



NEW WESTMINSTER POLICE BOARD

OPEN AGENDA

Tuesday, September 17, 2024 at 0930

Join in-Person:

555 Columbia Street, New Westminster

Join via Zoom: <https://us02web.zoom.us/j/88158165813>

Webinar ID: 881 5816 5813

+1 778 907 2071

✓ Indicates Attachment

We recognize and respect that New Westminster is on the unceded and unsundered land of the Halkomelem speaking peoples. We acknowledge that colonialism has made invisible their histories and connections to the land. As a City, we are learning and building relationships with the people whose lands we are on.

1	ADOPTION & PRESENTATIONS	
1.1	Land Acknowledgement	<i>Police Board</i>
1.2	Adoption of Open Agenda: September 17, 2024	<i>Police Board</i>
2	CONSENT AGENDA	
✓ 2.1	Approval of Open Minutes: July 16, 2024	<i>Police Board</i>
2.2	Police Board Member Reports	<i>Police Board</i>
✓ 2.3	Statistics: July and August 2024	<i>A/DCC Ward</i>
✓ 2.4	Monthly Report on NWPD Overtime	<i>Jacqueline Dairon</i>
✓ 2.5	E-Comm Spectrum Report: YTD August 31, 2024	<i>Police Board</i>
✓ 2.6	GOVERNANCE: Q2 Financial Report and 2024 Forecast	<i>Jacqueline Dairon</i>
✓ 2.7	NWPD vs NWFD Fall Classic Invitation	<i>A/CC Hyland</i>
✓ 2.8	NWPD 2023 Annual Report	<i>Hailey Finnigan</i>
✓ 2.9	Crime Severity Index Report	<i>A/CC Hyland</i>
2.10	Correspondence:	
	(a) E-Comm Update for Police & Local Govt Partners – August 2024	
	(b) Notice of BCAPB Special General Meeting	
	(c) Ride for the Kids 2024	
	(d) GGVAF Funding – NWPD for 2024/25 Fiscal Year	
3	ONGOING BUSINESS	
	None.	
4	NEW BUSINESS	
	None.	
	NEXT MEETING	
	Date: October 15, 2024 @ 0930	
	Location: Blue Room, 555 Columbia Street	
	ADJOURNMENT OF OPEN MEETING	



NEW WESTMINSTER MUNICIPAL POLICE BOARD

July 16, 2024 at 0900hrs

In-Person and via ZOOM

New Westminster Police Department, 555 Columbia Street, New Westminster

MINUTES of Regular Meeting

PRESENT:	Ms. Tasha Henderson	Chair
	Ms. Heather Boersma	Vice Chair
	Mr. Drew Hart	
	Mr. Patrick Lalonde	
	Ms. Mary Trentadue	
	Mr. Alejandro Diaz	
	Ms. Kelsi Wall	
STAFF:	Inspector Eamonn Ward	
	Inspector Andrew Perry	
	Ms. Jacqueline Dairon	Finance Supervisor
	Ms. Daisy Dyer	Police Board Secretary
	Ms. Hailey Finnigan	Communications

The meeting was called to order at 1000hrs.

1. ADOPTION

1.1 Land Acknowledgement

We recognize and respect that New Westminster is on the unceded and unsundered land of the Halkomelem speaking peoples. We acknowledge that colonialism has made invisible their histories and connections to the land. As a City, we are learning and building relationships with the people whose lands we are on.

1.2 Introduction of New Board Members

Acting Deputy Chief Perry introduced and welcomed Ms. Kelsi Wall and Ms. Tasha Henderson to the New Westminster Police Board.

Received for information.

1.3 Introduction of New HR Manager

Acting Deputy Chief Constable Perry introduced new HR Manager, Sarah Patterson, to the Board.

Received for information

1.4 Selection of New Board Chair and Vice Chair

After a discussion amongst the Board, the new Board Chair and Vice Chair were selected.

MOVED AND SECONDED

THAT The New Westminster Police Board appoint Ms. Tasha Henderson as Chair of the Board; and

THAT The New Westminster Police Board appoint Ms. Heather Boersma as Vice Chair of the Board.

CARRIED

1.5 Adoption of Regular Agenda: July 16, 2024

MOVED AND SECONDED

THAT The New Westminster Police Board approve the July 16, 2024, Regular Agenda.

CARRIED

2. CONSENT AGENDA

2.1 Approval of Open Minutes: June 18, 2024

2.2 Police Board Member Reports

2.3 Statistics: June 2024

2.4 Monthly Report on NWPD Overtime

2.5 Policy: OB220 – Sexual Assault Investigations

2.6 Correspondence:

(a) New Board Appointee – Ms. Kelsi Wall

(b) New Board Appointee – City Councillor Tasha Henderson

- (c) Chair and Vice Chair Voting – S.25
- (d) E-Comm Governance Review
- (e) E-Comm Spectrum Report

MOVED AND SECONDED

THAT item 2.5 and 2.6(d) be removed from the Consent Agenda; and

THAT the New Westminster Police Board approve the remaining Consent Agenda items.

CARRIED

ITEMS REMOVED FROM THE CONSENT AGENDA

2.5 Policy: OB220 – Sexual Assault Investigations

Ms. Wall understood that the amendments to this policy are in alignment with the new provincial standards, however, queried if the updated policy adheres to best practices beyond what the province requires. Acting Deputy Chief Constable Perry assured Ms. Wall that the department is adhering to best practices and has strived to exceed expectations.

Ms. Trentadue asked for an explanation of the use of ‘complaint’ versus ‘report’. Acting Deputy Chief Constable Perry explained that every complaint or report is documented, however, the discretion is removed when a sex assault takes place within an intimate partner situation and the investigation will continue. Outside of this, there is more discretion of the complainant.

Ms. Trentadue asked what the difference is between sexual assault and sexual offences. Acting Deputy Chief Constable Perry explained that sexual assault is specific, whereas sexual offences are inclusive of other offences.

Received for information.

2.6(d) E-Comm Governance Review

The Board agreed that there is a considerable amount of work to undertake, and consequently determined that the most efficient approach would be to form a committee.

MOVED AND SECONDED

THAT The New Westminster Police Board strike an E-Comm Governance Review Committee.

CARRIED

Ms. Trentadue, Ms. Wall, Mr. Hart, and Acting Deputy Chief Constable Perry were elected to sit on the E-Comm Governance Review Committee.

3. ONGOING BUSINESS

3.1 Strategic Plan Updates

Acting Deputy Chief Constable Perry presented the strategic plan updates. The two new proposed priorities to the strategic plan included:

- To identify and implement the approach to police staffing levels and allocation.
- To gradually assume the funding of the Gang Suppression Unit from the Province of British Columbia by 2028.

Discussion ensued amongst the Board, with the following of note:

- Ms. Boersma would like to suggest rewording some of the writing within the plan. Acting Deputy Chief Constable Perry will send the document to Ms. Boersma for review.
- Mr. Hart and Mr. Lalonde requested that they be included in reviewing the RFP for the Patrol review.
- Ms. Trentadue requested that the new board members be given the results of the community engagement survey.
- Ms. Wall asked to be provided with the results of the employee wellness survey.
- Ms. Trentadue asked who is on the Community Policing Committee (CPC) and how one is nominated. Acting Deputy Chief Constable Perry will provide more information at an upcoming meeting.
- Ms. Trentadue asked why the DEIAR framework is on hold. Acting Deputy Chief Constable Perry explained that the consultant has proposed a training plan with the City and that we are awaiting that outcome.

Received for information.

3.2 Governance Manual Updates: Police Board Honorarium and Roles

Acting Deputy Chief Constable Perry noted that the recommendations were sent to the Board in advance of the meeting, where the Chief Constable asked for feedback, and the document was subsequently approved and adopted. Mr. Hart stated that the appointment language for the vice chair should mirror that of the chair. This change was previously discussed, however not updated.

Received for information.

4. NEW BUSINESS

None.

ADJOURNMENT of Regular Meeting

Chair Henderson adjourned the meeting at 0950 hrs.

Next meeting

The next meeting will take place on Tuesday, 17 September, 2024, at 0930 at 555 Columbia Street, New Westminster.

TASHA HENDERSON
CHAIR

DAISY DYER
RECORDING SECRETARY



July 2024 - Statistics

Crime Type Category ¹	2024 June	2024 July	July 3YR Avg	YTD 2022	YTD 2023	YTD 2024	YTD 3YR Avg	% Change 2023-2022
Persons Offences								
HOMICIDE	0	0	0	0	0	0	0	N/A ²
ATTEMPTED HOMICIDE	0	0	0	2	1	0	1	-100%
SEXUAL ASSAULTS	8	13	6	35	40	45	40	13%
ASSAULT-COMMON	40	35	37	203	255	272	243	7%
ASSAULT-W/WEAPON OR CBH	20	9	15	96	103	109	103	6%
ASSAULT-AGGRAVATED	0	1	0	3	5	2	3	-60%
ROBBERY	4	5	8	30	50	18	33	-64%
Total Monitored Persons Offences	72	63	66	369	454	446	423	-2%
Domestic Violence								
DOMESTIC VIOLENCE	35	35	49	390	355	266	337	-25%
FAMILY VIOLENCE	24	15	20	144	176	142	154	-19%
Property Offences								
BREAK & ENTER-BUSINESS	7	1	9	98	83	65	82	-22%
BREAK & ENTER-RESIDENCE	8	4	7	43	54	38	45	0%
BREAK & ENTER-OTHER	4	3	4	34	39	36	36	-8%
THEFT OF VEHICLE	15	10	11	86	69	87	81	26%
THEFT FROM VEHICLE	32	27	46	408	369	200	326	-46%
THEFT-OTHER OVER \$5000	0	3	2	9	10	9	9	-10%
THEFT-OTHER UNDER \$5000	64	50	45	235	260	343	279	32%
MISCHIEF OVER \$5000	0	1	1	6	9	3	6	-67%
MISCHIEF \$5000 OR UNDER	29	27	38	279	304	239	274	-21%
Total Monitored Property Offences	159	126	162	1198	1197	1020	1138	-15%
Traffic Offences								
Collisions								
COLLISION-FATAL	0	0	0	2	2	1	2	-50%
COLLISION-NON-FATAL INJURY	5	8	9	54	66	78	66	18%
COLLISION-ALL OTHERS	51	43	45	347	315	326	329	3%
Total Collision Offences	56	51	54	403	383	405	397	6%
215 Impaired								
215 ALCOH-24HR & DRUG	0	4	6	24	26	24	25	-8%
215 ALCOH IRP FAIL & REFUSE ASD-90 DAY	3	5	14	106	100	37	81	-63%
215 ALCOH IRP WARN	4	5	8	36	47	24	36	-49%
IMPAIRD OP MV (DRUGS & ALCOH)	2	9	13	116	107	62	95	-42%
Weapons Offences								
WEAPONS	10	7	7	38	59	46	48	-22%
Other Non-Criminal Offences								
BYLAW	30	22	28	151	254	161	189	-37%
FALSE ALARMS	59	66	79	547	488	403	479	-17%
MISSING PERSONS	28	22	27	161	153	156	157	2%
MENTAL HEALTH RELATED	97	62	62	381	480	645	502	34%
DISTURBED PERSON/ATT SUICIDE	58	49	48	330	381	355	355	-7%
SUDDEN DEATH	11	13	12	83	84	83	83	-1%
DOMESTIC DISPUTE-NO ASSAULT	23	35	36	223	240	177	213	-26%

¹ The above statistics were extracted from LMD PRIME, General Occurrences (GOs) with CCJS Status: <=A (all files except unfounded) or B:Z (founded). Due to the unload limitations since the LMD PRIME 8.1 upgrade, only 20230101:20240731 files were queried and added to the previous dataset (last updated June 2024). Please note that the figures reflect police records as of the day the data was originally extracted; therefore, the figures may have changed over time. The PRIME data was last reviewed on: 2024-08-19. Please contact the New Westminster Police Department - Criminal Intelligence Unit for more information

² Undefined. Percent Change = ((new value – initial value / initial value) x 100). Division by zero is division where the divisor (denominator) is zero, where the expression has no meaning; therefore, division by zero is undefined.



