy and policy issues for police boards. The venue for the conference is the Oak Bay Beach Hotel. This will be an informative and exciting conference, of relevance to both veteran and newly-appointed board members.*

**Target Audience:** Police board members, police executive and community representatives from throughout the Province who have an interest in sharing ideas and building partnerships.

Name of Attendee: \_\_\_\_\_

Board/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

Which day(s) attending:

Thursday, March 5<sup>th</sup>    11:30 – 1:30 Expectations of Board Members \_\_\_\_\_ ☐  
                                  2:00 – 4:00 Joint Dialogue Session with the BC  
                                  Association of Municipal Chiefs of Police \_\_\_\_\_ ☐  
                                  5:30 – 7:30 Reception \_\_\_\_\_ ☐  
                                  Bus Transportation to Reception \_\_\_\_\_ ☐

Friday, March 6<sup>th</sup>    8:00 – 9:00 Breakfast ☐    9:00 – 4:00 Conference ☐    6:30 – 9:30 Dinner ☐

Saturday, March 7<sup>th</sup>    8:00 – 9:00 Breakfast ☐    9:00 – 9:45 Conference ☐    10:00 – 12:00 AGM ☐

Dietary Restriction: \_\_\_\_\_

Registration Fee: (payable to: BC Association of Police Boards)

- Registration for Conference: \$350 per person EARLY BIRD (member or non-member) – \$375 after February 13, 2020 (registration includes reception, bus transportation to reception, dinner and all meals)
- Companion Registration for Conference: \$225 per person (registration includes reception, bus transportation to reception, dinner and 2 breakfasts)  
Name of Companion(s) \_\_\_\_\_  
\_\_\_\_\_

- Additional Guest(s) for dinner (Friday, March 6, 2020) # \_\_\_\_\_ Cost: \$90 per guest  
Name of Guest(s) \_\_\_\_\_  
\_\_\_\_\_

Total: \_\_\_\_\_

Accommodations: Oak Bay Beach Hotel, 1175 Beach Drive, Victoria, BC, V8S 2N2  
(accommodation reservations can be made by calling 250-598-4556 (local) or 1-800-668-7758,  
group code BCAPB Conference). (\$199 per night plus tax)

**Reservations must be made by January 31, 2020**

**Additional Information:** A full package of information will be forwarded to you in the near future.

Email registration to [bcapbs@gmail.com](mailto:bcapbs@gmail.com) or via regular mail to: BCAPB Attention:

Veronica Bandet, 1127 Fort Street, Victoria BC, V8V 3K9

Cheques should be payable to BC Association of Police Boards and mailed to the above address.

For further information please contact Veronica Bandet

via email [bcapbs@gmail.com](mailto:bcapbs@gmail.com) or 250-216-1205

**Deadline to Register is February 28, 2020**

Confirmation will be sent to you once you have registered!

# Resolutions

## What is a Resolution?

A resolution is a formal way of stating an intended or desired action/direction/position by a group.

### Guidelines for Resolution Writing

1. Choose a topic that is important, relevant and deserving of an official BCAPB position.
2. Identify your Board as the author of a resolution.
3. WHEREAS clauses are factual clauses to support your resolution; they should be concise and to the point. Resolutions that have a page or more of WHEREAS clauses only serve to make the reader less amenable to your idea if he or she has to sort through multiple WHEREAS clauses in order to determine your point. The entire resolution should be no longer than one page.
4. RESOLVED clauses state your proposed policy change or position. Internal resolutions should be directed to the BCAPB (resolved that the BCAPB); external resolutions should be directed to the appropriate level of government or Minister/Ministry. Internal and external intents may not exist within the same RESOLVED clause, rather, separate resolved clauses are necessary if you want the BCAPB to take an action separate from the government. RESOLVED clauses should be only one sentence in length and must be able to stand alone as they are the only part of the resolution that will be debated or considered.

Other helpful tips: If possible have financial implications information in your resolution. Factual information to support your resolution should be available or included as an attachment to your resolution.

### Format for a Resolution

- The TITLE identifies the topic/problem or issue or its proposed solution.
- The AUTHOR names the Police Board putting forward the resolution.
- The PREAMBLE is used for factual information that is necessary to support the RESOLVED section. Each PREAMBLE clause should be written as a separate paragraph, beginning with the word Whereas. The first word should begin with a capital letter. The PREAMBLE, regardless of its length and number of paragraphs, should never contain a period. Each paragraph should close with a semi-colon. The next to the last paragraph should close with a semi-colon, after which a connecting phrase such as Therefore or Therefore Be It or Now Therefore, Be It is added.
- The RESOLVED section indicates what action is proposed. There may be more than one Resolved clauses, each stated separately. The word RESOLVED is printed in capital letters, followed by a comma and the word THAT. Each resolved clause must be a separate paragraph and may be ended with a period or a semi-colon and in the case of the next to the last clause, be followed by the word AND,.
- If factual information is available it should be included as an attachment.
- Estimated cost of implementation if available should also be included.

