



NEW WESTMINSTER MUNICIPAL POLICE BOARD

January 22, 2013 @ 4:30 p.m.
New Westminster Police Department Annex

MINUTES

PRESENT:	Mayor Wayne Wright Mr. Allen Domaas Ms. Rebecca Maurer	Chair
REGRETS:	Ms. Carmelita Tapia	
STAFF:	Chief Constable D. Jones Deputy Chief L. Stenerson Inspector P. Eastwood Inspector D. Jansen Inspector D. Walcott Ms. S. Gardner	Board Secretary

1. ADOPTION OF THE AGENDA

MOVED AND SECONDED (Maurer/Domaas)

THAT: the New Westminster Police Board approves the Regular Meeting Agenda for January 22, 2013.

CARRIED

2. APPROVAL OF THE MINUTES

2.1. December 14, 2012 Open Meeting Minutes

MOVED AND SECONDED (Domaas/Maurer)

THAT: the Minutes of the regular meeting of the Board held December 14, 2012 be adopted.

CARRIED

3. PRESENTATIONS - ANNOUNCEMENTS

None.

4. REPORTS

4.1. Police Board Members

Board members provided verbal reports.

4.2. Statistics – Insp Jansen

Total property crime decreased from last month, up slightly from 2012. Assaults stayed consistent. Break and enters increase was likely due to the Christmas season. It was noted that significant arrests were made in December.

4.3. Financial Report January 1 to December 31, 2012 – M. Wilson

Mr. Wilson noted the organization had a positive variance of approximately \$780,000 for 2012 largely attributable to savings in salary costs and unfilled positions.

4.4. Policy – M. Wilson

Mr. Wilson provided the monthly update on policy reviewed and approved by the Chief Constable under the Board's delegated authority.

MOVED AND SECONDED (Domaas/Maurer)

THAT: the Board accept the policies reviewed and approved by the Chief Constable.

CARRIED

4.4.1 Policy OK100 – Emergency Response Team (Maurer/Domaas)

THAT: the Board approves the changes to Policy OK100 Emergency Response Team.

CARRIED

4.5. Divisional Reports, Patrol / SSD / Admin – DCC Stenerson

Received for information.

5. CORRESPONDENCE

5.1. BCAPB – Expressions of Interest to Host Future Conferences

Staff was directed to communicate to Stacey Perri, BCAPB the expression of interest of the Board to host a future conference.

5.2. BCAPB 2013 Annual Membership Dues

MOVED AND SECONDED (Maurer/Domaas)

THAT: the membership renewal for the BC Association of Police Boards for the year 2013 be approved.

CARRIED

5.3. CAPB 2013 Annual Membership Dues

MOVED AND SECONDED (Maurer/Domaas)

THAT: the membership renewal for the Canadian Association of Police Boards for the year 2013 be approved.

CARRIED

5.4. CAPB Call for Resolutions Deadline March 31, 2013

Received for information.

6. ONGOING BUSINESS

No ongoing business to discuss.

7. NEW BUSINESS

7.1 Victim Assistance Association 2013 Agreement and Meeting Schedule – Chief Jones

MOVED AND SECONDED (Maurer/Domaas)

THAT: the Board approve the Victim Assistance Service Agreement for 2012 as presented.

CARRIED

7.2 Missing Women Inquiry Report - Recommendations

<http://www.missingwomeninquiry.ca/>

The Missing Women Inquiry Report was released in December 2012. A number of recommendations from the Commission of Inquiry highlighted by the province were circulated for information.

7.3 Intelligent Cities – Mayor Wright

Mayor Wright informed the board that the City has been working on various digital infrastructure initiatives, such as City Wi-Fi and Optic-Fiber network plan that will help create a more progressive environment to attract new businesses and residents to New Westminster.

- 8. FOR INFORMATION / MISCELLANEOUS**
8.1 NWPD Mess Dinner 2013 Invitation
Received for information.

ADJOURNMENT

ON MOTION, the meeting adjourned at 5:20 pm.

The next Regular meeting of the New Westminster Municipal Police Board will be held on Thursday, February 21, 2013 in the New Westminster Police Department Annex.

CHAIR WAYNE WRIGHT
CHAIR

S. GARDNER
RECORDING SECRETARY



NEW WESTMINSTER MUNICIPAL POLICE BOARD

January 22, 2013 @ 6:00 p.m.
New Westminster Police Department Annex

IN-CAMERA MINUTES

PRESENT:	Mayor Wayne Wright Mr. Allen Domaas Ms. Rebecca Maurer	Chair
REGRETS:	Ms. Carmelita Tapia	
STAFF:	Chief Constable D. Jones Deputy Chief L. Stenerson Inspector P. Eastwood Inspector D. Jansen Inspector D. Walcott Mr. M. Wilson Ms. S. Gardner	Board Secretary

1. ADOPTION OF THE AGENDA

MOVED AND SECONDED (Domaas/Maurer)

THAT: the New Westminster Police Board approves the Closed Meeting Agenda for January 22, 2013.

CARRIED

2. APPROVAL OF THE MINUTES

2.1. December 14, 2012 In-Camera Meeting Minutes

MOVED AND SECONDED (Maurer/Domaas)

THAT: the Minutes of the closed meeting of the Board held December 14, 2012 be received and adopted as circulated.

CARRIED

3. PRESENTATIONS

3.1. ECOMM Dispatch – Staff Sergeant Matsumoto

S/Sgt Todd Matsumoto was in attendance to provide an overview of the ECOMM 911 Proposal: *Examining 'Com Ops' Delivery for the NWPD*. (Report attached)

Summary of key points addressed:

- E-Comm will increase public/police safety through capacity
- E-Comm can integrate and consolidate services in serious events
- E-Comm will improve service delivery
- E-Comm will reduce risk
- E-Comm is sustainable

MOVED AND SECONDED (Maurer/Domaas)

THAT: the Board endorsed the proposal to proceed with the transition to ECOMM 911. Staff was requested to report back with further details.

CARRIED

4. REPORTS

4.1. Professional Standards Report for December 2012 – Chief Jones

Received for information.

4.2. Financial Report January 1 to December 31, 2012 – M. Wilson

Mr. Wilson noted the organization had a positive variance of approximately \$780,000 for 2012 largely attributable to savings in salary costs and unfilled positions.

Board members discussed utilizing excess funds for future policing initiatives, and possibly retain a small reserve for proposed projects.

5. CORRESPONDENCE

No correspondence to report.

6. ONGOING BUSINESS

6.1. Strategic Plan Departmental Initiatives Update – Dashboards

Insp Eastwood updated the board on the status of departmental initiatives as at 31 December 2012.

6.2. ECOMM Dispatch – Chief Jones

This agenda item was discussed and addressed under PRESENTATIONS as noted above.

6.3. Integrated Homicide Investigation Team (IHIT) – Chief Jones

Chief Jones informed the board that the organization has been advised by the provincial arm of the RCMP that there will be a 70/30 split for IHIT costs. This has not been confirmed by the federal government. We have therefore accrued 100% of the projected IHIT costs for 2012.

7. LEGAL – Human Resources, Insp. Walcott

7.1. Constable V. Dosanjh

Insp Walcott updated the board on our pursuit of recovery of lost wages.

7.2. Constable C. Ross

Cst Cathy Ross submitted her resignation on 31 December 2012 and will be on a structured Leave of Absence without pay until 31 December 2014.

7.3. Civilian – C. Hancorn

Insp Eastwood advised Ms Hancorn was requested to seek an independent medical assessment and provide the results as received.

8. NEW BUSINESS

8.1. Request for Proposal to Host CAPB 2015 Conference

The Board agreed to decline the opportunity to host the CAPB 2015 conference deciding instead to focus on the BCAPB conference for 2015/ 2016.

8.2. LMD ERT – Sale of Ford F350 – Chief Jones

Chief Jones referred to the proposed Report to Council to obtain council approval to allow the RCMP's LMD ERT to purchase unit 2721, Ford F350 that is outfitted as the New Westminster Police ERT unit, and to replace the unit with a mid-size car.

MOVED AND SECONDED (Maurer/Domaas)

THAT: the Board approved the sale of unit 2721, 2011 Ford F350 to the RCMP and the purchase of a new mid-size car to replace this unit.

CARRIED

8.3. Appointment Process for Police Board Members

Chair Wright referred to the email received from Stacey Perri on behalf of Jon Eaton, President, BCAPB requesting the board discuss the issue of appointments for police board members. Discussion ensued. A draft letter to the BCAPB will be prepared by Board members in response to the request.

9. FOR INFORMATION / MISCELLANEOUS

None.

ADJOURNMENT

ON MOTION, the meeting adjourned at 8:30 pm.

The next In-Camera meeting of the New Westminster Municipal Police Board will be held Thursday, February 21, 2013 in the New Westminster Police Department Annex.

CHAIR WAYNE WRIGHT
CHAIR

S. GARDNER
RECORDING SECRETARY

Under *Part 10, s.69(1)* of the *Police Act*, all meetings and hearings of a municipal police board are open to the public. The board may, under certain conditions, order a meeting or a part of a meeting to be closed to the public, or held “in camera”. These conditions are outlined in *Part 10 s.69(2)* of the *Police Act*.



NEW WESTMINSTER MUNICIPAL POLICE BOARD

February 21, 2013 @ 4:30 p.m.
New Westminster Police Department Annex

MINUTES

PRESENT:	Mayor Wayne Wright	Chair
	Mr. Allen Domaas	
	Ms. Rebecca Maurer	
	Ms. Carmelita Tapia	
	Mr. Baj Puri	
STAFF:	Chief Constable D. Jones	
	Deputy Chief L. Stenerson	
	Inspector P. Eastwood	
	A/Inspector T. Dudar	
	Inspector D. Walcott	
	Ms. S. Gardner	Board Secretary
REGRETS:	Inspector D. Jansen	

Mayor Wright welcomed new Board member Baj Puri.

1. ADOPTION OF THE AGENDA

MOVED AND SECONDED (Tapia/Domaas)

THAT: the New Westminster Police Board approves the Regular Meeting Agenda for February 21, 2013.

CARRIED

2. APPROVAL OF THE MINUTES

2.1. January 22, 2012 Open Meeting Minutes

MOVED AND SECONDED (Tapia/Puri)

THAT: the Minutes of the regular meeting of the Board held January 22, 2013 be adopted.

CARRIED

3. PRESENTATIONS - ANNOUNCEMENTS

As above.

4. REPORTS

4.1. Police Board Members

Members welcomed Mr. Puri to the Board. Allen Domaas reported on the recent work of the BC Association of Police Board's Executive Committee.

4.2. Statistics – Inspector Walcott

A report was circulated for information summarizing crime trends in New Westminster in January 2013 compared to data for a similar time period in the previous year. Overall Calls for Police Service were 3% lower than in 2012.

4.3. Financial Report January 1 to December 31, 2012 – M. Wilson

Mr. Wilson noted the organization had a positive variance of approximately \$1.1M for 2012; this includes a traffic fine revenue advance of \$370K for 2014. The surplus is primarily attributable to savings in salary.

4.4. Divisional Reports, Patrol / SSD / Admin – DCC Stenerson

Received for information.

5. CORRESPONDENCE

5.1. Email correspondence from L. Logie re Police Board Webinars and Tour of JIBC

Received for information.

5.2. BCAPB – Appointment of Executive Board

Following discussion regarding the BCAPB Nomination for Executive Board, it was agreed that Allen Domaas would be re-nominated to the BCAPB Executive team.