July 2024 - Downtown Statistics

Crime Type Category ¹	2023 July	2024 July	July 3YR Avg	YTD 2022	YTD 2023	YTD 2024	YTD 3YR Avg	% Change 2023-2024
ASSAULT-COMMON	21	14	15	64	95	89	83	-6%
ASSAULT-W/WEAPON or CBH	7	3	7	48	51	43	47	-16%
ASSAULT-AGGRAVATED	0	1	0	1	4	2	2	-50%
ROBBERY	6	3	4	13	29	9	17	-69%
BNE-BUSINESS	6	0	3	26	31	23	27	-26%
BNE-RESIDENCE	2	0	1	6	12	5	8	-58%
THEFT FROM AUTO - OVER AND UNDER \$5000	15	8	11	80	84	56	73	-33%
THEFT-OTHER - OVER AND UNDER \$5000	12	16	13	87	95	127	103	34%
MISCHIEF - OVER AND UNDER \$5000	21	9	13	82	98	74	85	-24%
MENTAL HEALTH RELATED	17	16	17	97	149	177	141	19%

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August 2024 - Statistics

Crime Type Category ¹	2024 July	2024 August	August 3YR Avg	YTD 2022	YTD 2023	YTD 2024	YTD 3YR Avg	% Change 2023-2022
Persons Offences								
HOMICIDE	0	0	0	0	0	0	0	N/A ²
ATTEMPTED HOMICIDE	0	0	0	2	1	0	1	-100%
SEXUAL ASSAULTS	12	8	5	39	42	52	44	24%
ASSAULT-COMMON	34	57	41	229	295	329	284	12%
ASSAULT-W/WEAPON OR CBH	10	9	15	113	123	120	119	-2%
ASSAULT-AGGRAVATED	1	0	1	4	6	2	4	-67%
ROBBERY	5	3	7	43	57	21	40	-63%
Total Monitored Persons Offences	62	77	68	430	524	524	493	0%
Domestic Violence								
DOMESTIC VIOLENCE	37	46	45	433	400	315	383	-21%
FAMILY VIOLENCE	14	16	19	167	194	157	173	-19%
Property Offences								
BREAK & ENTER-BUSINESS	2	4	7	109	88	72	90	-18%
BREAK & ENTER-RESIDENCE	4	3	7	51	64	40	52	-38%
BREAK & ENTER-OTHER	2	5	5	41	41	39	40	-5%
THEFT OF VEHICLE	9	12	11	94	80	100	91	25%
THEFT FROM VEHICLE	28	30	43	458	418	232	369	-44%
THEFT-OTHER OVER \$5000	3	0	1	10	12	9	10	-25%
THEFT-OTHER UNDER \$5000	49	50	52	276	326	382	328	17%
MISCHIEF OVER \$5000	1	0	0	6	9	3	6	-67%
MISCHIEF \$5000 OR UNDER	28	42	41	313	350	283	315	-19%
Total Monitored Property Offences	126	146	166	1358	1388	1160	1302	-16%
Traffic Offences								
Collisions								
COLLISION-FATAL	0	0	0	2	2	1	2	-50%
COLLISION-NON-FATAL INJURY	8	7	8	65	72	85	74	18%
COLLISION-ALL OTHERS	43	32	38	392	353	359	368	2%
Total Collision Offences	51	39	46	459	427	445	444	4%
215 Impaired								
215 ALCOH-24HR & DRUG	4	4	5	28	32	28	29	-13%
215 ALCOH IRP FAIL & REFUSE ASD-90 DAY	5	12	13	118	116	49	94	-58%
215 ALCOH IRP WARN	5	5	6	41	55	29	42	-47%
IMPAIRD OP MV (DRUGS & ALCOH)	9	4	15	145	126	67	113	-47%
Weapons Offences								
WEAPONS	7	3	7	47	70	49	55	-30%
Other Non-Criminal Offences								
BYLAW	22	22	31	182	295	184	220	-38%
FALSE ALARMS	66	44	78	638	588	447	558	-24%
MISSING PERSONS	22	20	20	184	169	176	176	4%
MENTAL HEALTH RELATED	56	39	58	390	530	616	512	16%
DISTURBED PERSON/ATT SUICIDE	50	35	51	392	439	392	408	-11%
SUDDEN DEATH	13	7	9	92	96	90	93	-6%
DOMESTIC DISPUTE-NO ASSAULT	34	33	29	249	267	209	242	-22%

¹ The above statistics were extracted from LMD PRIME, General Occurrences (GOs) with CCJS Status: <>A (all files except unfounded) or B:Z (founded). Due to the unload limitations since the LMD PRIME 8.1 upgrade, only 20200101:20240831 files were queried and added to the previous dataset (last updated July 2024). Please note that the figures reflect police records as of the day the data was originally extracted; therefore, the figures may have changed over time. The PRIME data was last reviewed on: 2024-09-03. Please contact the New Westminster Police Department - Criminal Intelligence Unit for more information

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August 2024 - Downtown Statistics

Crime Type Category ¹	2023 August	2024 August	August 3YR Avg	YTD 2022	YTD 2023	YTD 2024	YTD 3YR Avg	% Change 2023-2024
ASSAULT-COMMON	12	16	13	75	107	105	96	-2%
ASSAULT-W/WEAPON or CBH	9	6	8	56	60	49	55	-18%
ASSAULT-AGGRAVATED	0	0	0	2	4	2	3	-50%
ROBBERY	3	1	4	20	32	10	21	-69%
BNE-BUSINESS	3	1	3	32	34	24	30	-29%
BNE-RESIDENCE	0	0	0	6	12	5	8	-58%
THEFT FROM AUTO - OVER AND UNDER \$5000	15	10	12	91	99	66	85	-33%
THEFT-OTHER - OVER AND UNDER \$5000	22	14	17	103	117	141	120	21%
MISCHIEF - OVER AND UNDER \$5000	19	14	13	89	117	88	98	-25%
MENTAL HEALTH RELATED	26	7	18	117	175	184	159	5%

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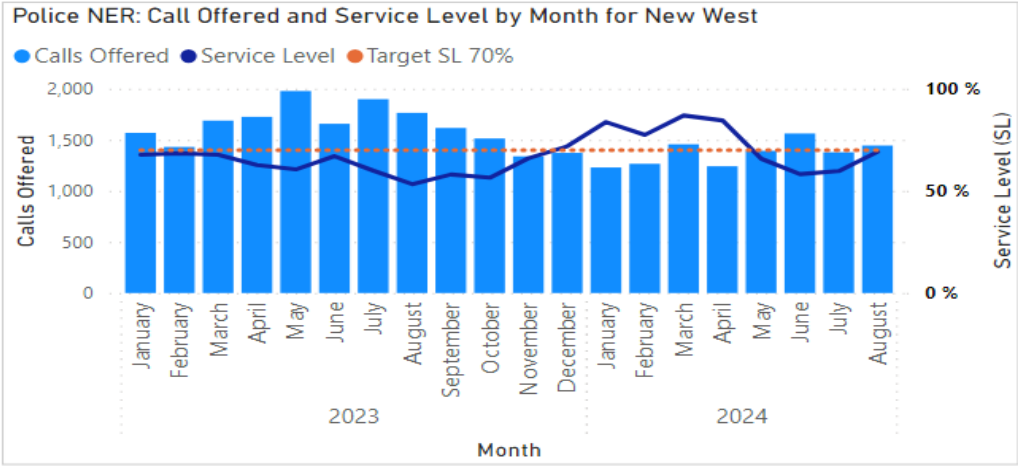
Overtime Report to August 30th, 2024								
	2024 Annual Budget	YTD Budget	Prior YTD Actual	2024 Actual	YTD Variance	Budget Remaining	Last 2 Weeks	2023 Prior YTD Actual
Management	2,000	1,328	2,623	2,623	(1,295)	(623)	-	-
Admin Services	35,000	23,238	39,003	39,003	(15,766)	(4,003)	-	12,261
Community & Spec Res	26,000	17,262	22,372	22,372	(5,110)	3,628	-	23,438
	61,000	40,500	61,375	61,375	(20,875)	(375)	-	35,699
Patrol Admin	65,000	43,156	18,316	19,791	23,365	45,209	1,475	24,228
Patrol A Platoon	63,000	41,828	61,775	62,338	(20,510)	662	563	44,233
Patrol B Platoon	63,000	41,828	63,524	65,471	(23,643)	(2,471)	1,947	58,237
Patrol C Platoon	63,000	41,828	29,099	31,678	10,150	31,322	2,579	47,767
Patrol D Platoon	63,000	41,828	27,039	29,062	12,766	33,938	2,023	32,287
	317,000	210,467	199,753	208,340	2,127	108,660	8,587	206,752
Major Crime	250,000	165,984	128,707	139,785	26,199	110,215	11,078	165,675
Forensic Ident	90,000	59,754	38,361	38,642	21,113	51,358	281	35,073
Street Crime	65,000	43,156	12,749	19,500	23,656	45,500	6,751	19,667
	405,000	268,893	179,816	197,926	70,967	207,074	18,110	220,415
Total Sworn Overtime	785,000	521,189	443,567	470,265	50,924	314,735	26,697	462,866