### Resolution Strategies

Here are some hints to help you get your resolution passed:

1. Be concise. The delegates will get copies of all resolutions and this means a lot of reading. If your resolution is too wordy, it will not get the attention it deserves. Try and limit your resolution to five "whereas" clauses: choose the strongest five facts and use the others in discussion and debate. Resolutions should not be longer than one page.
2. Be realistic. The resolved statements should include specific actions that are realistic and implementable. Resource availability (both human and financial) will affect the implementability of resolutions.
3. Be positive. A positive approach always works better than a negative one. Write positive statements, and address the issue positively when you are speaking to it.
4. Be knowledgeable. Know the facts about all parts of your resolution. Be aware of other resolutions that have been passed on your issue and be sure to state in your resolution why reaffirmation of the same stand is timely.
5. Gather support and assistance. Try to involve other members in supporting your resolution. Share your facts and ask others to speak pro to your resolution. This will not only help you get your resolution passed, it will also encourage other members to get involved.
6. Use your time on the floor wisely, time is limited. As the author, you will have an opportunity to speak to the resolution first. Remember that the delegates have a copy, so don't read it to them. Instead, take this opportunity to state some of the facts that might not be included in the "whereas" clauses.
7. Be available. Make sure you are available to the Delegates to answer questions. Be on time for all meetings.

Have your documentation handy. Make sure you have at least two copies of your documentation with you – questions may be asked that need further clarification.

**Daisy DYER**

---

**From:** Sophie Schreder <sschreder@newwestcity.ca>  
**Sent:** Thursday, November 28, 2019 10:01 AM  
**To:** Daisy DYER  
**Subject:** RE: Emailing: 2020 Draft Police Board Meeting Dates.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Daisy,

In review of the draft meeting dates for 2020, the Mayor has a few conflicts that need to be resolved.

1. **April 21, 2020** - the joint meeting with Mayor and Council.

The Mayor will be away on holidays on this date. The Police Board meeting can go ahead without him, but perhaps we shift the joint meeting to May 19?

2. **September 15, 2020**

The Mayor has a conflict with a TransLink meeting

3. **November 24, 2020**

The Mayor has a conflict with a TransLink meeting

Conflicts #2 or #3 could stay as is, and go ahead without the Mayor – however the preference would be for at least one (if not both) of the dates to change so that the Mayor participates in Police Board meetings in the fall.

Happy to discuss further. Let me know what you think.

Sophie

Sophie Schreder | Executive Assistant to the Mayor  
T 604.527.4522 | E [sschreder@newwestcity.ca](mailto:sschreder@newwestcity.ca)

-----Original Message-----

From: Sophie Schreder  
Sent: Tuesday, October 22, 2019 10:01 AM  
To: 'Daisy DYER' <[DDYER@NWPolice.org](mailto:DDYER@NWPolice.org)>  
Subject: RE: Emailing: 2020 Draft Police Board Meeting Dates.pdf

Thank you !

Sophie Schreder | Executive Assistant to the Mayor T 604.527.4522 | E [sschreder@newwestcity.ca](mailto:sschreder@newwestcity.ca)

-----Original Message-----

From: Daisy DYER <[DDYER@NWPolice.org](mailto:DDYER@NWPolice.org)>  
Sent: Tuesday, October 22, 2019 9:31 AM  
To: Sophie Schreder <[sschreder@newwestcity.ca](mailto:sschreder@newwestcity.ca)>  
Subject: Emailing: 2020 Draft Police Board Meeting Dates.pdf

Hi Sophie,

Please see the attached Police Board dates for 2020.

These were passed at the last Board meeting.

Daisy

Your message is ready to be sent with the following file or link attachments:

2020 Draft Police Board Meeting Dates.pdf

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

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This message including attachments, transmitted herein is confidential and may contain privileged information. It is intended solely for the person or entity to which it is addressed. Any review, retransmission, dissemination, taking of any action in reliance upon, or other use of this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please notify the sender and delete or destroy all copies.

## 2020 Police Board Meeting Dates

January	21 January
February	18 February
March	Spring Recess
April	21 April (Joint)
May	19 May
June	30 June
July	21 July
August	Summer Recess
September	15 September
October	20 October (Joint)
November	24 November
December	Winter Recess

**Daisy DYER**

---

**From:** Canadian Association of Police Governance <communication@capg.ca>  
**Sent:** Wednesday, January 08, 2020 12:12 PM  
**To:** Daisy DYER  
**Subject:** CAPG 2020 Call for Resolutions

**Categories:** Police Board

Ensure Your Voice is Heard! 2019 Call For Resolutions

[View this email in your browser](#)



## **CAPG 2020 Call for Resolutions**

**CAPG 31st ANNUAL MEETING**

***Victoria, BC***

An important part of each Annual Meeting of the Canadian Association of Police Governance (CAPG) is the consideration of Resolutions brought forward by our members.

Members are invited to submit Resolutions in writing to the CAPG office any time before April 1, 2020.



Please review the attached Resolutions Guidelines and Tips on Presenting Resolutions that will assist you in preparing Resolutions for submission.

Following review by the Resolutions Committee and the CAPG Board, resolutions approved will be sent to all members well in advance of the Annual General Meeting.

**Voting on the Resolutions will take place at the Annual General Meeting in Victoria, British Columbia on Friday, August 23 at CAPG's 31st Annual General Meeting.**

If you have any questions on the guidelines or would like background on a certain issue, please get in touch with Jennifer Malloy, Executive Director, at [jmalloy@capg.ca](mailto:jmalloy@capg.ca)

**THIS IS YOUR CHANCE TO ENSURE YOUR VOICE IS HEARD!**

**Send your Resolutions by email to the  
CAPG Resolutions Committee: [jmalloy@capg.ca](mailto:jmalloy@capg.ca)**

*Attachments:*

**[2019 - 2020 Guidelines for Drafting Resolutions](#)  
[Tips on Presenting Resolutions](#)**



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You are receiving this email because you are a Member of CAPG.

**Our mailing address is:**

Canadian Association of Police Governance  
78 George Street  
Suite 204  
Ottawa, ON K1N 5W1  
Canada

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