MOVED AND SECONDED (Tapia/Puri)

THAT: the board approve the nomination of Allen Domaas to the BCAPB Executive team.

CARRIED

5.3. BCAPB Notice of Annual AGM and Call for Resolutions Deadline March 20, 2013

Baj Puri and Mayor Wright confirmed their intent to attend the BCAPB 2013 Conference, the remaining board members to confirm their attendance at a later date.

Ms. Maurer joined the meeting at 5:00 pm

5.4. Correspondence from A/Deputy Minister Police Services dated February 6, 2013 re final report of the Missing Women Commission of Inquiry

One of the recommendations of the Missing Women Commission of Inquiry was the implementation of a Regional Police Force. During discussion, it was suggested that the Board develop a formal response to the issue of regionalization.

6. ONGOING BUSINESS

No ongoing business to discuss.

7. NEW BUSINESS

7.1 University of the Fraser Valley - Report on Rates of Domestic versus Family Violence in the Lower Mainland of British Columbia

This report shows that New Westminster's rates of domestic versus family violence are average in the lower mainland. Therefore, a separate research project was not required. The report noted that NWPD simply utilizes the non-domestic family violence codes more frequently than other lower mainland jurisdictions.

8. FOR INFORMATION / MISCELLANEOUS

None.

ADJOURNMENT

ON MOTION, the meeting adjourned at 5:15pm.

The next Regular meeting of the New Westminster Municipal Police Board will be held on Tuesday, March 19, 2013 in the New Westminster Police Department Annex.

CHAIR WAYNE WRIGHT
CHAIR

S. GARDNER
RECORDING SECRETARY



NEW WESTMINSTER MUNICIPAL POLICE BOARD

January 22, 2013 at 4:10 p.m.
New Westminster Police Department Annex

CLOSED IN-CAMERA MEETING

PRESENT:

Police Board Members	Mayor Wayne Wright Ms. Rebecca Maurer Mr. Allen Domaas	Chair
City of New Westminster	Ms. Joan Burgess	Director, Human Resources
Staff	Ms. Simone Gardner	Board Secretary

Chief Constable Compensation

Ms Burgess, Director Human Resources, City of New Westminster presented a Report on Compensation Review of the Chief Constable, New Westminster Police Department. The report included a review of current market data on compensation levels for the Chief Constable position provided by the City's compensation consultant, Kathy Sainas Consult Inc. (copy attached)

In accordance set forth within the employment contract of the Chief Constable; the salary be reviewed annually and, the salary be adjusted in accordance with increases granted to other senior exempt city staff or senior officers in the Police Department whichever is greater.

Based on the compensation consultant's research and adjustments to the senior Police Officers it was recommended the adjustment of 6.2% be provided to the Chief Constable effective 1 January 2013.

MOTION by Allen Domaas, seconded by Rebecca Maurer to accept the Chief Constable salary increase as recommended in the City of New Westminster Human Resource Director's report dated January 22, 2013, to be effective January 1, 2013.

The meeting was adjourned at 4:25 p.m.

CHAIR WAYNE WRIGHT
CHAIR

S. GARDNER
RECORDING SECRETARY



NEW WESTMINSTER MUNICIPAL POLICE BOARD

February 21, 2013 @ 6:00 p.m.
New Westminster Police Department Annex

IN-CAMERA MINUTES

PRESENT:	Mayor Wayne Wright	Chair
	Mr. Allen Domaas	
	Ms. Rebecca Maurer	
	Ms. Carmelita Tapia	
	Mr. Baj Puri	
STAFF:	Chief Constable D. Jones	
	Deputy Chief L. Stenerson	
	Inspector P. Eastwood	
	A/Inspector T. Dudar	
	Inspector D. Walcott	
	Mr. M. Wilson	
	Ms. S. Gardner	Board Secretary
REGRETS:	Inspector D. Jansen	

1. ADOPTION OF THE AGENDA

MOVED AND SECONDED (Domaas/Puri)

THAT: the New Westminster Police Board approves the Closed Meeting Agenda for February 21, 2013.

CARRIED

2. APPROVAL OF THE MINUTES

2.1. January 22, 2013 In-Camera Meeting Minutes

MOVED AND SECONDED (Maurer/Domaas)

THAT: the Minutes of the closed meeting of the Board held January 21, 2013 be received and adopted as circulated.

CARRIED

3. PRESENTATIONS - ANNOUNCEMENTS

3.1 Human Resources & Training Update – Chief Jones, Insp Eastwood

Inspector Eastwood updated the board of personnel changes in the department. The organizational chart was discussed and circulated.

4. REPORTS

4.1. Professional Standards Report for January 2013 – Chief Jones

Received for information.

4.2. Financial Report January 1 to December 31, 2012 – M. Wilson

Mr. Wilson noted the organization had a positive variance of approximately \$1.1M for 2012; this includes a traffic fine revenue advance of \$370K for 2014. The surplus is primarily attributable to savings in salary.

4.3. Budget Update 2013 – M. Wilson

City Council approved the NWPD budget for 2013 on Monday, February 18, 2013.

5. CORRESPONDENCE

No correspondence to report.

6. ONGOING BUSINESS

**6.1. Strategic Plan Departmental 2013 Initiatives Update
Dashboards - Insp Eastwood**

Insp Eastwood updated the Board on the 2013 initiatives.

6.2. ECOMM Dispatch – Chief Jones

Chief Jones informed the Board of the decision to move ahead with the transition to EComm. The announcement will be made to Comm Centre staff on February 26th. Ecomm has drafted letters and transitioning information for NWPD communication centre employees and will be presented at this meeting. Our staff is well protected; a comparable analysis of benefits shows EComms is slightly enhanced. The Police association has been informed and is fully supportive. The transition date is set for June 4, 2013.

The Ecomm board structure will change with NWPD becoming a 'Class A' shareholder. Chief Jones suggested a Board meeting be held at EComm in the Fall.

6.3. Crime Prevention Twelfth Street/Kingsway/Edmonds Street Corridor: Joint letter to Mayor Wright and Mayor Corrigan City of Burnaby
Correspondence letters received for information.

6.4. Integrated Homicide Investigation Team (IHIT) – Chief Jones
Chief Jones and staff met with IHIT to discuss the current status. Part of our budget plan is the 30%. We have accrued the budget. There are problems with the provincial contract. It was noted we are not receiving invoices. We still project to proceed with the 70%, we have other options in the works.

6.5. Police Board Appointments – Draft letter to BCAPB
Discussion ensued regarding the draft letter. Baj Puri recommended a letter be forwarded to police services requesting information including the current policy regarding the appointment process of board members.

Mayor Wright directed staff to forward a letter to Police Services requesting clarification on the process.

7. LEGAL – Human Resources, Insp. Walcott

7.1. Personnel Matters

The Board received a confidential update on Personnel matters.
Inspector Walcott updated the board on ongoing civil legal matters.

8. NEW BUSINESS

No new business to discuss.

9. FOR INFORMATION / MISCELLANEOUS

On March 20th at 7 pm Cops for Cancer fundraiser New Westminster Police vs Salmonbellies hockey game. Admission is by donation.

ADJOURNMENT

ON MOTION, the meeting adjourned at 8:20 pm.

The next In-Camera meeting of the New Westminster Municipal Police Board will be held Thursday, February 21, 2013 in the New Westminster Police Department Annex.

CHAIR WAYNE WRIGHT
CHAIR

S. GARDNER
RECORDING SECRETARY

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NEW WESTMINSTER MUNICIPAL POLICE BOARD

March 18, 2013 @ 4:30 p.m.
New Westminster Police Department Annex

MINUTES

PRESENT:	Mayor Wayne Wright Mr. Allen Domaas Ms. Rebecca Maurer Ms. Carmelita Tapia Mr. Baj Puri	Chair via Teleconference
STAFF:	Chief Constable D. Jones Deputy Chief L. Stenerson Inspector P. Eastwood A/Inspector C. Mullin Inspector D. Jansen Mr. M. Wilson Ms. K. Doxsee	Board Secretary
REGRETS:	Inspector D. Walcott	

1. ADOPTION OF THE AGENDA

MOVED AND SECONDED (Puri/Maurer)

THAT: the New Westminster Police Board approves the Regular Meeting Agenda for March 18, 2013.

CARRIED

2. APPROVAL OF THE MINUTES

2.1. February 21, 2013 Open Meeting Minutes

MOVED AND SECONDED (Tapia/Puri)

THAT: the Minutes of the regular meeting of the Board held February 21, 2013 be adopted.

CARRIED

3. PRESENTATIONS - ANNOUNCEMENTS

None

4. REPORTS

4.1. Police Board Members

Ms. Carmelita Tapia attended the Mayor's Dialogue on Regionalization session hosted by the Delta Police Board and Delta Council.

Mr. Baj Puri attended the NWPD Mess Dinner on March 1st., the Regionalization session in Delta, BC, and the Webinar on Police Compensation/Negotiation of Contracts on March 15th at the JIBC.

4.2. Statistics – Inspector Jansen

NWPD Calls for Service decreased by 3% compared to the same time period in 2012. Crime trends are down in all categories year to date.

4.3. Policy – M. Wilson

The monthly update on policy was reviewed and approved by the Chief Constable under the Board's delegated authority.

MOVED AND SECONDED (Domaas/Maurer)

THAT: the Board accept the policies reviewed and approved by the Chief Constable.

CARRIED

4.3.1 Policy O120 Detention Facility, Policy 130 Care and Control of Prisoners

MOVED AND SECONDED (Domaas/Maurer)

THAT: the Board approve major changes made to Policy 0120 Detention Facility and Policy 0130 Care and Control of Prisoners.

CARRIED

Policy O110 Prisoner Transportation, Policy 0140 Detention Facility Emergencies.

MOVED AND SECONDED (Domaas/Maurer)

THAT: the Board approve deletion of Policy 0110 Prisoner Transportation and Policy 0140 Detention Facility Emergencies.

CARRIED

4.4. Divisional Reports, Patrol / SSD / Admin – DCC Stenerson

Received for information.

5. CORRESPONDENCE

5.1. BCAPB Sponsorship Request – 2013 BCAPB AGM Meeting and Conference

MOVED AND SECONDED (Puri/Maurer)

THAT: the Board approve a contribution of \$575 from the New Westminster Police Service to sponsor a luncheon at the BCAPB AGM & Conference in Delta, BC April 18-20, 2013.

CARRIED

5.2. Honour House Sponsorship Request

Received for information.

6. ONGOING BUSINESS

6.1 Police Board Appointments – Draft letter to BCAPB

Discussion ensued focusing on the opportunities how the board might enhance the process of selection of police board personnel. The Board reviewed and discussed the draft letter of police board appointments.

The Board supports a transparent meritocracy for the appointment of Board members. This will ensure Municipal Police Boards are respected and trusted by the citizens of the communities.

MOVED AND SECONDED (Tapia/Puri)

THAT: the board approve the draft letter be forwarded in response to the January 22, 2013 BCAPB request for input on the matter of Board member appointments.

CARRIED

6.2 Police Board Appointments – Reply from BCAPB

The BCAPB provided a list of Appointment Guidelines for Public Agencies as per our request of February 27, 2013.

7. NEW BUSINESS

7.1 Police Board/Council Meeting

The date of Tuesday, April 16, 2013 is proposed for the next Joint Council/Police Board Meeting. The meeting date is to be confirmed.

8. FOR INFORMATION / MISCELLANEOUS

8.1 EComm Communique Winter 2013

Received for information.