Civilian Overtime								
	2024 Annual Budget	YTD Budget	Prior YTD Actual	2024 Actual	YTD Variance	Budget Remaining	Last 2 Weeks	2023 Prior YTD Actual
Management	500	332	-	-	332	500	-	-
Admin/Finance	5,000	3,320	1,039	1,039	2,281	3,961	-	3,636
Admin Services	21,000	13,943	10,763	10,763	3,179	10,237	-	13,862
Records Services	67,500	44,816	65,022	70,444	(25,629)	(2,944)	5,422	59,752
Community & SR	5,000	3,320	-	647	2,673	4,353	647	256
Victim Services	10,000	6,639	8,973	8,973	(2,334)	1,027	-	10,139
	103,500	68,717	84,758	90,827	(22,110)	12,673	6,069	84,009
Major Crime	1,500	996	26	1,956	(960)	(456)	1,930	3,732
Forensic Ident	5,500	3,652	3,178	3,370	281	2,130	192	3,006
	7,000	4,648	3,204	5,327	(679)	1,673	2,122	6,738
Total Civilian Overtime	116,000	77,016	89,001	97,193	(20,176)	18,807	8,191	94,382
Total NRPD OT - Excluding Secondments								
	901,000	598,205	532,569	567,457	30,747	333,543	34,889	557,248

Spectrum of Call Answer Times for New West Police Emerg Compared to Total Volume YTD Aug 31, 2024																										
YTD Aug 31, 2024	0-6s	6-10s	Emergency Target 88% Ans < 10 Sec (Spectrum Target)	10-16s	16-30s	% Ans < 30 Sec	30-46s	46-60s	% Ans < 60 Sec	60-70s	70-90s	% Ans <90 Sec	90-120s	120-180s	% Ans < 180 Sec	180-240s	240-300s	% Ans < 300 Sec	300-480s	480-600s	% Ans < 600 Sec	600s+	% Ans > 10 Min	Calls Ans	Calls Aban	Total Ans & Aban
New West Police Emerg	12,256	64	91%	111	269	94%	216	149	96%	88	116	98%	119	103	100%	34	12	100%	3	-	100%	-	0.0%	13,540	25	13,565
Emergency (All Police)	316,763	1,941	91%	2,976	6,708	94%	5,590	3,603	97%	2,043	3,019	98%	2,776	2,419	100%	729	211	100%	127	12	100%	7	0.7%	348,924	1,073	349,997

Spectrum of Call Answer Times for New West Police Emerg - Monthly																										
New West Police Emerg	0-6s	6-10s	Emergency Target 88% Ans < 10 Sec (Spectrum Target)	10-16s	16-30s	% Ans < 30 Sec	30-46s	46-60s	% Ans < 60 Sec	60-70s	70-90s	% Ans <90 Sec	90-120s	120-180s	% Ans < 180 Sec	180-240s	240-300s	% Ans < 300 Sec	300-480s	480-600s	% Ans < 600 Sec	600s+	% Ans > 10 Min	Calls Ans	Calls Aban	Total Ans & Aban
Jan 2024	1,461	2	96%	9	10	97%	8	5	98%	4	6	99%	7	6	100%	4	-	100%	-	-	100%	-	0.0%	1,522	1	1,523
Feb 2024	1,500	7	95%	8	25	97%	16	13	99%	4	5	99%	7	2	100%	1	1	100%	1	-	100%	-	0.0%	1,590	3	1,593
Mar 2024	1,478	4	91%	13	34	94%	23	15	97%	9	14	98%	13	10	99%	4	4	100%	1	-	100%	-	0.0%	1,622	2	1,624
Apr 2024	1,487	10	88%	12	34	90%	40	32	95%	15	17	97%	29	19	99%	8	2	100%	-	-	100%	-	0.0%	1,705	6	1,711
May 2024	1,524	11	88%	24	39	91%	24	27	94%	24	20	97%	21	23	99%	7	3	100%	-	-	100%	-	0.0%	1,747	3	1,750
Jun 2024	1,579	10	90%	12	44	93%	30	19	96%	9	22	98%	19	16	100%	5	2	100%	1	-	100%	-	0.0%	1,768	5	1,773
Jul 2024	1,646	11	90%	18	45	93%	44	24	97%	12	19	98%	12	16	100%	3	-	100%	-	-	100%	-	0.0%	1,850	3	1,853
Aug 2024	1,581	9	92%	15	38	95%	31	14	97%	11	13	99%	11	11	100%	2	-	100%	-	-	100%	-	0.0%	1,736	2	1,738

New West Police Non-Emerg - Calls Offered and Service Level



Call Taker Operational Dashboard - Police NER - New West												
Month	Calls Offered	Calls Ans	Callback	Avaya Transfers	Target	Service Level	Aban	ASA (min)	AHT (sec)	% Callback Successful	Avg Time to Callback(m)	% Calls Served
May	1,393	979	60	8	70%	66 %	26 %	3	502	80%	17	74%
June	1,563	896	114	24	70%	58 %	37 %	4	512	82%	14	64%
July	1,379	846	92	21	70%	60 %	33 %	4	505	86%	14	68%
August	1,445	1,071	60	19	70%	69 %	22 %	2	548	83%	13	79%

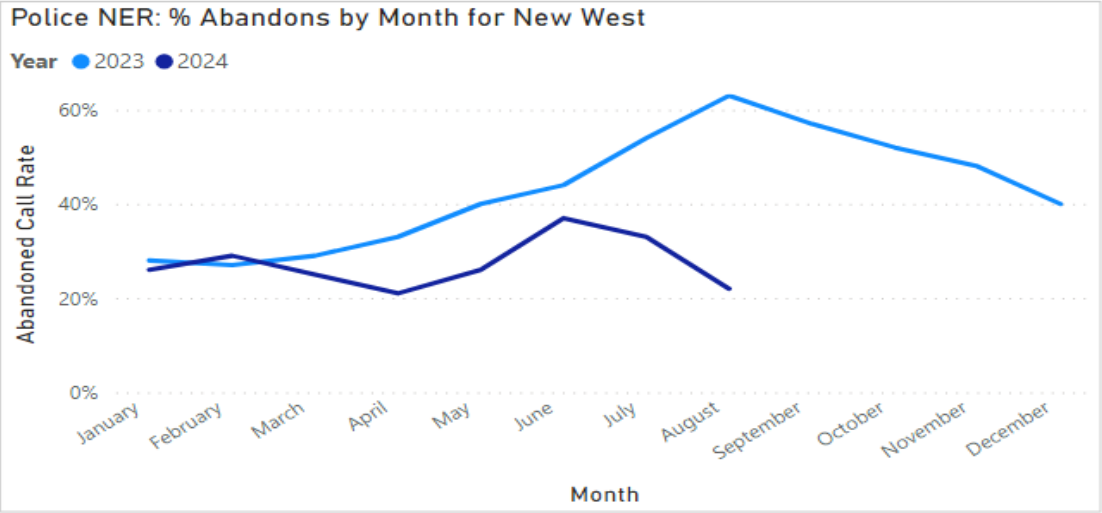
Spectrum of Call Abandon Times for New West Police Emerg Compared to Total Volume YTD Aug 31, 2024

YTD Aug 31, 2024	0-6s	6-10s	Aban <= 10 Sec	10-16s	16-30s	% Aban <= 30 Sec	30-46s	46-60s	% Aban <= 60 Sec	60-70s	70-90s	% Aban <=90 Sec	90-120s	120-180s	% Aban <= 180 Sec	180-240s	240-300s	% Aban <= 300 Sec	300-480s	480-600s	% Aban <= 600 Sec	600s+	% Aban > 10 Min	Calls Ans	Calls Aban	Total Ans & Aban
New West Police Emerg	12	-	48%	1	8	84%	2	-	92%	1	-	96%	1	-	100%	-	-	100%	-	-	100%	-	0.0%	13,540	25	13,565
Emergency (All Police)	369	96	43%	86	147	65%	210	42	89%	23	45	95%	20	24	99%	8	1	100%	2	-	100%	-	0.0%	348,924	1,073	349,997

Spectrum of Call Abandon Times for New West Police Emerg - Monthly

New West Police Emerg	0-6s	6-10s	Aban <= 10 Sec	10-16s	16-30s	% Aban <= 30 Sec	30-46s	46-60s	% Aban <= 60 Sec	60-70s	70-90s	% Aban <=90 Sec	90-120s	120-180s	% Aban <= 180 Sec	180-240s	240-300s	% Aban <= 300 Sec	300-480s	480-600s	% Aban <= 600 Sec	600s+	% Aban > 10 Min	Calls Ans	Calls Aban	Total Ans & Aban
Jan 2024	-	-	0%	-	1	100%	-	-	100%	-	-	100%	-	-	100%	-	-	100%	-	-	100%	-	0.0%	1,522	1	1,523
Feb 2024	2	-	67%	-	1	100%	-	-	100%	-	-	100%	-	-	100%	-	-	100%	-	-	100%	-	0.0%	1,590	3	1,593
Mar 2024	1	-	50%	-	-	50%	-	-	50%	-	-	50%	1	-	100%	-	-	100%	-	-	100%	-	0.0%	1,622	2	1,624
Apr 2024	4	-	67%	1	1	100%	-	-	100%	-	-	100%	-	-	100%	-	-	100%	-	-	100%	-	0.0%	1,705	6	1,711
May 2024	1	-	33%	-	2	100%	-	-	100%	-	-	100%	-	-	100%	-	-	100%	-	-	100%	-	0.0%	1,747	3	1,750
Jun 2024	2	-	40%	-	2	80%	1	-	100%	-	-	100%	-	-	100%	-	-	100%	-	-	100%	-	0.0%	1,768	5	1,773
Jul 2024	1	-	33%	-	1	67%	1	-	100%	-	-	100%	-	-	100%	-	-	100%	-	-	100%	-	0.0%	1,850	3	1,853
Aug 2024	1	-	50%	-	-	50%	-	-	50%	1	-	100%	-	-	100%	-	-	100%	-	-	100%	-	0.0%	1,736	2	1,738

New West Police Non-Emerg - Calls Abandoned Trend





New Westminster Police Department

Police Board Report

DATE: September 17, 2024	
SUBMITTED BY: Jacqueline Dairon, Finance Manager	
REVIEWED AND APPROVED BY: Paul Hyland, Acting Chief Constable	
SUBJECT: June 30 th , 2024 Q2 Financial Report and 2024 Forecast	
ACTION: <input checked="" type="checkbox"/> For Information <input type="checkbox"/> For Action <input type="checkbox"/> For Approval	MEETING: <input checked="" type="checkbox"/> Open <input type="checkbox"/> Closed
RECOMMENDATION: <i>That the New Westminster Police Board receive the June 30 2024 Financial Report and 2024 Forecast for information.</i>	

PURPOSE

The purpose of this report is to provide information to the Police Board on the Q2 financial report effective June 30, 2024, and provide a financial forecast for the 2024 year.

BACKGROUND

This report is prepared to ensure transparency and accountability to both the public and the Police Board regarding the financial operations of the New Westminster Police Department.

The following report will provide an overview of the factors contributing to the current budget variances, elaborate on the reasoning behind the projections, and identify potential risks that could influence the department's financial results in 2024.

DISCUSSION

As of June 30, 2024, the police department is currently under budget by \$1,271,000. However, this favourable budget variance is expected to decrease throughout the year, with projections indicating the department will be over budget by \$328K by year-end. It is important to note that a \$245K variance has been and approved by the Police Board and City Council in relation to the recent collective bargaining agreement with the New Westminster Police Officers Association, resulting in a net projected budget deficit of \$83k.

Salary and Benefits

In Q2, expenditures in the salaries and benefits accounts have come in \$445K under budget. The forecast indicates that these accounts will hold a positive variance in 2024; however, a large portion of the reduction in salary is due to fewer secondments being deployed in 2024 than budgeted. The reduction in secondment salaries will be offset by a reduction in the sales of service accounts (secondment cost recovery).

Overtime maintained a 12% overage in Q2, a significant portion of this overtime was related to special projects and costs, some of which are being recovered via grants. The Department is in the second year of our three-year backfill strategy, with an additional \$1.1 million funded to cover costs for police recruits and non-operational staff. In 2023, \$1.698 million was posted to this business unit, and we are on track to post \$1.7 million in 2024.

Contracted Services

There is currently an \$83K positive variance within the contracted services accounts; however, this positive variance is expected to erode as the remainder of the year unfolds. A timing difference on budget allocation for a vendors estimates accounts for a portion of the variance. The larger share of the variance will be due to recent changes to the integrated teams 2024-2025 forecast that was received after 2024-budget finalization. A conservative estimate is that this

account will be about \$300K over budget; however, it is difficult to estimate some of the non-contract 3rd party fees for items such as data extractions and file assists work from other agencies. Year-to-date there is \$30K posted to contracted services that has been recovered via grants.

Education and Training

In our 2024 budget planning, the Department aimed to secure additional recruit intake spots at the Justice Institute of British Columbia (JIBC). Consequently, the Department requested temporary one-time funding of \$116K to accommodate an additional five recruits, beyond our annual plan of nine recruits per fiscal year. At present, we have hired 12 recruits, which will be the final number for 2024. As a result, we expect the recruit training budget to come in under budget.

The regular training budget is expected to be fully utilized and potentially slightly over budget if all courses are realized in 2024. Other accounts within education and training are expected to be close to target with the exception of recruitment, which will likely be over budget if current trends continue.

General Office and Administration

The general office and administration accounts are currently over budget by \$135K and that trend should continue through the remainder of the year. Current estimates project these accounts over budget by \$292K. Of this projected overage, approximately \$125K has been recovered through grants. Legal fees continue to be a challenge for the Department and the current forecast of \$160K over budget is based on the spending trends of the first half of 2024.

Operational Equipment and Other Costs

Operating equipment and other costs are currently slightly over budget, this trend is anticipated to continue throughout 2024. However, \$65K has been recovered through grants within these accounts, resulting in a net positive impact on the budget. This positive variance will be used to offset some of the projected overages in other areas.

Sales of Service

As of June 30, 2024, the Department's revenues fell short by \$85K compared to expectations. The department is expecting this shortfall to continue in 2024 and result in an unfavorable short fall of \$650K by year-end. This reduction is largely driven by a decrease in the number of staff members on secondments, as several members have retired, resigned, or returned to their regular duties since the creation of the 2024 Budget. As noted during the salaries and benefits discussions the reduced in recoveries is offset by the reduction in salaries for a net zero impact to the overall budget.

Grants from other Government

The Grants from Other Governments primarily consist of funding from the Traffic Fine Grant and the Gang Suppression Unit Grant (GSU). Additionally, during the first quarter of 2024, the department received approximately \$600K in funding from the Province for Special Projects. This funding is directly related to overages discussed throughout the report within overtime and expenses.

The Traffic Fine Grant of \$1.039M was received in Q2. The budgeted amount is based on previous years, as the province does not disclose the actual figure until the grant is issued. In recent years, the grant amount has been decreasing, with a further reduction of \$47K in 2024.

The budget for the GSU Grant in 2024 was set at \$663K, which was less than the actual amount received in 2023-2024. The Province has advised that starting during the 2024/2025 fiscal period, funding will be reduced each year over the next 5 fiscal years. While the grant for 2023-2024 has been received, the amount for 2024-2025 is still pending. We anticipate only a small variance in 2024, as the budget was conservatively set in anticipation of some reduction.

STRATEGIC CONSIDERATIONS

While there are no specific strategic considerations to highlight in this section, it is important to note that the budget and spending outlined in this report support and drive the broader strategic objectives of the New Westminster Police Department.

LEGAL CONSIDERATIONS

There are currently no legal considerations associated with this report.

POLICY CONSIDERATIONS

There are currently no policy considerations associated with this report.

FINANCIAL IMPLICATIONS

As this report is dedicated to detailing the financial aspects of the New Westminster Police Department, all sections within this document address the relevant financial implications.

OPTIONS

Option 1 – That the New Westminster Police Board receive this report for information.

Option 2 – That the New Westminster Police Board provide staff with further direction.

Staff are recommending Option 1

ATTACHMENTS

1. 2024 Financial Forecast
2. June 30, 2024 Financial Report
3. June 30, 2024 Police Board Financial Report



NEW WESTMINSTER POLICE DEPARTMENT 2024 FINANCIAL FORECAST AS AT JUNE 30, 2024

	2024 Annual Budget	June YTD Budget	Actual June 30, 2024	2024 Remaining Estimates	Total 2024 Forecast	Budget to Forecast Variance
Salaries and Benefits						
Salaries Police	20,325,000	10,162,503	9,442,945	10,005,000	19,447,945	877,055
Salaries Clerical	2,994,000	1,497,001	1,337,784	1,448,000	2,785,784	208,216
Auxiliary Salaries	364,000	181,995	169,357	182,906	352,263	11,737
Overtime Police	1,719,000	859,495	960,936	1,082,811	2,043,747	(324,747)
Overtime Clerical	110,000	57,524	57,832	65,459	123,291	(13,291)
Overtime ICBC	22,000	5,000	5,382	16,618	22,000	(0)
Overtime Movies	121,000	44,999	53,031	67,969	121,000	0
Benefits Police	5,557,000	2,778,492	3,064,037	2,901,450	5,965,487	(408,487)
Benefits Clerical	931,000	465,497	484,446	463,360	947,806	(16,806)
Employer Health Tax	532,000	266,211	232,448	252,229	484,676	47,324
Estimate for Cost Increases					-	-
Total Salaries and Benefits	32,675,000	16,318,717	15,808,198	16,485,801	32,293,998	381,002
Contracts Services						
Services from Other Departments	37,000	17,750	30,071	9,000	39,071	(2,071)
Transcription Costs	46,000	20,286	19,556	27,379	46,935	(935)
Op Services - 3rd Party	3,909,000	1,960,082	1,888,714	2,342,821	4,233,604	(322,535)
Prisoner Custodial Services	346,000	164,150	140,109	196,152	336,261	9,739
Total Contracts Services	4,338,000	2,162,268	2,078,450	2,575,352	4,655,871	(315,802)
Education and Training						
Education and Training	168,000	84,000	162,585	7,415	170,000	(2,000)
Recruit Training	323,000	161,500	92,860	193,140	286,000	37,000
Conferences and Seminars	75,000	37,500	32,517	41,483	74,000	1,000
Dues and Membership Fees	12,500	5,750	6,504	9,106	15,610	(3,110)
Subscription and Reference	11,500	5,750	6,144	8,602	14,745	(3,245)
Employee Services	25,000	12,500	4,909	20,000	24,909	91
Recruitment	175,000	87,500	87,355	103,238	190,594	(15,594)
Service Excellence	5,000	2,500	1,625	3,375	5,000	-
Total Education and Training	795,000	397,000	394,499	386,359	780,858	14,142
General Office						
Office Supplies	53,000	27,846	11,936	29,106	41,042	11,958
Printing and Forms	15,000	7,607	6,709	7,928	14,637	363
Business Lines	20,000	9,130	8,476	10,017	18,493	1,507
Cellular	120,000	58,322	51,590	68,970	120,560	(560)
Equipment and Furniture	35,000	17,750	95,798	29,652	125,450	(90,450)
Computer Equipment	130,000	62,887	44,373	10,000	54,373	75,627
Computer Operating Costs	140,000	67,713	20,307	97,587	117,894	22,106
System Usage Fee	475,000	234,195	391,460	238,540	630,000	(155,000)
Office Operating Costs	21,000	10,143	5,787	8,101	13,888	7,112
Records Management	11,000	5,071	6,747	7,446	14,193	(3,193)
Courier and Delivery	8,000	3,548	3,946	5,525	9,471	(1,471)
Postage	6,000	2,687	1,093	1,530	2,623	3,377
Advertising and Promotion	16,000	7,607	5,357	10,000	15,357	643
Total General Office	1,050,000	514,506	653,579	524,403	1,177,981	(127,981)
General Administration						
Unscheduled Maintenance	40,000	19,779	6,195	37,000	43,195	(3,195)
Security Systems	20,000	10,143	9,217	7,783	17,000	3,000
Consultants and Studies	122,000	60,207	6,268	120,000	126,268	(4,268)
Legal	100,000	48,002	120,558	139,501	260,059	(160,059)
Volunteer and Community Engagement	20,000	10,393	2,626	17,500	20,126	(126)
Bank Charges	1,500	762	613	858	1,470	30
Total General Administration	303,500	149,286	145,477	322,641	468,119	(164,619)