ADJOURNMENT

ON MOTION, the meeting adjourned at 5:15 pm.

The next Regular meeting of the New Westminster Municipal Police Board will be held on Tuesday, April 16, 2013 in the New Westminster Police Department Annex.

CHAIR WAYNE WRIGHT
CHAIR

K. Doxsee
RECORDING SECRETARY



NEW WESTMINSTER POLICE BOARD / CITY COUNCIL JOINT MEETING

New Westminster Police Department Annex

April 16, 2013 4:30 p.m.

MINUTES

New Westminster Police

Chief Constable Dave Jones
D/Chief Constable Laurin Stenerson
Inspector Doug Walcott
Inspector Dave Jansen
Sgt Diana McDaniel

Police Board

Chair Wayne Wright
Baj Puri
Carmelita Tapia
Allen Domaas
Rebecca Maurer

City Council

Councillor Betty McIntosh
Councillor Chuck Puchmayr
Councillor Lorrie Williams
Councillor Bill Harper

Mayor Wright called the meeting to order at 4:40 p.m.

Introduction of Police Board members by Mayor Wright and introduction of NWPD Sr. Management Team by Chief Constable Dave Jones.

This meeting is the first Joint Police Board /Council Meeting in 2013. The purpose of the Joint Police Board /Council Meetings is to update councillors from New Westminster on issues in the NWPD, particularly as they impact the annual police budget.

The following agenda items were discussed:

- Strategic Plan update and update on initiatives for 2013
- 2013 Dashboard Initiatives Update
- Secondments - Integrated Unit updates
- Crime Statistics
- ECOMM Update

Action Items:

Chief Jones updated Council on the situation of IHIT.

- The Federal government advised IHIT 70/30 split
- Federal Gov't said it does not exist in the contract
- The Province advised police agencies not to pay the IHIT bill
- IHIT is revamping the MOU, saying that we are responsible for some of the costs.
- If IHIT cannot give us 30% maybe we should bring back investigations to NWPD
- Abbotsford Police is creating a reserve fund at present.
- NWPD responsibility is 4% of the IHIT budget
- If NWPD went into a reserve fund then council would need to be advised and request support of.
- Police Services Clayton Pecknold said this may go a formal resolution.

D/Chief Stenerson updated Council on the transition of the Comm Centre to ECOMM

- April 15, 2013 agreement signed with ECOMM
- Go live date is June 4, 2013
- Out of 12 F/T Comm Centre employees, 11 employees are transitioning
- Out of 10 P/T employees 8 are transitioning to EComm
- Training for our staff is progressing well, meetings with ECOMM are on a regular basis.
- 525-5411 – staff are now working 12 hrs for non-emergency calls
- Reconfiguration of employee hours/staff in records and front counter

Action Items:

- ▶ Special event / police call out and in-kind services the city is providing
 - NWPD together with the City to address concerns and/or look at the standards and processes involved for events that require street closures, traffic control and potentially police presence.
- ▶ Mental Health Unit
 - NWPD has identified and established a new mental health liaison officer position and also identified some of the potential health authority/ community outreach and other agency cutbacks that continue to create obstacles within how to respond and assist those in need of assistance. Further, some of these cutbacks create a form of downloading onto services such as policing such as when after hours telephone services direct people to call 911 if they need assistance.
 - NWPD will work with Lisa Spitale to provide a set of possible recommendations / motions for the UBCM? Identifying some of the

challenges police agencies are facing in dealing with mental health issues, with the hope that they can be presented by Council

Councillors were provided with public information that included Statistics, Organization Initiatives - Dashboards and a list of Seconded Officers.

The meeting was adjourned at 6:10 p.m.



NEW WESTMINSTER MUNICIPAL POLICE BOARD

March 18, 2013 @ 5:45 p.m.

New Westminster Police Department Annex

IN-CAMERA MINUTES

PRESENT:	Mayor Wayne Wright Mr. Allen Domaas Ms. Rebecca Maurer Ms. Carmelita Tapia Mr. Baj Puri	Chair via Teleconference
STAFF:	Chief Constable D. Jones Deputy Chief L. Stenerson Inspector P. Eastwood A/Inspector C. Mullin Inspector D. Jansen Mr. M. Wilson Ms. K. Doxsee	Board Secretary
REGRETS:	Inspector D. Walcott	

1. ADOPTION OF THE AGENDA

MOVED AND SECONDED (Maurer/Puri)

THAT: the New Westminster Police Board approves the Closed Meeting Agenda for March 18, 2013.

CARRIED

2. APPROVAL OF THE MINUTES

2.1. February 21, 2013 In-Camera Meeting Minutes

MOVED AND SECONDED (Maurer/Tapia)

THAT: the Minutes of the closed meeting of the Board held February 21, 2013 be received and adopted as circulated.

CARRIED

3. PRESENTATIONS - ANNOUCEMENTS

No presentation or announcements.

4. REPORTS

4.1. Professional Standards Report for February 2013 – Chief Jones

Received for information.

4.2. Financial Report 2013 Update – M. Wilson

The comptroller reported that currently we anticipate a small surplus due to members on maternity leave.

5. CORRESPONDENCE

No correspondence to report.

6. ONGOING BUSINESS

6.1. ECOMM Dispatch – Deputy Chief Stenerson

Deputy Chief Stenerson advised the board that 11 of 12 fulltime employees are committing to the transition to EComm. The service agreement contract is near completion. The transition date is set for June 4, 2013.

7. LEGAL – Human Resources, Dave Jones

7.1. Civilian E. Dumitra

The Board received a confidential update on Personnel matters.

7.2. Constable G. Santaga

The Board received a confidential update on Personnel matters.

Chief Jones and A/Inspector Mullin updated the board on ongoing civil legal matters.

8. NEW BUSINESS

8.1 Missing Women Inquiry Report – Recommendations

re Correspondence from A/Deputy Minister Police Services dated February 6, 2013 re final report of the Missing Women Commission of Inquiry

The Board reviewed some of the key recommendations from the Missing Women Commission of Inquiry, and noted one of its recommendations, i.e. 9.1

was the implementation of a Regional Police Force. Discussion ensued, it was suggested that the Board develop a formal response to the issue of regionalization.

MOVED AND SECONDED (Tapia/Puri)

THAT: a letter of response to Mr Pecknold, Police Services be forwarded stating that the Board is encouraged by the discussion on the topic of regionalization however, the Board does not support the recommendation on regionalizing policing services as it is currently being discussed.

CARRIED

Ms Maurer departed the meeting at 6:30 p.m.

9. FOR INFORMATION / MISCELLANEOUS

9.1 Queensborough Landing Report

Received for information.

ADJOURNMENT

ON MOTION, the meeting adjourned at 6:35 pm.

The next In-Camera meeting of the New Westminster Municipal Police Board will be held Thursday, April 16, 2013 in the New Westminster Police Department Annex.

CHAIR WAYNE WRIGHT
CHAIR

K. DOXSEE
RECORDING SECRETARY

Under *Part 10, s.69(1)* of the *Police Act*, all meetings and hearings of a municipal police board are open to the public. The board may, under certain conditions, order a meeting or a part of a meeting to be closed to the public, or held “in camera”. These conditions are outlined in *Part 10 s.69(2)* of the *Police Act*.



NEW WESTMINSTER MUNICIPAL POLICE BOARD

April 16, 2013 @ 6:15 p.m.
New Westminster Police Department Annex

MINUTES of Regular Meeting

PRESENT:	Mayor Wayne Wright	Chair
	Ms. Carmelita Tapia	
	Mr. Baj Puri	
STAFF:	Chief Constable D. Jones	
	Deputy Chief L. Stenerson	
	Inspector D. Jansen	
	Inspector D. Walcott	
	A/Inspector P. Hyland	
	Mr. M. Wilson	
	Ms. S. Gardner	Board Secretary
REGRETS:	Mr. Allen Domaas	
	Ms. Rebecca Maurer	
	Inspector P. Eastwood	

The Regular meeting was called to order at 6:15 p.m.

1. ADOPTION OF THE AGENDA

MOVED AND SECONDED (Puri/Tapia)

THAT: the New Westminster Police Board approves the Regular Meeting Agenda for April 16, 2013.

CARRIED

2. APPROVAL OF THE MINUTES

2.1. March 18, 2013 Open Meeting Minutes

MOVED AND SECONDED (Puri/Tapia)

THAT: the Minutes of the regular meeting of the Board held March 18, 2013 be adopted.

CARRIED

3. PUBLIC DELEGATION

Mr. Dan Allen, New Westminster resident conveyed concerns regarding response to a verbal complaint he made in 2011. Chair Wright thanked Mr. Allen for addressing the board and requested staff investigate the matter and report back to Mr. Allen

4. REPORTS

4.1. Police Board Members

Mr. Baj Puri attended the Cops for Cancer Hockey Game on March 20th NWPD hockey team played the New Westminster Salmonbellies.

Mar 22 attended the BCAPB Board of Directors meeting in Delta, BC.

Commended members selected for the Alexa's Team Award and commended the School Liaison program and the officers involved.

Ms. Carmelita Tapia toured the renovated Queensborough Community Centre and the proposed area for the NWPD liaison office.

4.2. Statistics – Inspector Jansen

Year to date figures indicate a 1% decrease in criminal code offenses, with below normal ranges for assaults. The break and enter category is trending high; there have been several recent arrests. Theft of auto below normal range, this is a trend not seen in surrounding jurisdictions. Theft from auto, there were 19 occurrences in 3 weeks in vehicles that were unlocked. Community Services has posted advisories reminding vehicle owners to be extra vigilant about vehicle security.

4.3. Financial Report January – March 2013

The Financial Report for January-March 2013 was received for information. A forecasted budget surplus of \$340K is anticipated primarily due to savings in salary costs.

**4.4. Divisional Reports, Patrol / SSD / Admin
– Deputy Chief Stenerson**

Reports received for information.

5. CORRESPONDENCE

5.1. BCAPB 2013 AGM and Conference Sponsorship

Received for information.

5.2. CAPB 2013 Conference, August 15-17 – Saskatoon, Sask.

This agenda item was deferred to the May meeting for further discussion and decision with regard to Board attendance.

5.3. Correspondence from EComm re Board of Directors Designate, Year 2013/2014 dated March 28, 2013

MOVED AND SECONDED (Puri/Tapia)

THAT: the Board motioned and agreed that Port Moody Mayor Mike Clay continue as the group's designate on the E-Comm Board of Directors for 2013/2014.

CARRIED

6. ONGOING BUSINESS

6.1 Letter to Mr. Jon Eaton, BCAPB dated March 18, 2013

Received for information.

7. NEW BUSINESS

7.1 Boston Marathon Disaster

Chair Wright commented that the Boston bombing is a timely reminder of the need to have an emergency response plan in place. Chief Jones stated that NWPB is part of criminal intelligence network. He stated that the department stays on top of individuals that are high risk persons.

8. FOR INFORMATION / MISCELLANEOUS

8.1. Statistics Canada Information on Police in Canada

8.2. New Westminster Police Department Recruitment Advertisement

Agenda items 8.1 and 8.2 received for information.

ADJOURNMENT

ON MOTION, the meeting adjourned at 7:25 pm.

The next Regular meeting of the New Westminster Municipal Police Board will be held on Tuesday, May 21, 2013 in the New Westminster Police Department Annex.

CHAIR WAYNE WRIGHT
CHAIR

S. GARDNER
RECORDING SECRETARY



NEW WESTMINSTER MUNICIPAL POLICE BOARD

April 16, 2013 @ 7:30 p.m.