NEW WESTMINSTER POLICE DEPARTMENT 2024 FINANCIAL FORECAST AS AT JUNE 30, 2024

	2024 Annual Budget	June YTD Budget	Actual June 30, 2024	2024 Remaining Estimates	Total 2024 Forecast	Budget to Forecast Variance
Operational Equipment						
Equipment Operating Costs	27,000	13,185	10,010	14,014	25,224	2,976
Radio Communications	310,000	152,145	161,158	158,690	319,848	(9,848)
Photographic	10,000	5,071	2,212	8,200	10,412	(412)
Firearms	74,000	30,429	72,042	22,958	95,000	(21,000)
Operational Costs - Other	90,000	49,576	88,214	61,786	150,000	(60,000)
Total Operational Equipment	511,000	250,406	333,635	265,649	600,484	(88,284)
Other Costs						
Appreciation and Hospitality	14,000	6,797	1,823	12,500	14,323	(323)
Other Grants and Donations	30,000	14,700	4,425	25,000	29,425	575
Special Investigations	26,000	12,678	26,488		26,488	(488)
Clothing Allowance	60,000	28,720	21,264	33,769	55,033	4,967
Clothing Issue	215,000	105,729	58,451	91,831	150,282	64,718
Laundry	56,000	27,893	17,076	24,407	41,483	14,517
Total Other Costs	401,000	196,517	129,526	187,507	317,033	83,967
Total Operating Expenditures	40,073,500	19,988,700	19,543,364	20,747,711	40,294,344	(217,575)
Revenues						
Sale of Services						
Custodial Services	(35,000)	(17,150)	(17,390)	(17,610)	(35,000)	-
Other Sales of Services	(340,000)	(166,600)	(162,031)	(167,969)	(330,000)	(10,000)
3rd Party Cost Recovery Charge	(6,074,000)	(2,953,943)	(2,873,269)	(2,552,731)	(5,426,000)	(648,000)
City Special Event Recovery	(95,000)	(47,500)	(46,550)	(48,450)	(95,000)	-
Sale of Services	(6,544,000)	(3,185,193)	(3,099,240)	(2,786,760)	(5,886,000)	(658,000)
Grants from Other Governments						
Grants - Revenue Sharing	(1,752,000)	(1,087,274)	(1,995,687)	(300,622)	(2,296,309)	544,309
Grants from Other Governments	(1,752,000)	(1,087,274)	(1,995,687)	(300,622)	(2,296,309)	544,309
Other Revenue						
False Alarm Fines	(12,500)	(6,125)	(10,900)	(5,000)	(15,900)	3,400
Auction Proceeds	(10,000)	(4,900)	(4,267)	(5,492)	(9,759)	(241)
Other Revenue	(22,500)	(11,025)	(15,167)	(10,492)	(25,659)	3,159
Total Revenues	(8,318,500)	(4,283,492)	(5,110,095)	(3,097,873)	(8,207,968)	(110,532)
Net Operating Expenditures	31,755,000	15,705,208	14,433,269	17,649,838	32,086,376	(328,107)



NEW WESTMINSTER POLICE DEPARTMENT BUDGET TO ACTUAL AS AT JUNE 30, 2024

	2024 Annual Budget	June YTD Budget	Actual as at June 30 2024	Budget to Actual Variance
Salaries and Benefits	32,675,000	16,318,717	15,808,198	510,519
Contracts Services	4,338,000	2,162,268	2,078,450	83,818
Education and Training	795,000	397,000	394,499	2,501
General Office	1,050,000	514,506	653,579	(139,073)
General Administration	303,500	149,286	145,477	3,809
Operational Equipment	511,000	250,406	333,635	(83,229)
Other Costs	401,000	196,517	129,526	66,991
Total Operating Expenditures	40,073,500	19,988,700	19,543,364	445,336
 Sale of Services	(6,544,000)	(3,185,193)	(3,099,240)	(85,953)
Grants from Other Governments	(1,752,000)	(1,087,274)	(1,995,687)	908,413
Other Revenue	(22,500)	(11,025)	(15,167)	4,142
Total Revenues	(8,318,500)	(4,283,492)	(5,110,095)	826,603
 NET EXPENDITURES	31,755,000	15,705,208	14,433,269	1,271,939



NEW WESTMINSTER POLICE DEPARTMENT BUDGET TO ACTUAL AS AT JUNE 30, 2024 POLICE BOARD

	2024 Annual Budget	Actual as at June 30 2024	Budget to Actual Variance
Conferences and Seminars	20,000	696	19,304
Dues and Membership Fees	2,000	2,625	(625)
Consultants and Honorarium	20,700	4,518	16,182
Total Police Board	42,700	7,839	34,861

September 21
Queen's Park Arena



PRESENTS



New West

FALL

C L A S S I C

2 0 2 4

CHARITY HOCKEY GAME

**NEW WEST POLICE vs
NEW WEST FIREFIGHTERS**



IN SUPPORT OF KIDSPORT NEW WEST

NEW WESTMINSTER POLICE DEPARTMENT

2023

ANNUAL REPORT



MESSAGE FROM THE CHAIR OF THE POLICE BOARD



PATRICK JOHNSTONE
Chair, New Westminster Police Board

On behalf of the New Westminster Police Board, I am pleased to present highlights of the New Westminster Police Department's 2023 achievements. I would like to recognize and applaud the dedication and professionalism of the 186 staff, sworn and civilian, who continue to work hard to keep New Westminster safe while meeting the needs of 90,000+ residents.

This year is part of a larger transition we will be seeing on the Police Board. We welcomed new members in Alejandro Diaz and Mary Trentadue to the Board, and they are already making valuable contributions as we plan towards 2024 and beyond.

Additionally, the Board set to work this year to update and modernize our governance. This includes updating our governance manual, and adjusting our procedures and practices to align with Provincial Legislative changes. We are also having important discussions about the role of the Police Board in the community, and strategies to put a more public face on our work as the civilian oversight body of the New Westminster Police Department.

All of this recognizes our primary responsibility to assure the provision of adequate and effective police services to New Westminster. To accomplish this, the Board approved a 2023 police budget of \$27,850,600, which includes the addition of our Communications Operations Centre which answers many non-emergency calls and addresses previous shortfalls in this service.

I hope this report helps to provide a better understanding of how the New Westminster Police Department serves the City of New Westminster and contributes to the overarching goal of community safety and well-being. I also hope it inspires residents to reach out to the Police Board and share any ideas they may have to improve our policing services.

Sincerely,



Patrick Johnstone

MESSAGE FROM THE CHIEF CONSTABLE

DAVE JANSEN
Chief Constable, New Westminster Police Department



On behalf of the staff of the New Westminster Police Department, I am pleased to present the 2023 Annual Report to our community and department members.

The past year has been marked by hard work, resilience, and an unwavering commitment to public safety. Our achievements detailed in this report reflect the collaborative spirit and dedication within our department, and it is an honor to lead such an exceptional group of individuals.

This year, we made significant progress on the three pillars of our strategic plan: listening to our community, serving our community, and supporting our people. I extend my gratitude to the Police Board, our staff, and community members who have supported our efforts and made these accomplishments possible.

We value feedback from the public, and in response to concerns about the frequency of unanswered calls and lengthy wait times for non-emergency police reports, we took action. In 2023, we launched our own Communications Operations Centre, leading to a noticeable reduction in wait times for non-emergency calls.

A public opinion poll designed by Public Safety Canada was conducted by Ipsos to provide a baseline of public perception towards the New Westminster Police Department. I'm pleased that overall, the residents of New Westminster have a positive opinion towards their local police. Areas of improvement were identified, which we are working to address in our communications.

After more than 30 years of service to the City of New Westminster, I will soon be retiring. It has been a privilege to serve the residents of this city and lead the police department through remarkable times. The incoming Chief Constable will inherit a dedicated group of professionals committed to keeping New Westminster safe.

Thank you for your continued support,

A handwritten signature in black ink that reads "David Jansen". The signature is written in a cursive, flowing style with a large loop at the end of the last name.

Chief Constable Dave Jansen

Launch of the Communications Operations Centre

The New Westminster Police Department launched the Communications Operation Centre in June of 2023. This specially trained team of civilian staff help residents with their non-emergency inquiries during day time hours. Since the launch of the Communications Operations Centre, a total of 5,071 calls for service have been answered. Members of the public will have noticed, on average, a significant reduction in wait time for non-emergency assistance.



Public Opinion Survey

In August, a public opinion survey conducted by Ipsos asked citizens of New Westminster about their opinion of the New Westminster Police Department. The survey was developed by Public Safety Canada Research Division and endorsed by the Canadian Association of Chiefs of Police as a common data standard for public attitude surveys on policing in Canada.

The survey results reveal that the public feels positively towards the New Westminster Police Department. The key findings of the survey are:

- Overall perceptions of the New Westminster Police Department are positive. Very few have anything negative to say.
- The results suggest there is an overall lack of familiarity with day-to-day police operations, pointing to an opportunity for increased public education and engagement.
- Most of those who have interacted with the police are satisfied with the treatment they received, particularly if the police initiated the contact.
- Most are satisfied with their personal safety from crime.

Municipal police departments in British Columbia are mandated to offer this survey at least every three years. This is the first survey of its kind done by the New Westminster Police Department and it establishes a baseline of public perception, which will be used to monitor changes in public opinion over time. The New Westminster Police Department Strategic Plan prioritizes community engagement and the results of this survey will inform our outreach and communications work.

Community Engagement Unit

The Community Engagement Unit at the New Westminster Police Department had a very busy year, attending almost 50 events between February and December of 2023. Each of the events were attended by a combination of at least one to four sworn members of the Prevention Services Section, in addition to Crime Prevention volunteers, Reserve Constables, and other members of the New Westminster Police Department. Some of the events attended this year included: the Polar Plunge in Port Moody, the Chili Cook Off at the Royal Canadian Legion, electronics shredding at City Hall, the Easter Egg Hunt at the Farmer's Market, the New Westminster Youth Awards, the Hyack Parade, the New Westminster Pride Festival on Columbia Street, Music by the River at Pier Park, the Wishing Tree Lighting at Moody Park, and Operation Red Nose. Additionally, the Community Engagement Unit attended events for national holidays and celebrations such as National Indigenous People's Day and Canada Day.

"The Community Engagement Unit is here to listen to the community." said Sgt. Andrew Leaver. "We're here to make meaningful connections and answer any public safety questions they might have."

The work of the Community Engagement Unit fosters constructive and positive engagement between residents and police officers, often one person at a time. This unit oversees our New Westminster Police Department Soccer School, Student Police Academy and the Reserve Constable Program.



Back to (Soccer) School

The return of the New Westminster Police Department Soccer School was a great success after its three year hiatus due to COVID-19. There were 330 children in attendance during the camp's duration from July 17th to the 21st. There were also 40 New Westminster Police Department officers participating as volunteer coaches and admin for the camp throughout the week, along with about 10 civilian staff and approximately 60 community volunteers.

Aside from their soccer games, the children were treated to several different activities at the soccer school, including a petting zoo, displays of emergency vehicles, and visits from BC Whitecaps' David Ousted, the Combined Forces Special Enforcement Unit of BC, the Lower Mainland Police Dog Services, the Royal Westminster Regiment, and Honour House. The RCMP also visited the soccer camp, landing their Air 1 helicopter on the field, allowing the children to look inside, ask questions to the crew, and take pictures with the helicopter.

"The camp is about so much more than soccer," said Sgt. Andrew Leaver. "It allows the kids to learn, grow, and connect with other community members, including our police officers, in a fun and safe environment."



Officers arrest man following taxi car jacking and dangerous driving

On May 17th at approximately 1:40 pm the New Westminster Police Department was made aware of numerous calls to 9-1-1 where witness described seeing a taxi driving erratically in the Uptown neighbourhood. The Uptown neighbourhood of New Westminster is a bustling commercial area. Witnesses described the taxi striking other vehicles and pedestrians fleeing from the scene.

Officers flooded the area to locate the taxi. When officers located the taxi, officers used their vehicles to block it in place. One suspect was taken into police custody and transported to local hospital with minor injuries. It is alleged that the taxi was stolen and was striking other vehicles.

Thankfully, there were no serious injuries as a result of this incident. One person was charged with robbery and dangerous operation of a motor vehicle.



Suspected drugs, cash, and luxury vehicles seized in Street Crime Unit investigation

On March 2 2023, the New Westminster Police Department Street Crime Unit executed two search warrants in New Westminster as part of a complex investigation into drug trafficking that began in September of 2022.

As a result of the search warrants, the New Westminster Police Department seized a number of luxury vehicles, a large quantity of cash, a loaded firearm, and a large amount of suspected drugs including cocaine, methamphetamine, and fentanyl.

The Street Crime Unit worked with several other New Westminster Police Department specialty units, most notably the Gang Suppression Unit and the Crime Reduction Unit. The Vancouver Police Department and the Lower Mainland District Integrated Emergency Response Team supported the investigation.



Violent criminals arrested and charged

The New Westminster Police Department launched several special projects after noted increases in violent crime were seen in areas of the city.

In the spring of 2023 the Downtown neighbourhood saw a shooting, two stabbings, and numerous assaults with weapons. Front line patrol officers, supported by New Westminster Police Department specialty units and Metro Vancouver Transit Police increased patrols in the area with the aim to deter additional crime and arrest violent criminals. Several arrests were made and charges approved following this redeployment.

In September and October New Westminster Police Department specialty units returned to the Downtown to following another spike in violent crime. This focused enforcement resulted in several arrests, numerous recommended charges, weapons and drug seizures, and referrals to social service agencies. This project was funded in large part by the Special Investigations and Targeted Enforcement Program, with funding from the provincial government under the Safer Communities Action Plan.

The police presence in Downtown was extended into November and December with a focus on violent shoplifters. This operation, Project Barcode, was created in response to ongoing concerns from local businesses about regular retail theft, increased violence when there are attempts to intervene, and the impact this has on businesses operations and safety. The Crime Reduction Unit, working in collaboration with the Downtown New Westminster Business Improvement Association identified and arrested repeat violent shoplifters. Over three days, 18 people were arrested. Of those arrested, six had previous criminal convictions, including five violent offences.

Bait Bikes

In fall of 2023 the Street Crime Unit deployed numerous bait bikes throughout neighbourhoods in New Westminster. The bikes contain technology that helps police identify and track down anyone who attempts to steal them.

In 2021 and 2022 the New Westminster Police Department saw just under 100 bikes reported stolen. The bait bike program is intended to serve as a significant deterrent. Anyone who is caught stealing a bait bike could face charges of theft under \$5,000. The New Westminster Police Department would like to remind bicycle owners to report any thefts, which will help the Street Crime Unit gather the data required to strategically target areas where these thefts are regularly occurring.





By the numbers

Crime Severity Index (CSI)

The CSI is the only national measure accurately comparing crime consistently across the country. It is calculated based on the amount and seriousness of the offences reported to the police. A low CSI is indicative of a relatively safe community. Index scored are compared to a baseline of 100, calculated using historical data.

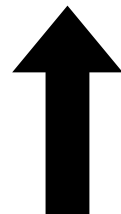
2022

87.22

2023

91.02

3.8% increase



Weighted Clearance Rate

The weighted clearance rate is based on the same principles as the Police Reported Crime Severity Index (CSI), whereby more serious offences are assigned a higher "weight" than less serious offences. For example, the clearing of homicides, robberies or break and enters would represent a greater contribution to the overall weighted clearance rate value than the clearing of minor theft, mischief or disturbing the peace.

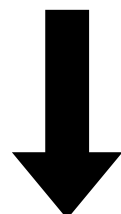
2022

23.75

2023

19.41

4.3% decrease





2023 Financial Expenditures

Investigative Services

2023 \$4,762,530
2022 \$4,686,036

Operational Services

2023 \$1,920,414
2022 \$1,669,174

Patrol

2023 \$12,334,502
2022 \$11,553,879

Community Services

2023 \$2,242,435
2022 \$2,307,092

Secondments

2023 \$6,306,675
2022 \$6,014,454

Support Services

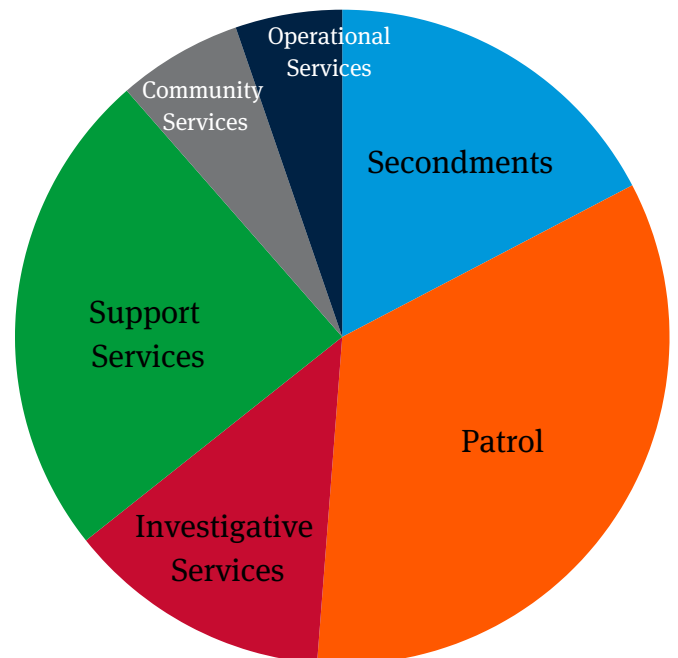
2023 \$8,820,599
2022 \$8,152,394

E-Comm 9-1-1

2023 \$1,715,040
2022 \$1,596,648

Total Expenses Excluding Amortization

2023 \$36,387,157
2022 \$34,383,031





3.2 M

Social Media Impressions
2021 4.2 M



102

Media Releases
2022 134



18,240

Calls for Service
2022 16,625

15.62

Square kilometers
jurisdiction size

86

Break and Enter Residence
2022 71

523

Theft from Motor Vehicle
2022 697

223

9-1-1 Abandoned Calls
2022 224

14

Assault of a Police Officer
2022 15

475

Theft from Motor Vehicle
2022 215

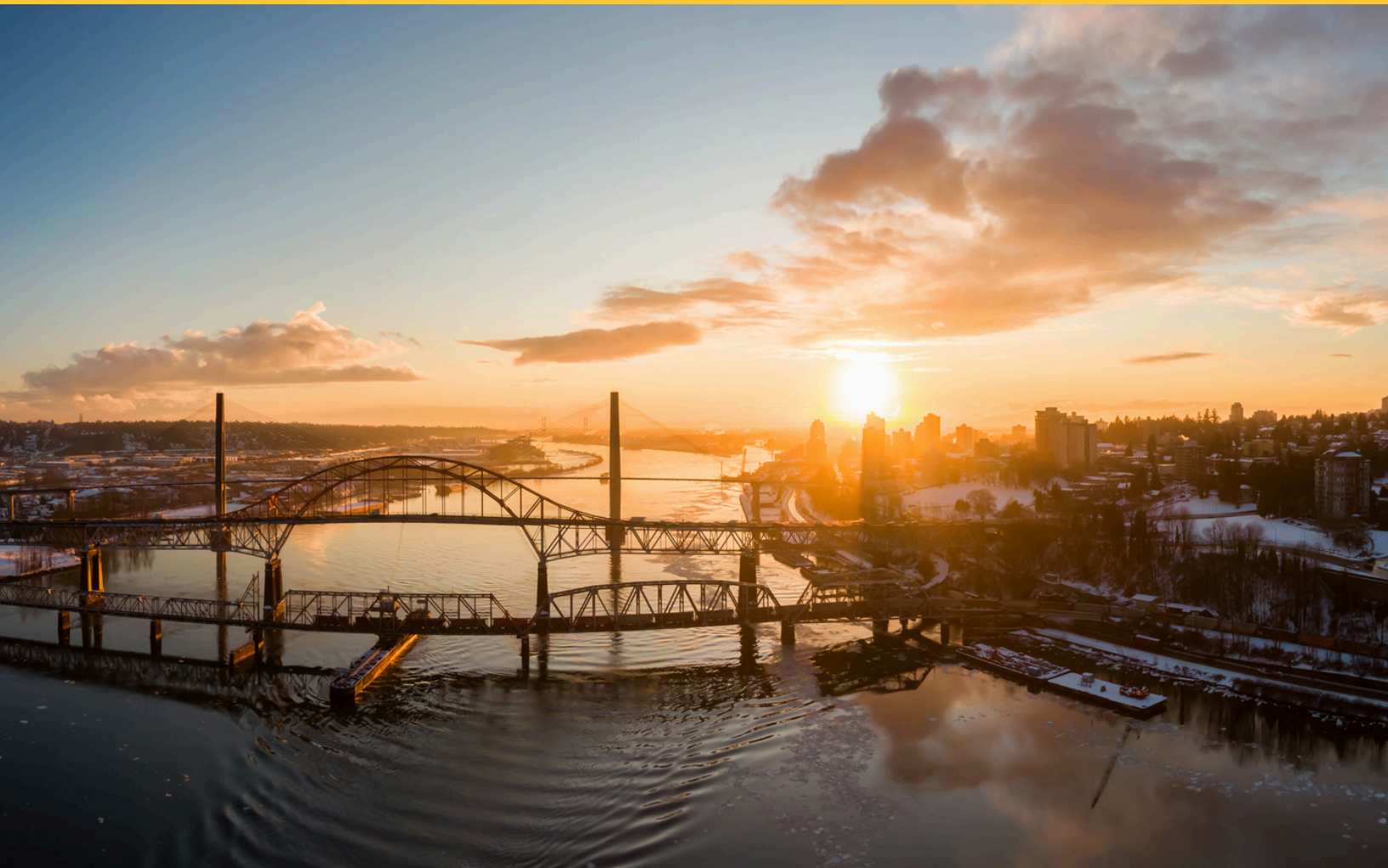
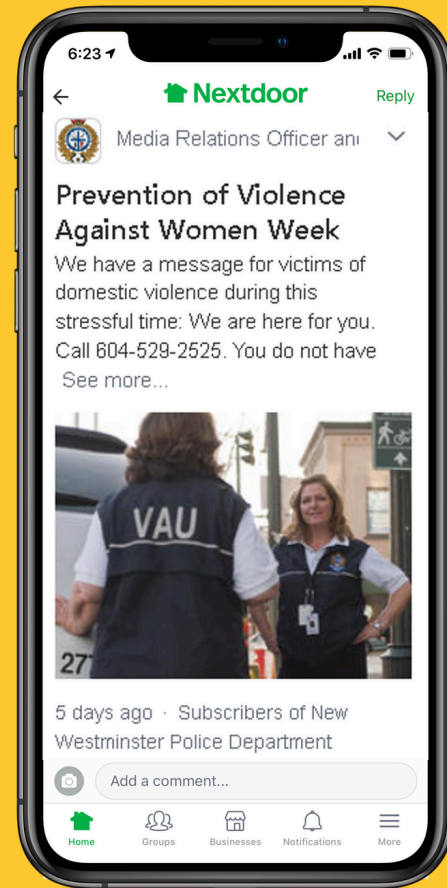


Join Nextdoor, your online neighbourhood network

With Nextdoor, you can join your neighbours to keep your communities safe, access trusted information, and collaborate with the New Westminster Police Department.