New Westminster Police Department Annex

MINUTES of In-Camera Meeting

PRESENT:	Mayor Wayne Wright Mr. Allen Domaas Ms. Carmelita Tapia Mr. Baj Puri	Chair via Teleconference
STAFF:	Chief Constable D. Jones Deputy Chief L. Stenerson Inspector D. Jansen Inspector D. Walcott A/Inspector P. Hyland Mr. M. Wilson Ms. S. Gardner	Board Secretary
REGRETS:	Ms. Rebecca Maurer Inspector P. Eastwood	

1. ADOPTION OF THE AGENDA

MOVED AND SECONDED (Puri/Tapia)

THAT: the New Westminster Police Board approves the Closed Meeting Agenda for April 16, 2013.

CARRIED

2. APPROVAL OF THE MINUTES

2.1. March 18, 2013 In-Camera Meeting Minutes

MOVED AND SECONDED (Domaas/Tapia)

THAT: the Minutes of the closed meeting of the Board held March 18, 2013 be received and adopted as circulated.

CARRIED

3. PRESENTATIONS - ANNOUNCEMENTS

No presentation or announcements.

4. REPORTS

4.1. Professional Standards Report for March 2013 – Chief Jones

Received for information.

4.2. Financial Report 2013 Update – M. Wilson

The 2013 Quarterly Financial Report (Q1) was circulated for information.

Mr. Wilson noted that based on the first three months of expenditures, the department may have a surplus of approximately \$340K.

The following key points were identified during the discussion:

- Clarified the variance in clerical salaries \$655,800 under, is due to EComm staff transition (7 months) savings in salaries June to December 2013.
- 3rd Party Cost Recovery Charge (\$575,000) due to EComm contract cost from June to December 2013.
- 4 members on maternity leave also contributed to the budget surplus

5. CORRESPONDENCE

5.1 NWPD letter to CUPE L. 387 re EComm transition

Received for information.

5.2 Letter from Chancellory of Honours re Chief Constable Jones Member of the Order of Merit of the Police Forces

Mayor Wright congratulated Chief Constable Jones who will become a Member of the Order of Merit of the Police Forces at an investiture ceremony on Friday, May 24th, 2013 at Rideau Hall in Ottawa.

6. ONGOING BUSINESS

6.1. ECOMM Dispatch – Deputy Chief Stenerson

D/Chief Stenerson updated the Board on the transition to EComm.

**6.2. Missing Women Inquiry Report – Recommendations
Letter of Response to Mr. Pecknold, Police Services**

Received for information.

6.3. Police Board Governance Manual

The Police Board Governance Manual designed to improve efficiencies and functions of the board is currently under development.

7. LEGAL – Human Resources, Dave Jones

7.1. Civilian E. Dumitra

Chief Jones advised the Board that the employment relationship in regard to Ms. Dumitra has been concluded.

7.2. Constable G. Santaga

Chief Jones advised the Board that Cst Santaga submitted his notice of his retirement from NWPD effective April 30, 2013.

8. NEW BUSINESS

8.1 BCAPB Conference Accommodation, April 16-18, 2013 – Chair Wright

In regards of decision having been made on board member's attending this conference, discussion was held on the travel and accommodation policy.

MOVED AND SECONDED (Puri/Tapia)

THAT: Board Members will be reimbursed for accommodation and expenses associated with attendance at the BCAPB conference held in Delta, BC April 16-18, 2013.

CARRIED

9. FOR INFORMATION / MISCELLANEOUS

9.1 Letter to Municipalities from PRIME Corp re New Strategic Direction

Received for information.

ADJOURNMENT

ON MOTION, the meeting adjourned at 8:20 pm.

The next In-Camera meeting of the New Westminster Municipal Police Board will be held Tuesday, May 21, 2013 in the New Westminster Police Department Annex.

CHAIR WAYNE WRIGHT
CHAIR

S. GARDNER
RECORDING SECRETARY

Under *Part 10, s.69(1)* of the *Police Act*, all meetings and hearings of a municipal police board are open to the public. The board may, under certain conditions, order a meeting or a part of a meeting to be closed to the public, or held “in camera”. These conditions are outlined in *Part 10 s.69(2)* of the *Police Act*.



NEW WESTMINSTER MUNICIPAL POLICE BOARD

May 21, 2013 @ 4:30 p.m.

New Westminster Police Executive Conference Room

MINUTES of Regular Meeting

PRESENT:	Mayor Wayne Wright	Chair
	Mr. Allen Domaas	
	Ms. Rebecca Maurer	
	Ms. Carmelita Tapia	
	Mr. Baj Puri	
STAFF:	Chief Constable D. Jones	
	Deputy Chief L. Stenerson	
	Inspector D. Jansen	
	Inspector D. Walcott	
	Mr. M. Wilson	
	Ms. S. Gardner	Board Secretary

The Regular meeting was called to order at 4:40 p.m.

1. ADOPTION OF THE AGENDA

MOVED AND SECONDED (Domaas/Maurer)

THAT: the New Westminster Police Board approves the Regular Meeting Agenda for May 21, 2013.

CARRIED

2. APPROVAL OF THE MINUTES

2.1. April 16, 2013 Open Meeting Minutes

MOVED AND SECONDED (Domaas/Puri)

THAT: the Minutes of the regular meeting of the Board held April 16, 2013 be adopted.

CARRIED

3. PRESENTATION

Mental Health Liaison Officer – Constable Arthur Wlodyka

Chief Jones introduced Constable Arthur Wlodyka, Mental Health Liaison Officer for the New Westminster Police Department. This new position involves a partnership with Fraser Health Authority and New Westminster Mental Health to provide professional and proactive assistance to people in the community who suffer from mental health issues. The team will provide a reduced barrier outreach program that will enhance Patrol Division's response to those people suffering from mental health conditions. Cst Wlodyka began his new position May 17th. City council and the police board approved the position for two years, after which they will review and decide whether or not to extend the position.

4. PUBLIC DELEGATION

New Westminster resident, Mr. Dan Allen addressed the Board and thanked Chief Jones for his written response to an item he raised at the previous Board meeting.

5. REPORTS

5.1. Police Board Members

Baj Puri attended the BCAPB Conference held April 18-20th in Delta, BC "Building Partnerships" – a very informative meeting. Attended City of New Westminster Long Service Awards dinner on April 25th, the JIBC Graduation ceremony May 10th and New Westminster Senior Secondary School production 'Rock Solid' on May 16th.

Allen Domaas attended the NWSS School production 'Rock Solid' on May 16th.

Carmelita Tapia attended the Roundtable discussion on harassment, hosted by the RCMP on April 23rd.

Rebecca Maurer – no report.

5.2. Statistics – Inspector Jansen

Report received for information.

**5.3. Divisional Reports, Patrol / SSD / Admin
– Deputy Chief Stenerson**

Report received for information.

5.4. Financial Report January – April 2013

Mr. Wilson reported a forecasted budget surplus of \$350K is anticipated, primarily due to savings in salary costs.

6. CORRESPONDENCE

6.1. CAPB 2013 Conference, August 15-17 – Saskatoon, Sask.

MOVED AND SECONDED (Maurer/Tapia)

THAT: the following Board members attend the CAPB 2013 Conference and AGM to be held in Saskatoon, Sask, August 15-17, 2013: Mayor Wright, Baj Puri and Allen Domaas.

CARRIED

CACP 2013 Conference, August 18-21 – Winnipeg, Man.

MOVED AND SECONDED (Maurer/Tapia)

THAT: Police Board member Baj Puri attend the 2013 CACP Conference to be held in Winnipeg, Man., August 18-21, 2013.

CARRIED

6.2. CAPB By-Law No. 1 (Draft 4) & CAPB Articles of Continuance

6.3. CAPB Board Nominations - deadline for applications Thursday, June 27, 2013

6.4. BCAPB 2013 Conference & AGM Sponsorship Support dated April 23, 2013

6.5. EComm Board of Directors Designate correspondence

6.6. Correspondence to Mr. Dan Allen dated April 29, 2013 re Police Board Appearance Follow-Up

Items 6.2 to 6.6 received for information.

7. ONGOING BUSINESS

No ongoing business to report

8. NEW BUSINESS

7.1 Police Board Meeting June 2013

The Board discussed and approved the June 18, 2013 meeting date as a planning work session. The meeting will focus on strategic plan development review and annual budget preparation.

9. FOR INFORMATION / MISCELLANEOUS

9.1. 6th Annual Keith Logan Memorial Golf Tournament

An invitation to attend the Keith Logan memorial golf tournament was extended to board members. Last year's event raised over \$20,000. Funds raised from this annual event are donated to the Crossroads Hospice Society.

9.2. Queensborough Community Centre Opening

Queensborough will celebrate the opening of their newly renovated community centre on Friday, June 7th and Sunday, June 9th. The Centre will offer a wide-range of community services including a community police space.

ADJOURNMENT

ON MOTION, the meeting adjourned at 5:45 pm.

The next Regular meeting of the New Westminster Municipal Police Board will be held on Tuesday, July 16, 2013 in the New Westminster Police Executive Conference Room.

CHAIR WAYNE WRIGHT
CHAIR

S. GARDNER
RECORDING SECRETARY



NEW WESTMINSTER MUNICIPAL POLICE BOARD

May 21, 2013 @ 6:15 p.m.

New Westminster Police Executive Conference Room

MINUTES of In-Camera Meeting

PRESENT:	Mayor Wayne Wright	Chair
	Mr. Allen Domaas	
	Ms. Rebecca Maurer	
	Ms. Carmelita Tapia	
	Mr. Baj Puri	
STAFF:	Chief Constable D. Jones	
	Deputy Chief L. Stenerson	
	Inspector D. Jansen	
	Inspector D. Walcott	
	Mr. M. Wilson	
	Ms. S. Gardner	Board Secretary

1. ADOPTION OF THE AGENDA

MOVED AND SECONDED (Puri/Tapia)

THAT: the New Westminster Police Board approved the Closed Meeting Agenda for May 21, 2013.

CARRIED

2. APPROVAL OF THE MINUTES

2.1. April 16, 2013 In-Camera Meeting Minutes

MOVED AND SECONDED (Maurer/Domaas)

THAT: the Minutes of the closed meeting of the Board held April 16, 2013 be received and adopted as circulated.

CARRIED

3. PRESENTATIONS - ANNOUNCEMENTS

No presentation or announcements.

4. REPORTS

4.1. Professional Standards Report for April 2013 – Chief Jones

Received for information.

4.2. Financial Report 2013 Update – M. Wilson

Mr. Wilson reported a forecasted budget surplus of \$350K is anticipated due to savings in salary costs.

5. CORRESPONDENCE

5.1 BCAPB Draft Minutes AGM, April 20, 2013

Discussion ensued regarding the minutes of the BCAPB AGM meeting. Allen Domaas, BCAPB board representative will report back with clarification regarding the motion on Mayor being the Chair of the Police Board.

6. ONGOING BUSINESS

6.1. Police Board Governance

Allen Domaas proposed the governance manual be reviewed incrementally with the goal being completion by year end. The board received the first part of the governance manual (Introduction and Terms of Reference) to review for the next meeting. Members will be provided the subsequent available chapter to review at the following board meeting.

The schedule of the 2013 Governance Calendar was circulated for information. Minor changes were made and the following calendar was approved:

MOVED AND SECONDED (Puri/Domaas)

THAT: the Board approve the 2013 Governance Calendar as amended.

CARRIED

New Westminster Police Board Annual Governance Calendar

Month	Items
January	Chief Constable Annual Evaluation Preliminary Annual Fiscal Report Update on Departmental Initiatives
February	Report on Human Resources and Training Fiscal Report Update

March	Annual Review of Integrated Activities and Plan to Optimize Quarterly Financial Update
April	Police Board/City Council Joint Meeting Update on Departmental Initiatives
May	Report on Core Operations and Statistics
June	Annual Board / Executive Board Retreat Strategic Plan Development and Review Annual Budget Preparation
July	Capital Expenditure Plan for Next Fiscal Year Strategic Plan Updates Quarterly Financial Update
August	Summer Recess CAPB Meetings
September	Finalize Strategic Plan Updates Draft Budget Presentation for Next Fiscal Year Update on Departmental Initiatives
October	Police Board / City Council Joint Meeting Quarterly Financial Update Budget Presentation
November	Annual Report on Risk Management Professional Standards Budget Approval
December	Public Meeting

6.2. Core Policing (Governance Calendar - May 2013)

The organization has developed a risk management plan that identifies core department functions. Insp. Eastwood provided an overview of core police functions for the organization in the event of a crisis. A matrix for sworn and civilian staff was circulated illustrating critical, non-critical and minimum service delivery levels in order to maintain operational service to the public.

The organizational chart was circulated which identifies post EComm staffing configuration.

6.3. ECOMM Update – Deputy Chief Stenerson

The transition to EComm is scheduled for June 4th. EComm will handle all 911 emergency calls and nonemergency calls and dispatch. A total of 12 New Westminster communication operators positions will be transferred to EComm.

7. LEGAL

7.1. M. Isman

Resolution to this matter is close to being settled out of court.

7.2. R. Pickton

A lawsuit has been filed by the daughter of one of Pickton's victims for 'Failing to Investigate'. The claim states the daughter was reported missing to NWPD officers in 1997, 1999 and 2001. MIA Insurance has responsibility for defense of the suit. Other jurisdictions are also listed in the suit.

7.3. Mr. Hiebert

Mr. Heibert filed suit in small claims court in 2013. He alleges NWPD officers were stealing items from his suite. He has previously filed small claims court suits against the organization, which was consent dismissed. He has filed ten previous small claim suits to various defendants.

8. NEW BUSINESS

8.1 Information Technology Strategic Plan – Chief Jones

Chief Jones proposed an IT Strategic Plan for the organization be studied. Staff will obtain estimates from several IT research groups to assist in developing an IT direction for the organization. Board members supported the initiative.

8.2 12th Street Dave's Surplus/Tactical

Clarification of Dave's Surplus Store business was requested by a board member. The store on 12th Street has been in the public safety business for several years. They specialize in police gear and police equipment as well as areas of public safety and tactical gear including fire, EMS, military, corrections and security.

8.3 June Board Meeting

The Board discussed and approved the June 18, 2013 meeting date as a planning work session. The meeting will focus on strategic plan development review and annual budget preparation.

9. FOR INFORMATION / MISCELLANEOUS

None.

ADJOURNMENT

ON MOTION, the meeting adjourned at 7:35 pm.

The next In-Camera meeting of the New Westminster Municipal Police Board will be held Tuesday, July 16, 2013 in the New Westminster Police Executive Conference Room.

CHAIR WAYNE WRIGHT
CHAIR

S. GARDNER
RECORDING SECRETARY

Under *Part 10, s.69(1)* of the *Police Act*, all meetings and hearings of a municipal police board are open to the public. The board may, under certain conditions, order a meeting or a part of a meeting to be closed to the public, or held “in camera”. These conditions are outlined in *Part 10 s.69(2)* of the *Police Act*.



NEW WESTMINSTER MUNICIPAL POLICE BOARD

July 23, 2013 @ 4:30 p.m.

New Westminster Police Executive Conference Room

MINUTES of Regular Meeting

PRESENT:	Mayor Wayne Wright	Chair
	Mr. Allen Domaas	
	Ms. Rebecca Maurer	
	Ms. Carmelita Tapia	
	Mr. Baj Puri	
STAFF:	Chief Constable D. Jones	
	Deputy Chief L. Stenerson	
	Inspector D. Jansen	
	Inspector D. Walcott	
	Inspector P. Eastwood	
	Mr. M. Wilson	
	Ms. S. Gardner	Board Secretary

The Regular meeting was called to order at 4:30 p.m.

1. ADOPTION OF THE AGENDA

MOVED AND SECONDED (Domaas/Maurer)

THAT: the New Westminster Police Board approves the Regular Meeting Agenda for July 23, 2013.

CARRIED

2. APPROVAL OF THE MINUTES

2.1. May 21, 2013 Open Meeting Minutes

MOVED AND SECONDED (Puri/Domaas)

THAT: the Minutes of the regular meeting of the Board held May 21, 2013 be adopted.

CARRIED

3. PRESENTATIONS/ANNOUNCEMENTS

Chair Wright presented a copy of the historic and iconic photograph ‘Wait for Me Daddy’ taken by photographer Claude P. Detloff on October 1, 1940. The photo was signed by Warren “Whitey” Bernard, the little boy in the photograph. The City of New Westminster commissioned Veronica and Edwin Dam de Nogales to create the Wait for Me, Daddy war memorial public artwork in downtown New Westminster. The artwork installation will be unveiled to the public in October 2014 in Hyack Square.

4. REPORTS

4.1. Police Board Members

Baj Puri attended the newly expanded Queensborough Community Centre reception on June 7th and the official opening on July 6th... Sea Cadet Corps Annual Ceremonial Review on Annacis Island on June 9, 2013... Diversity Committee on Policing, and on behalf of Allan Domaas attended the BC Association of Police Boards Executive meeting on May 31st.

Carmelita Tapia attended the July 7th event at Queensborough Community Centre and commented the police presence in the centre provides a greater sense of security for the residents.

4.2. Statistics – Inspector Jansen

Report received for information.

4.3. Divisional Reports, Patrol / SSD / Admin – Deputy Chief Stenerson

Report received for information.

4.4. Financial Report January to June 2013 – M. Wilson

Mr. Wilson noted the organization had a positive variance of approximately \$725,000 surplus for 2013 largely attributable to savings in salary costs and the transition of the communications centre to EComm 911.

4.5. Policy

MOVED AND SECONDED: (Domaas/Tapia)

THAT: the Board accept the policies reviewed and approved by the Chief Constable.

CARRIED

4.5.1 Draft Policy 0010.04 Dispatch Services

MOVED AND SECONDED: (Maurer/Puri)

THAT: the Board approve amendments to Policy 0010.04 Dispatch Services.

CARRIED

5. CORRESPONDENCE

5.1. BCAPB 2013 Resolutions & Correspondence

Received for information.

5.2. Police Services Division - Appointments of Special Constables

The following information was provided to Police Services in response to a request regarding a review of Section 35 and Section 36 - appointments made under the Police Act. The New Westminster Police Department has fifteen (14) Special Municipal Constables engaged in work on behalf of the New Westminster Police Department; 2 Municipal Special Constables – Financial services (1) Property services (1) and 12 Reserve Constables.

6. ONGOING BUSINESS

6.1. New Westminster Police Department Brand and Identity

Insp. Eastwood presented the department's new brand identity graphics. The new design trend will be implemented throughout the organization. The graphics represent a clean and modern appearance. The Board welcomed and endorsed the new look.

7. NEW BUSINESS

7.1. BCAPB Future Webinar Topics (response requested by Sept 15th)

Discussion ensued with the following motion put forward.

MOVED AND SECONDED: (Domaas/Maurer)

THAT: Staff be instructed to notify the BCAPB that the New Westminster Police Board propose the topic "Best Practices in Bargaining" for future webinars.

CARRIED

7.2. Police Board meeting September 2013

MOVED AND SECONDED: (Puri/Tapia)

THAT: the 2013 New Westminster Police Board reschedules the September 16, 2013 meeting to September 24, 2013.

CARRIED

8. FOR INFORMATION / MISCELLANEOUS

8.1. ECOMM 911 – 2012 Annual Report to the Community

http://www.ecomm911.ca/news-events/documents/ecomm_ar2013_intractv_pdf_06.pdf

Received for information.

ADJOURNMENT

ON MOTION, the meeting adjourned at 5:55pm.

The next Regular meeting of the New Westminster Municipal Police Board will be held on Tuesday, September 24, 2013 in the New Westminster Police Executive Conference Room.

CHAIR WAYNE WRIGHT
CHAIR

S. GARDNER
RECORDING SECRETARY



NEW WESTMINSTER MUNICIPAL POLICE BOARD

July 23, 2013 @ 6:20 p.m.

New Westminster Police Executive Conference Room

MINUTES of In-Camera Meeting

PRESENT:	Mayor Wayne Wright	Chair
	Mr. Allen Domaas	
	Ms. Rebecca Maurer	
	Ms. Carmelita Tapia	
	Mr. Baj Puri	
STAFF:	Chief Constable D. Jones	
	Deputy Chief L. Stenerson	
	Inspector D. Jansen	
	Inspector D. Walcott	
	Inspector P. Eastwood	
	Mr. M. Wilson	
	Ms. S. Gardner	Board Secretary

1. **ADOPTION OF REVISED AGENDA**

Move Agenda Item 6.3 Governance to follow Item 9.1

MOVED AND SECONDED (Puri/Maurer)

THAT: the New Westminster Police Board approved the Revised In-Camera Meeting Agenda for July 23, 2013.

CARRIED

2. **APPROVAL OF THE MINUTES**

2.1. **May 21, 2013 In-Camera Meeting Minutes**

MOVED AND SECONDED (Domaas/Maurer)

THAT: the Minutes of the closed meeting of the Board held May 21, 2013 be received and adopted as circulated.

CARRIED

3. **PRESENTATIONS/ANNOUNCEMENTS**

No presentation or announcements.

4. REPORTS**4.1. Professional Standards Report for June 2013 – Chief Jones**

Received for information.

4.2. Financial Report January to June 2013 – M. Wilson

Mr. Wilson noted the organization had a positive variance of approximately \$725,000 surplus for 2013 largely attributable to savings in salary costs and the transition of the communications centre to EComm 911.

5. CORRESPONDENCE**5.1 RCMP – Letter to D/Commissioner Callens dated June 19, 2013 re IHIT Funding – Chief Jones**

Chief Jones outlined the department's position regarding payment of invoices for our portion of IHIT expenditures for 2012/2013.

▪ **Abbotsford Police Department, Chief Bob Rich letter to RCMP re IHIT funding**

Received for information.

6. ONGOING BUSINESS**6.1. 2012 Year-End Report – Insp. Eastwood**

Board members reviewed the year-end report and requested the addition of police board members names and a short paragraph on the mandate of the board be included in the report.

6.2. 2014 Budget Update – Chief Jones

Chief Jones provided an overview of the 2014 budget. He highlighted base budget increases and new 2014 operating and capital budget Initiatives. He highlighted the efficiencies of the move to EComm and Municipal Integrated ERT to Lower Mainland ERT. Chief Jones explained the four principles looked at when integrating with other units.

1. Career opportunities are not lost for members or employees
2. Safety and Service to the public would not be compromised
3. Service Delivery remains the same or enhanced
4. Economics

Chief Jones noted there is a potential \$150K savings per year to leave the lower mainland canine unit (Delta) and join the RCMP canine unit. The move would meet all the above criteria.

MOVED AND SECONDED (Domaas/Maurer)

THAT: The Board supports the Chief to explore further opportunities with the RCMP regarding integration of the canine unit.

CARRIED

6.4. Information Technology Strategic Plan – Chief Jones

Chief Jones advised the process of developing the strategic plan is ongoing.

6.5. Next Generation Radio Program (NGRP)

Received for information only.

6.6. ECOMM Update – Verbal update, DCC Stenerson

D/Chief Stenerson reported the changeover to EComm 911 was very successful. A positive transition for employees, one dispatcher has already received a promotion.

D/Chief Stenerson proposed police board meeting along with a tour take place later in the year. The Board congratulated D/Chief Stenerson for the smooth transition.

6.7. Civilian employee Carol Hancorn – Insp Eastwood

Ms Hancorn's claim for Long Term Total Disability Plan benefits was accepted by the New Westminster Sick Leave Administrative Committee and becomes effective August 3, 2013.

7. LEGAL**7.1. Mr. Dan Allen – Insp. Walcott**

Insp. Walcott advised the board that Mr. Allen who previously addressed the board has filed a lawsuit claiming trespass and unlawful search of his residence.

7.2. Grievance Cst. V. Dosanjh – Insp. Walcott

Insp. Walcott advised that on June 28th notification was sent to the NWPOA of our intention to proceed to arbitration regarding the sick leave reimbursement grievance of Cst. Dosanjh.

8. NEW BUSINESS**8.1. CUPE Personnel, Leave of Absence – Chief Jones**

This item is deleted from the agenda.

9. FOR INFORMATION**9.1. Public Safety Canada**

- Research Brief no. 31 - Police Performance Metrics
 - Report - Canadian Police Board Views on the Use of Police Performance Metrics (Executive Summary)
- Received for information.

Inspectors Walcott, Jansen and Eastwood departed the meeting.

9.2 Governance – Review of Board Governance Manual

Chapter 1: Introduction and Board Terms of Reference

MOVED AND SECONDED (Domaas/Maurer)

THAT: the Board adopts Chapter 1: Introduction and Board Terms of Reference of the Governance Manual with noted changes as highlighted.

Introduction

A. Governance Philosophy

The New Westminster Police Board takes seriously **its mandate to provide the Chief and the police department** with Policy and Oversight as mandated by the British Columbia Police Act. To this end, the Board commits itself to adopting Best Practices in Governance.

CARRIED

Chapter 4: Board Ethical Standards

Board members to review Chapter 4 for acceptance at the next meeting.

ADJOURNMENT

ON MOTION, the meeting adjourned at 8:25 pm.

The next In-Camera meeting of the New Westminster Municipal Police Board will be held Tuesday, September 24, 2013 in the New Westminster Police Executive Conference Room.

CHAIR WAYNE WRIGHT
CHAIR

S. GARDNER
RECORDING SECRETARY

Under *Part 10, s.69(1)* of the *Police Act*, all meetings and hearings of a municipal police board are open to the public. The board may, under certain conditions, order a meeting or a part of a meeting to be closed to the public, or held “in camera”. These conditions are outlined in *Part 10 s.69(2)* of the *Police Act*.



NEW WESTMINSTER MUNICIPAL POLICE BOARD

September 24, 2013 @ 4:30 p.m.

New Westminster Police Executive Conference Room

MINUTES of Regular Meeting

PRESENT:	Mayor Wayne Wright	Chair
	Mr. Allen Domaas	
	Ms. Rebecca Maurer	
	Ms. Carmelita Tapia	
	Mr. Baj Puri	
STAFF:	Chief Constable D. Jones	
	Deputy Chief L. Stenerson	
	Inspector D. Jansen	
	Inspector D. Walcott	
	Inspector P. Eastwood	
	Mr. M. Wilson	
	Ms. S. Gardner	Board Secretary

The Regular meeting was called to order at 4:30 p.m.

1. ADOPTION OF THE AGENDA

MOVED AND SECONDED (Puri/Domaas)

THAT: the New Westminster Police Board approves the Regular Meeting Agenda for September 24, 2013.

CARRIED

2. APPROVAL OF THE MINUTES

2.1. July 23, 2013 Open Meeting Minutes

MOVED AND SECONDED (Domaas/Puri)

THAT: the Minutes of the regular meeting of the Board held July 23, 2013 be adopted.

CARRIED

3. PRESENTATIONS/ANNOUNCEMENTS

There were no presentations or announcements.

4. REPORTS

4.1. Police Board Members

Baj Puri attended NWPB Soccer School awards day on July 26th... Ride-Along ... Keith Logan Memorial Golf Tournament, September 9th... BCAPB Executive meeting representing the Diversity in Policing Committee ... CAPB Conference in Saskatoon, Sask August 13-18th and the CACP Conference in Winnipeg, Man. August 18-21, 2013.

Allan Domaas attended the CAPB Conference in Saskatoon, Sask. August 13-18, 2013 ... BCAPB Executive meeting noting there are a number of Board positions to be filled.

Carmelita Tapia advised of the Anti Bullying Streetbeat Entertainment Society Fundraiser on October 5th at The Columbia Theatre. This group will also perform at secondary schools in the lower mainland

Rebecca Maurer – no report

Chair Wright attended both the CAPB and CACP Conferences in August. Congratulated the organization on funds raised for Crossroads Hospice Society from the annual Keith Logan Memorial Golf Tournament event. This year's event raised \$21,000.

4.2. Statistics – Inspector Jansen

Report received for information.

4.3. Divisional Reports, Patrol / SSD / Admin – Deputy Chief Stenerson

Report received for information.

4.4. Financial Report January to August 2013 – M. Wilson

Mr. Wilson reviewed the financial statements for August 2013 noting we have an anticipated surplus of \$854K to date. The January to August Financial Statements were received.

5. CORRESPONDENCE

5.1. CAPB – Emil Kolb Award for Excellence in Police Governance

Received for information.

5.2. CAPB Board of Directors 2013-2014

Received for information.

5.3. CAPB 2013 Resolutions

Received for information.

6. ONGOING BUSINESS

6.1. Strategic Initiative Update – Insp Eastwood

Insp Eastwood reported continued development on strategic initiatives. The strategic plan progress reports were received for information.

7. NEW BUSINESS

7.1. Police Board meeting date November 2013

The Board approved the meeting date change to November 26, 2013.

7.2. Police Honours Award Recipients – Chief Jones

Chief Jones noted Constable's Ryan Long, Darryl Pakosh, Cliff Kusch and Nick Ferguson will be recognized provincially at the Police Honours Night in Victoria on November 21, 2013. The officers will be presented with the Meritorious Service Award by the Solicitor General.

Staff was directed that a letter of congratulations to the four constables be prepared for the Mayor's signature.

7.3. Miscellaneous Fees and Charges – M. Wilson

Recommended fee increases for various services provided by the police service were presented for approval. It is intended that the rates set will recover the actual cost of provided the services. A copy of the approved rates to be forwarded to City Council for their information.

MOVED AND SECONDED (Maurer/Domaas)

THAT: the Board approve the amended rates for services as shown on the fee schedule as presented.

CARRIED

8. FOR INFORMATION / MISCELLANEOUS

8.1. NWPB Annual Awards & Commendations Evening, November 14, 2013

8.2. EComm Newsletter Summer 2013

8.3. RCMP LMD Integrated Team Annual Report 2012/2013

Items 8.1 – 8.3 received for information.

ADJOURNMENT

ON MOTION, the meeting adjourned at 6:00 pm.

Next meeting: Tuesday, October 15, 2013
New Westminster Police Executive Conference
555 Columbia St. New Westminster BC

Certified Correct:

CHAIR WAYNE WRIGHT
CHAIR

S. GARDNER
RECORDING SECRETARY



NEW WESTMINSTER MUNICIPAL POLICE BOARD

September 24, 2013 @ 6:25 p.m.

New Westminster Police Executive Conference Room

MINUTES of In-Camera Meeting

PRESENT:	Mayor Wayne Wright	Chair
	Mr. Allen Domaas	
	Ms. Rebecca Maurer	
	Ms. Carmelita Tapia	
	Mr. Baj Puri	
STAFF:	Chief Constable D. Jones	
	Deputy Chief L. Stenerson	
	Inspector D. Jansen	
	Inspector D. Walcott	
	Inspector P. Eastwood	
	Mr. M. Wilson	
	Ms. S. Gardner	Board Secretary

1. ADOPTION OF AGENDA

MOVED AND SECONDED (Domaas/Puri)

THAT: the New Westminster Police Board approved the In-Camera Meeting Agenda for September 24, 2013.

CARRIED

2. APPROVAL OF THE MINUTES

2.1. July 23, 2013 In-Camera Meeting Minutes

MOVED AND SECONDED (Domaas/Maurer)

THAT: the Minutes of the closed meeting of the Board held July 23, 2013 be received and adopted as circulated.

CARRIED

3. PRESENTATIONS/ANNOUNCEMENTS

No presentation or announcements.

4. REPORTS

4.1. Professional Standards Report for July and August 2013 – Chief Jones

Received for information.

4.2. Financial Report January to August 2013 – M. Wilson

Mr. Wilson noted the organization had a positive variance of approximately \$854,000 for 2013 largely attributable to savings in salary costs and the transition of the communications centre to EComm 911.

4.3. Victim Assistance Meetings – Rebecca Maurer

Rebecca Maurer informed the Board of her intentions to step down from the Victim Assistance Unit Board. Carmelita Tapia volunteered to attend the meetings.

MOVED AND SECONDED (Puri/Domaas)

THAT: Carmelita Tapia be appointed as the police board representative on the Victim Assistance Unit Board of Directors.

CARRIED

5. CORRESPONDENCE

No correspondence received.

6. ONGOING BUSINESS

6.1. 2014 Budget Update – Chief Jones

Chief Jones provided the Board with an update on the 2014 budget position. He also outlined the new initiatives planned for 2014-15.

6.2. Information Technology Strategic Plan – Chief Jones

Chief Jones advised the organization continues to look at an IT plan that will provide enhanced services as we move forward.

7. LEGAL

7.1. Legal Update – Insp. Walcott

Insp Walcott updated the board on the grievance filed with the NWPOA regarding Constable V. Dosanjh. The arbitration date is scheduled for December 19, 2013.

8. NEW BUSINESS

8.1. Integrated Police Units (verbal) – Chief Jones

- **IRSU Integrated Road Safety Unit**

The Greater Vancouver IRSU office is currently situated at City Hall. Their five year lease expires the end of 2014 and will not be renewed. The Unit is conducting a special analysis for relocation. Of note, office space has been offered to IRSU at New Westminster Police 555 Columbia Street.

- **LMD Lower Mainland Division Canine Unit**

Insp. Jansen provided a Powerpoint presentation outlining path forward options for the canine unit. Received for information.

Inspectors Walcott, Jansen and Eastwood departed the meeting.

8.2. Governance – Review of Board Governance Manual

MOVED AND SECONDED (Domaas/Maurer)

THAT: the Board adopts Chapter 4: Board Ethical Standards of the Governance Manual amending 4.2.6 as follows:

4.2.6 Board members concerned that either the Chair or another member may have a conflict of interest, must immediately bring the perceived conflict to the attention of that Chair or member. Conflicts must be resolved in a manner that enhances public confidence and trust in the objectivity and impartiality of the Board.

CARRIED

Chapter 5: Board members to review Chapter 5 Board Administrative Standards and Practices for acceptance at the next meeting.

9. FOR INFORMATION

West Vancouver Police K9 Officer Cst. Louis Beglaw passed away Monday, September 16, 2013, after suffering a medical emergency while on duty at WVPD Headquarters. A memorial service will be held at Queen's Park Arena in New Westminster, B.C. on Friday, September 27, 2013 at 12:30pm. New Westminster Police has committed resources to the planning of the service and will conduct traffic control for the march to the arena. The service is open to all friends, family, military personnel, emergency responders and members of the law enforcement community.

ADJOURNMENT

ON MOTION, the meeting adjourned at 6:00 pm.

Next meeting: Tuesday, October 15, 2013
New Westminster Police Executive Conference
555 Columbia St. New Westminster BC

Certified Correct:

CHAIR WAYNE WRIGHT
CHAIR

S. GARDNER
RECORDING SECRETARY

Under *Part 10, s.69(1)* of the *Police Act*, all meetings and hearings of a municipal police board are open to the public. The board may, under certain conditions, order a meeting or a part of a meeting to be closed to the public, or held “in camera”. These conditions are outlined in *Part 10 s.69(2)* of the *Police Act*.



NEW WESTMINSTER POLICE BOARD / CITY COUNCIL JOINT MEETING

New Westminster Police Executive Conference Room
October 15, 2013 4:30 – 5:30 pm

AGENDA

New Westminster Police

Chief Constable Dave Jones
D/Chief Constable Laurin Stenerson
Inspector Doug Walcott
Inspector Dave Jansen
Sgt Diana McDaniel

Police Board

Chair Wayne Wright
Allen Domaas
Carmelita Tapia
Rebecca Maurer

City Council

Councillor Betty McIntosh
Councillor Chuck Puchmayr
Councillor Jaime McEvoy
Councillor Bill Harper

Guest:

Marina Makhnach, Grant Thornton Intl Ltd.
AGLG Performance Audit: Local Government
Performance in Managing Policing Agreements
and Police Budget Oversight

Regrets: Councillor Lorrie Williams
Councillor Jonathan Cote

Chair Wright welcomed Marina Makhnach to the session.

This is the second meeting is the Joint Police Board /Council Meeting in 2013. The purpose of the Joint Police Board /Council Meetings is to update councillors from New Westminster on issues in the NWPD, particularly as they impact the annual police budget.

The following agenda items were discussed:

1. Strategic Plan Update - Dashboards

Insp Eastwood outline the status of the 2013 strategic initiatives to date.

Q: Councillor Puchmayr - are our waits reduced at the hospital?

A: Insp Eastwood referred to the notes of MHLO and advised there has been a significant benefit since the initiation of this MHLO position in May 2013.

The MHLO can resolve some issues prior to the individuals visit to RCH.

Q: Councillor Harper - why the number of visitors to the NWPD website has jumped to 12,000 hits.

A: Insp Eastwood advised that perhaps due to an increase in our recruiting drive and interest from the public.

Q: Councillor McIntosh – referred to the form the MHLO officer fills out for each incident. Are we sharing with the RCMP?

A: Insp Eastwood - Yes, the RCMP has access to the template.

2. Budget

■ 2013 Review

The City of New Westminster budget process requires submission of the 2014 capital budget request by 1 November 2013.

The budget has not yet been approved by police board. This item will be discussed at the Open police board later this evening.

Comptroller, Mark Wilson stated we anticipate a \$834k surplus this year (this includes receiving the 70/30 split re IHIT). The majority of the surplus amount is accredited to savings in wages and legal fees.

- Understaffed by 2 members
- 4 members off on maternity leave plus others on administration leave
- Legal fees under budget by 50k

Q: Councillor Harper – where are we with the NWPOA agreement?

A: Chief Constable Jones – there has been no pattern set yet for this year.

Q: Councillor McIntosh – how many positions were created when the communication centre employees were transitioned to EComm ?

A: DCC Stenerson - ½ person has been added.

■ 2014 Budget

Mark Wilson stated the NWPD will be requesting the police board to approve an increase of \$532K for 2014. This amount is comprised of increase in salaries plus \$200.

3. Crime Statistics

■ Traffic/truck enforcement statistics

Insp Jansen advised there a several joint vehicle projects planned. Tracking is to be slightly ahead of last year. Over 30 members from NWest, Delta, Surrey and Burnaby are working on the Thanksgiving weekend 2 day blitz.

Trucks are becoming an issue that we will have to address. Although our compliance rate is under at 32% the average is 40% we now have a member trained in vehicle inspection.

CC Jones advised we may consider specialized truck enforcement officers. NWPDP may consider using Special Constable's or Bylaw Officers to deal specifically, and full-time with truck enforcement matters. This item is a NWPDP 2015 initiative.

Councillor Puchmayr stated pointed out that trucks were avoiding the Port Mann toll bridge and driving out of their way over the Patullo Bridge creating unnecessary increased truck traffic. The province needs to come to the table on this.

CC stated overweight trucks cause road work problems.

The CVSA is mandated to check vehicles over 5000kgs; our organization is left to monitor the rest. Of note, Delta and Surrey have the Special Cst program in place.

■ Trends

Insp Jansen referred to the crime statistics noting that all categories are within the normal range with the exception of break and enters which are up year to date 24%. This could be contributed to a small number of criminals responsible for several thefts.

Councillor Puchmayr stated, the work you are doing on 12th St is tremendous. He asked if there have been any arrests in New West. Insp Jansen replied No. There has been a joint effort by the City, NWPDP and merchants working together.

4. **Integration Initiatives**

■ ECOMM

DCC Stenerson advised the transition to Ecomm on June 4, 2013 went smoothly. From a personnel perspective, one employee remained at NWPDP in the Records department, while the remainder were transitioned to EComm. Our goal is to provide best service delivery to the citizens of New Westminster. There were significant savings to the organization as well.

■ LMD ERT

CC advised that with the move from LMD ERT (2 positions) the savings from this helped with the addition of the MHLO and Forensic Investigation Officer.

■ K9 Police Service Dogs (PSD)

Insp. Jansen provided a Powerpoint presentation outlining path forward options for the canine unit

■ IHIT

The IHIT review is completed and status of funding. Initially the The invoices have been paid at 70%. CC advised we are accruing the 30% but not remitting. Abbotsford Police have also adopted our stance. Our costs are down, we are accruing these costs at 1.9%

5. Update on last year's major initiatives

■ Mental Health Liaison Officer

MHLO officer assigned.

■ Forensic Identification Section

As part of the Strategic Plan the FIS goal was a reduction in 10% we now sit at 18% yr to date.

Discussion:

Mayor Wright – In a previous discussion with the Mayor, Ms Makhnach asked the Mayor how the city can get more revenue resources.

Councillor Harper asked for an explanation what the auditor general is doing.

advised there are three themes – budget, operational effectiveness, and corporate governance. The goal is to look what is happening, Hope to get a tool for local governments to help manage the police departments and bring value.

Ms Makhnach explained the AGLG Performance Audit office was established in January 2013, the mandate is to look at local government and identify areas where the local government can do better. The focus of the auditor is on the rate effectiveness audit rather than finance audit or compliance. The office identified pin points; government, police costs and management of police agreement were identified. The other two topics identified are operational procurement and tactical procurement.

A selection of local governments were made. New Westminster and Victoria were selected as independent police agencies. Surrey as a large RCMP agency and Merritt and Williams Lake RCMP as smaller agencies.

The office will look at local government and how it oversees the police agreement.

Councillor Harper suggested to Marina that council should be interviewed.
Ms. Makhnach agreed this was a good idea.

6. NWPD Fall Social – November 14, 2013

CC advised the police museum area is moving to the new Anvil Centre Museum. In light of this, we plan to redesign the lobby area in the earlier part of 2014.

The mayor thanked Marina for attending the meeting.

Councillors were provided with public information that included Statistics, Dashboards, Budget 2013 and Budget 2014.

The meeting was adjourned at 6:30 p.m.



NEW WESTMINSTER MUNICIPAL POLICE BOARD

October 15, 2013 @ 7:00 p.m.

New Westminster Police Executive Conference Room

MINUTES of Regular Meeting

PRESENT:	Mayor Wayne Wright	Chair
	Mr. Allen Domaas	
	Ms. Rebecca Maurer	
	Ms. Carmelita Tapia	
REGRETS:	Mr. Baj Puri	
STAFF:	Chief Constable D. Jones	
	Deputy Chief L. Stenerson	
	Inspector D. Jansen	
	Inspector D. Walcott	
	Inspector P. Eastwood	
	Mr. M. Wilson	
	Ms. S. Gardner	Board Secretary

The Regular meeting was called to order at 7:00 p.m.

1. ADOPTION OF THE AGENDA

MOVED AND SECONDED (Maurer/Domaas)

THAT: the New Westminster Police Board approves the Regular Meeting Agenda for October 15, 2013.

CARRIED

2. APPROVAL OF THE MINUTES

2.1. September 24, 2013 Open Meeting Minutes

MOVED AND SECONDED (Domaas/Tapia)

THAT: the Minutes of the regular meeting of the Board held September 24, 2013 be adopted.

CARRIED

3. PRESENTATIONS/ANNOUNCEMENTS

There were no presentations or announcements.

4. REPORTS

4.1. Police Board Members

Carmelia Tapia attended the Victim Assistance Unit board meeting held on September 19th.

Mayor Wright commended the Police and Fire personnel for their response to the fire at the E.L. Lewis heritage building at 634 Columbia Street on October 11, 2013.

4.2. Statistics – Inspector Jansen

Report received for information.

4.3. Policy – M. Wilson

Mr. Wilson provided the monthly update on policy reviewed and approved by the Chief Constable under the Board's delegated authority.

MOVED AND SECONDED (Domaas/Maurer)

THAT: the Board accept the policies reviewed and approved by the Chief Constable.

CARRIED

4.4. Divisional Reports, Patrol / SSD / Admin – Deputy Chief Stenerson

Report received for information.

4.5. Financial Report January to September 2013 – M. Wilson

Mr. Wilson reviewed the year-to-date financial status and projected the organization will be under budget by \$865K for 2013.

4.6. 2014 Provisional and Operating Budgets – Mr. Wilson

MOVED AND SECONDED (Tapia/Maurer)

THAT: the Board approved the 2014 Provisional and Operating Budgets as presented.

CARRIED

5. CORRESPONDENCE

5.1. Cst Louis Beglaw Memorial Service

Correspondence from West Vancouver Police Department to Chief Constable Jones and to The BC Association of Chiefs of Police received for information.

5.2. Correspondence from JIBC re Bachelor of Law Enforcement Studies (BLES)

Received for information.

6. ONGOING BUSINESS

6.1. Strategic Initiative Update – Insp Eastwood

Received for information.

7. NEW BUSINESS

7.1. 2014 Police Board Meeting Dates

The schedule of 2014 Police Board meeting dates was reviewed and accepted.

ADJOURNMENT

ON MOTION, the meeting adjourned at 7:15 pm.

Next meeting: Tuesday, November 26, 2013

New Westminster Police Executive Conference

555 Columbia St. New Westminster BC

Certified Correct:

CHAIR WAYNE WRIGHT
CHAIR

S. GARDNER
RECORDING SECRETARY



NEW WESTMINSTER MUNICIPAL POLICE BOARD

October 15, 2013 @ 7:15 p.m.

New Westminster Police Executive Conference Room

MINUTES of In-Camera Meeting

PRESENT:	Mayor Wayne Wright	Chair
	Mr. Allen Domaas	
	Ms. Rebecca Maurer	
	Ms. Carmelita Tapia	
REGRETS:	Mr. Baj Puri	
STAFF:	Chief Constable D. Jones	
	Deputy Chief L. Stenerson	
	Inspector D. Jansen	
	Inspector D. Walcott	
	Inspector P. Eastwood	
	Mr. M. Wilson	
	Ms. S. Gardner	Board Secretary

1. ADOPTION OF AGENDA

MOVED AND SECONDED (Domaas/Maurer)

THAT: the New Westminster Police Board approved the Revised In-Camera Meeting Agenda for October 15, 2013.

CARRIED

2. APPROVAL OF THE MINUTES

2.1. September 24, 2013 In-Camera Meeting Minutes

MOVED AND SECONDED (Domaas/Maurer)

THAT: the Minutes of the closed meeting of the Board held September 24, 2013 be received and adopted as circulated.

CARRIED

3. PRESENTATIONS/ANNOUNCEMENTS

No presentation or announcements.

4. REPORTS

4.1. Professional Standards Report for September 2013 – Chief Jones

Received for information.

4.2. Financial Report January to September 2013 – M. Wilson

Mr. Wilson reviewed the year-to-date financial status and projected the organization will be under budget by \$865K for 2013.

5. CORRESPONDENCE

No correspondence received.

6. ONGOING BUSINESS

6.1. 2014 Budget Update – Chief Jones

The 2014 provisional budget was approved by the Board in the Open meeting October 15, 2013.

6.2. Governance Manual Committee Report

The Board approved the recommended changes to Chapter 5 of the Draft Governance Manual.

7. LEGAL

7.1. Legal Update – Insp. Walcott

No legal update to report.

8. NEW BUSINESS

8.1. Integrated Police Units (verbal) – Insp. Jansen

- **IRSU Integrated Road Safety Unit**

Insp. Jansen advised that IRSU will relocate their headquarters from City Hall premises to a site in Burnaby, BC.

- **LMD Lower Mainland Division Canine Unit**

Insp. Jansen advised we are awaiting comment from other jurisdictions and the RCMP regarding potential integration.

|

- **NWPD Internal Committees – Chief Jones**

The following three working groups will be comprised of members and civilians to set-up and provide input and feedback that affect their workplace and working environment. Each of the proposed “projects” is designed to bring together ideas and thoughts on how to operate and function as we move into the future.

1. IT Strategic Plan and Review Organizational
2. Structure/Secondments
3. Building Renovations

9. FOR INFORMATION

ADJOURNMENT

ON MOTION, the meeting adjourned at 7:45 pm.

Next meeting: Tuesday, November 26, 2013
New Westminster Police Executive Conference
555 Columbia St. New Westminster BC

Certified Correct:

CHAIR WAYNE WRIGHT
CHAIR

S. GARDNER
RECORDING SECRETARY

Under *Part 10, s.69(1)* of the *Police Act*, all meetings and hearings of a municipal police board are open to the public. The board may, under certain conditions, order a meeting or a part of a meeting to be closed to the public, or held “in camera”. These conditions are outlined in *Part 10 s.69(2)* of the *Police Act*.



NEW WESTMINSTER MUNICIPAL POLICE BOARD

November 26, 2013 @ 4:30 p.m.

New Westminster Police Executive Conference Room

MINUTES of Regular Meeting

PRESENT:	Mayor Wayne Wright	Chair
	Mr. Allen Domaas	
	Ms. Rebecca Maurer	
	Ms. Carmelita Tapia	
	Mr. Baj Puri	
STAFF:	Chief Constable D. Jones	
	Deputy Chief L. Stenerson	
	Inspector D. Jansen	
	Inspector D. Walcott	
	Inspector P. Eastwood	
	Mr. M. Wilson	
	Ms. S. Gardner	Board Secretary

1. ADOPTION OF THE AGENDA

MOVED AND SECONDED (Maurer/Puri)

THAT: the New Westminster Police Board approved the agenda with the addition of 7.2 NEW BUSINESS – BC Association of Police Board Representative.

CARRIED

2. APPROVAL OF THE MINUTES

2.1. October 15, 2013 Open Meeting Minutes

MOVED AND SECONDED (Domaas/Puri)

THAT: the Minutes of the regular meeting of the Board held October 15, 2013 be adopted.

CARRIED

The meeting recessed at 4:35 p.m. to an In-Camera session and reconvened at 5:00 p.m. with the same personnel present.

3. PRESENTATIONS/ANNOUNCEMENTS

There were no presentations or announcements.

4. REPORTS

4.1. Police Board Members

Baj Puri attended the Remembrance Day Ceremony commending the good turnout of officers. On November 12th attended the swear-in ceremony for five new NWPB recruits.

Allen Domaas, Baj Puri, Carmelita Tapia and Chair Wright attended the NWPB Fall Social held at the Columbia Theatre on November 14th.

Carmelita Tapia attended the Victim Assistance Unit board meeting on November 21st.

Chair Wright thanked the members for their participation at the Remembrance Day ceremonies, an honorable and memorable day.

4.2. Statistics – Inspector Jansen

Report received for information.

Divisional Reports, Patrol / SSD / Admin – Deputy Chief Stenerson

Report received for information.

D/Chief Stenerson noted the positive effect of the Mental Health Liaison Officer in the community and noted the position is a great addition to the organization. In the month of October, the MHLO officer received 87 referral requests for follow-ups. Cst Wlodyka hosted the first annual Lower Mainland Police Liaison Mental Health workshop attended by 22 participants consisting of police mental health liaison officers and their community health care partners.

4.3. Financial Report January to October 2013 – M. Wilson

Mr. Wilson reviewed the year-to-date financial status and projected the organization will be under budget for 2013.

5. CORRESPONDENCE

5.1. Correspondence from Elizabeth Denham, Information and Privacy Commissioner for British Columbia dated October 25, 2013 regarding Investigation of Police Information Checks

B.C.'s information and privacy commissioner is investigating the use of police information checks after citizens and civil liberty groups raised concerns about the amount and type of information disclosed. Criminal record checks disclose a person's convictions, penalties or outstanding charges contained in a national police database, police information checks contain details about a person's interactions with police that haven't been proven in court.

Privacy Commissioner Elizabeth Denham will make her report public once she's completed her investigation.

5.2. Correspondence to Officers re Police Honours Awards

Received for information.

6. ONGOING BUSINESS

6.1. Economics of Policing Conference Toronto October 29-30, 2013

Verbal Report – Insp. Walcott

7. NEW BUSINESS

7.1. Report to Council, Replacement Vehicle for Unit 2748 – Chief Jones

Chief Jones referred to the proposed Report to Council to obtain council approval of additional funding required for the purchase of a replacement Ford Police Interceptor SUV, Unit 2748.

Council approved the recommendation at the Committee of the Whole meeting held November 18, 2013.

7.2. BCAPB Board Representative – Allen Domaas

In response to the BCAPB request for boards to confirm their BCAPB Executive representative and also provide the name of an alternate board member the following motion was made.

MOVED AND SECONDED (Domaas/Tapia)

THAT: the police board approves Baj Puri as alternate board member to attend as replacement representative on the BCAPB Board of Directors.

CARRIED

8. FOR INFORMATION / MISCELLANEOUS

8.1. Ministry of Justice News Releases

- 1) Action continues to support missing, vulnerable women.
- 2) Staying safe and sharing the road

Received for information.

ADJOURNMENT

ON MOTION, the meeting adjourned at 6:10 pm.

Next meeting: Tuesday, January 21, 2014

New Westminster Police Executive Conference
555 Columbia St. New Westminster BC

Certified Correct:

CHAIR WAYNE WRIGHT
CHAIR

S. GARDNER
RECORDING SECRETARY



NEW WESTMINSTER MUNICIPAL POLICE BOARD

November 26, 2013 @ 6:40 p.m.

New Westminster Police Executive Conference Room

MINUTES of In-Camera Meeting

PRESENT:	Mayor Wayne Wright	Chair
	Mr. Allen Domaas	
	Ms. Rebecca Maurer	
	Ms. Carmelita Tapia	
	Mr. Baj Puri	
GUEST:	Sergeant S. Jette	
STAFF:	Chief Constable D. Jones	
	Deputy Chief L. Stenerson	
	Inspector D. Jansen	
	Inspector D. Walcott	
	Inspector P. Eastwood	
	Mr. M. Wilson	
	Ms. S. Gardner	Board Secretary

1. **ADOPTION OF AGENDA**

Addition to agenda:

4. REPORTS: 4.1.1 Professional Standards Report – Sergeant S. Jette

MOVED AND SECONDED (Domaas/Tapia)

THAT: the New Westminster Police Board approved the Revised In-Camera Meeting Agenda for November 26, 2013.

CARRIED

2. **APPROVAL OF THE MINUTES**

2.1. **October 15, 2013 In-Camera Meeting Minutes**

MOVED AND SECONDED (Domaas/Maurer)

THAT: the Minutes of the closed meeting of the Board held October 15 2013 be received and adopted as circulated.

CARRIED

3. PRESENTATIONS/ANNOUNCEMENTS

No presentation or announcements.

4. REPORTS

4.1. Professional Standards Report October 2013 – Sergeant S. Jette

The Professional Standards Report for October 2013 was received for information.

4.1.1 Professional Standards Year-End Report

Sergeant Jette provided a year-end update of the Professional Standards Unit that covered Statistics, Strategic Objectives, Trends and the outlook for 2014.

The meeting recessed at 4:55 pm - Sergeant Jette departed the meeting.

4.2. Financial Report January to October 2013 – M. Wilson

Mr. Wilson reviewed the year-to-date financial status and projected the organization will be under budget for 2013.

5. CORRESPONDENCE

No correspondence received.

6. ONGOING BUSINESS

Agenda items 6.1 & 6.3 considered conjointly

6.1. 2014 Budget – Chief Jones

6.3 Special Constable - Truck Enforcement Unit – Chief Jones

Further to Council direction Chief Jones advised the organization will continue to work with the City to develop a new program of enforcement for issues related to trucks in the City. It is anticipated a proposal will be ready by mid-year. This initiative will entail two full-time Special Constables for Commercial Vehicle inspections. The funding for this initiative will be covered within the current year budget.

6.2. Information Technology Strategic Plan Quotes – Chief Jones

The requirement for a strategic plan for the Information Technology Division has been identified. Financial quotes were requested and received from two firms. As both proposals were higher than anticipated further negotiations are being undertaken at this time.

6.3. Special Constable - Truck Enforcement Unit – Chief Jones
This item considered under agenda item 6.1 – 2014 Budget.

6.4. Governance Manual Committee Report
The Board approved the recommended changes to Chapter 6 of the Draft Governance Manual.

7. LEGAL

7.1. Legal Update – Insp. Walcott
Inspector Walcott updated the board on ongoing civil legal matters.

8. NEW BUSINESS

8.1. Integrated Police Units (verbal) – Insp. Jansen

- **LMD Lower Mainland Division Canine Unit**
Insp. Jansen advised we are still awaiting comment from other jurisdictions and the RCMP regarding potential integration of units.

9. FOR INFORMATION

ADJOURNMENT

ON MOTION, the meeting adjourned at 7:20 pm.

Next meeting: Tuesday, November 26, 2013
New Westminster Police Executive Conference Room
555 Columbia St. New Westminster BC

Certified Correct:

CHAIR WAYNE WRIGHT
CHAIR

S. GARDNER
RECORDING SECRETARY