- Receive crime prevention messages based on crime trends in your neighbourhood.
- Engage with your local police department. Let us know about your crime concerns.
- Receive critical, real-time information from the New Westminster Police Department.

Neighbours can join Nextdoor by visiting nextdoor.ca or by downloading the free app.





New Westminster Police Department Police Board Report

DATE: September 17, 2024	
SUBMITTED BY: Acting Chief Constable Paul Hyland	
REVIEWED AND APPROVED BY: Acting Chief Constable Paul Hyland	
SUBJECT: Crime Severity Index Report - 2023	
ACTION: <input checked="" type="checkbox"/> For Information <input type="checkbox"/> For Action <input type="checkbox"/> For Approval	MEETING: <input checked="" type="checkbox"/> Open <input type="checkbox"/> Closed
RECOMMENDATION: <i>That the New Westminster Police Board receive this report for information</i>	

PURPOSE

The purpose of this report is to provide the Board with information and analysis on the 2023 Crime Severity Index results for New Westminster.

BACKGROUND

First reported on by Stats Canada in 1998, the Crime Severity Index (CSI) was developed to address the limitations of the conventional crime rate by looking at both the number and relative seriousness of crimes to create an index, and then tracks these changes over time. The CSI is provided as an overall number, however it is also broken down for violent and non-violent offences.

To calculate the CSI, each type of crime is assigned a weighted value that represents its relative severity. Then, the number of police-reported incidents for a given type of crime is multiplied by the crime's weight. Assigned weights are based on standardized information from court sentencing data over the previous five years.

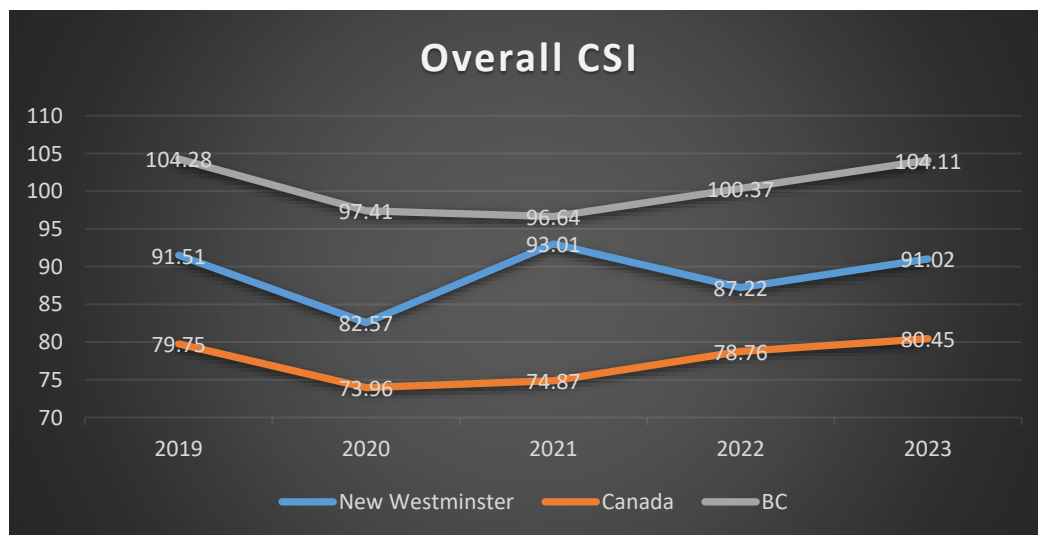
More fulsome and detailed data regarding the CSI can be located at:

https://www.statcan.gc.ca/en/subjects-start/crime_and_justice

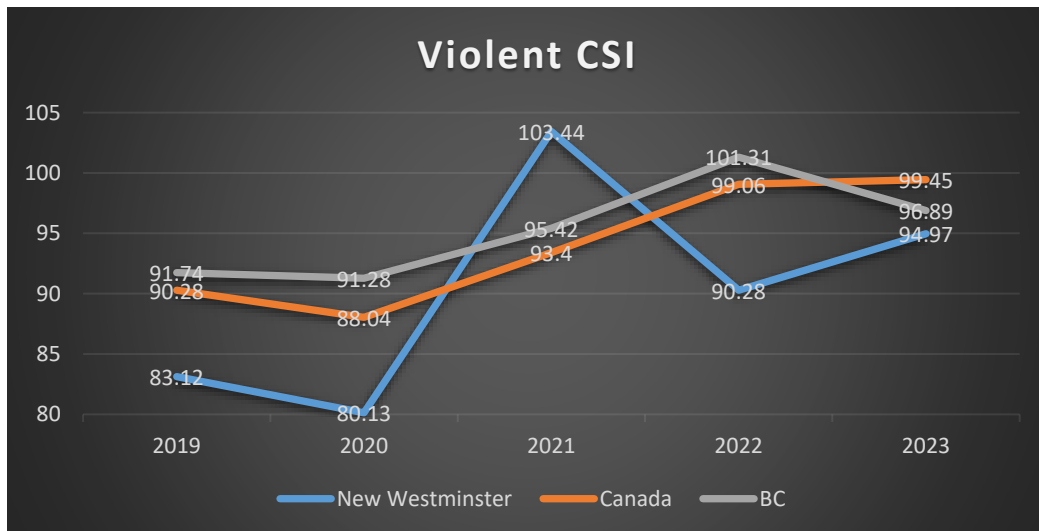
DISCUSSION

Stats Canada released its 2023 CSI results on July 25, 2024. The overall CSI in Canada rose 2.2% from 2022 to 2023. Over the last five years, the overall Canadian CSI has risen by 8.8%, while in that same period the violent CSI has risen 10.2% and the non-violent CSI has declined by 3%.

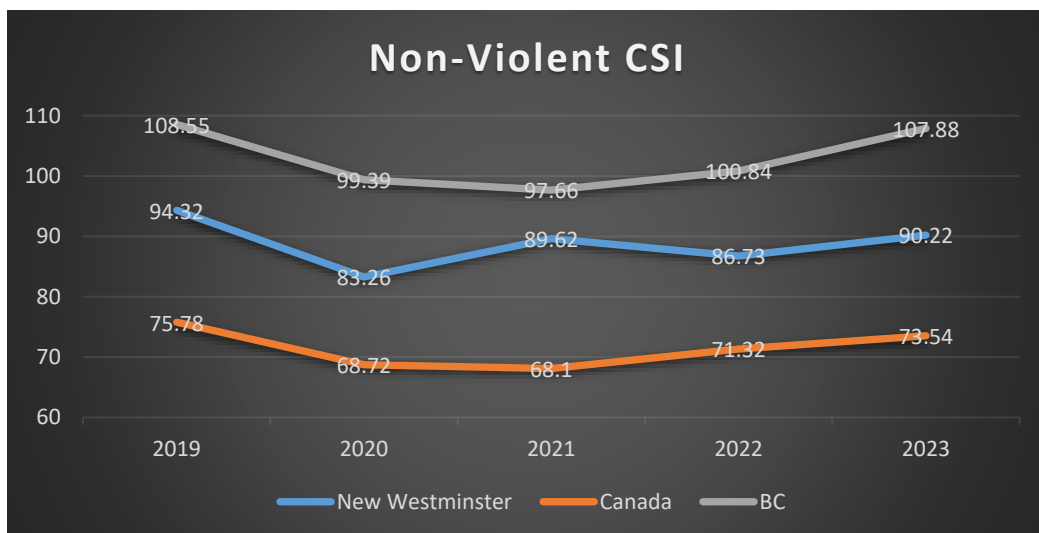
The overall CSI for New Westminster rose 4.6% from 2022 to 2023. In 2023 overall CSI was approximately 13% higher than the National Average and 12.5% lower than the Provincial Average:



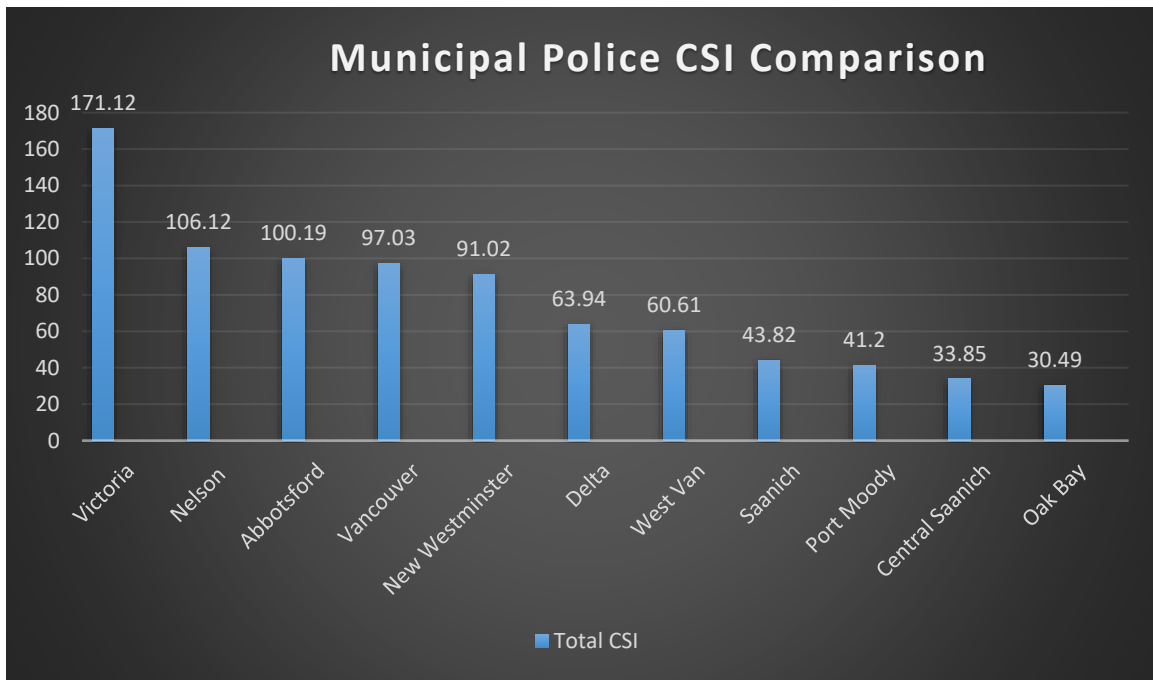
The violent CSI for New Westminster rose 5.19% from 2022 to 2023, and the 2023 violent CSI is 14.3% higher than it was in 2019 showing an increasing trend:



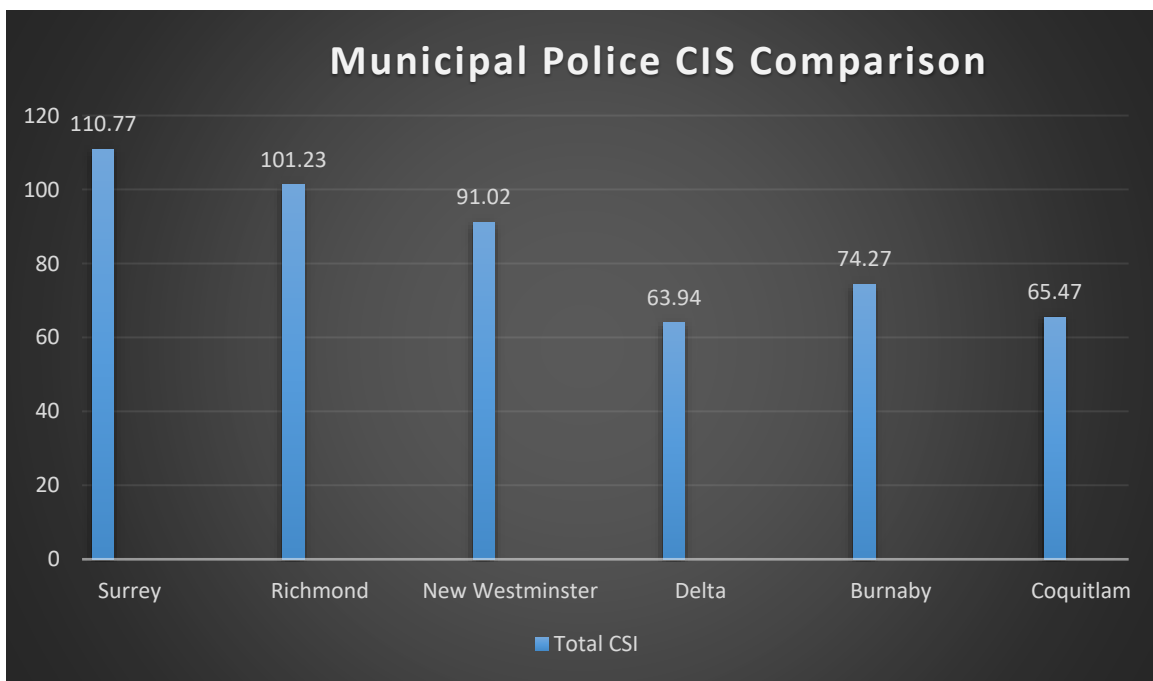
The non-violent CSI for New Westminster rose 4.02% from 2022 to 2023, while the 2023 non-violent CSI for New Westminster is 4.3% lower than it was in 2019. The 2023 New Westminster violent CSI is approximately 22.7% higher than the National Average and 16.4% lower than the Provincial Average:



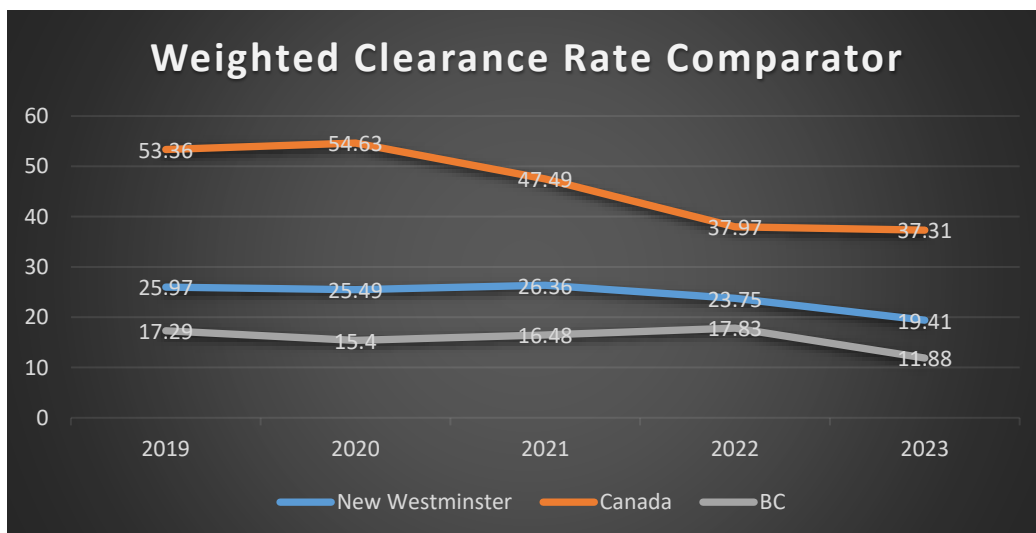
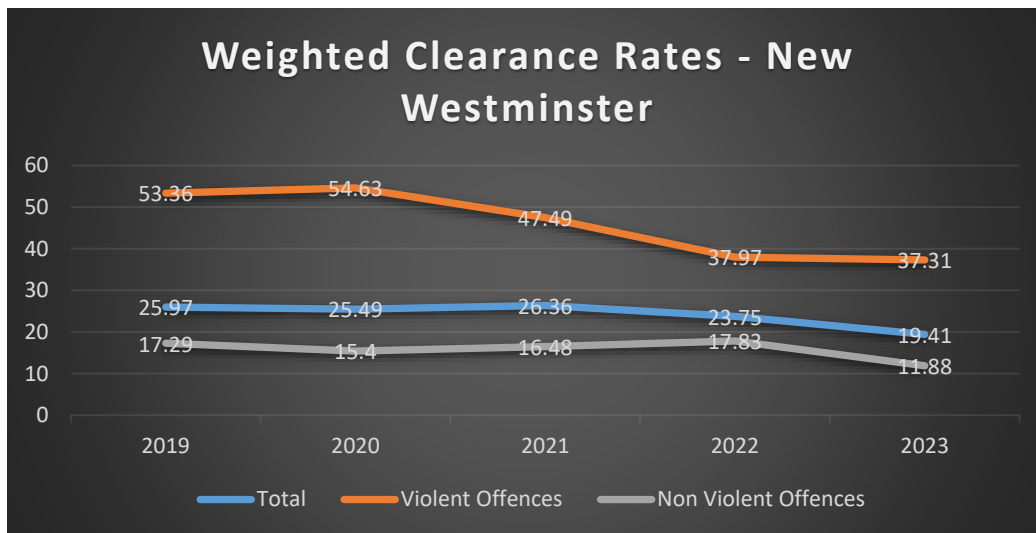
Compared to the other ten communities with municipal police departments, New Westminster sits at fifth in total CSI and third for municipal police departments in the Lower Mainland



A more localized comparator with neighbouring police agencies shows New Westminster with the third highest total CSI.



As for the weighted clearance rates, New Westminster has seen a significant trending decline from 2019 to 2023. Total weighted clearance rates have dropped by 30%, while violent offence clearing rates have dropped 25% and non-violent offence clearance rates have dropped by 31%



STRATEGIC CONSIDERATIONS

None

LEGAL CONSIDERATIONS

None

POLICY CONSIDERATIONS

None

FINANCIAL IMPLICATIONS

None

OPTIONS

Option 1 – That the New Westminster Police Board receive this report for information.

Option 2 – That the New Westminster Police Board provide staff with further direction.

Staff are recommending Option 1

ATTACHMENTS

1. CSI FAQ Document
2. CSI Letter to NWPD
3. CSI Results

Crime Severity Index: Frequently Asked Questions

July 2024

What is the Crime Severity Index?

The Crime Severity Index is an area-based measure of police-reported crime that reflects the relative seriousness of individual offences and tracks changes in crime severity. It was first introduced in 2009 and was developed at the request of the policing community as a complementary crime measure and to address limitations of the conventional Crime Rate. It is available back to 1998.

It complements two other measures of crime: the police-reported Crime Rate, which measures the volume of crime, and self-reported victimization survey data, which measure Canadians' experiences of crime.

Three related Crime Severity Indexes exist, each summarizing different groupings of crime: one for overall crime, one for violent crime and one for non-violent crime. Other measures available include Indexes for police-reported youth accused and weighted clearance rates.

The CSI is not intended to be used or interpreted in isolation and is not a universal indicator of community crime and safety. It should always be considered within a broad community context, such as how many people live in the area, demographics, employment opportunities and wages, level of remoteness and service availability, among others.

What are the benefits of having another measure of crime?

Developing a comprehensive understanding of crime and public safety involves the combination of many sources of information, including for example, police-reported crime, courts and corrections data, police resourcing data, as well as survey data on self-reported victimization and perceptions of safety and trust in institutions. There is no single measure that can adequately summarize all of the information desired on the extent and characteristics of crime. Different approaches serve different purposes, yet together, they provide a more comprehensive picture of crime than any one approach alone.

The police-reported Crime Rate tells us about the volume of crime coming to the attention of the justice system. It is not a measure of all crime occurring in Canada. But, it adds to our understanding of police workload and demands on the justice system.

The victimization data, for the offence types included, tell us about Canadians' experiences of crime, whether or not they are reported to the police.

The Crime Severity Index provides a different way of looking at crime in Canada. It adds to our understanding of crime because it takes into account the relative seriousness of individual offences.

The conventional crime rate is calculated by adding up the number of crimes reported by police for a given period and geographical area and then dividing that total by the population count for the area. Therefore, each crime has the same impact on the crime rate—for example, one murder has the same impact as one theft.

Typically, more frequent but less serious crimes, such as mischief, minor thefts and disturbing the peace, have the largest impact on the crime rate. The crime rate is less effective at reflecting changes in less frequent but more serious crimes.

For the Crime Severity Index, each crime is assigned a weight depending on its seriousness and as such, serious crimes have more impact on fluctuations in the Index. For example, murder has a weight of over 8,200, while property theft has a weight of 29. Therefore, the impact of one murder on the CSI approximately 280 times greater than one property theft. Weights used in the Crime Severity Index range from 3 for possession of cannabis by a youth, to over 8,200 for murder.

For example, in 2016 for the overall Crime Severity Index, break-ins accounted for about one-quarter (23%) of the Index, compared with about 7% in the Crime Rate. On the other hand, mischief accounted for about 5% of the Index, instead of 10% in the rate.

In terms of the Violent Crime Severity Index in 2016, robberies accounted for about 22%, rather than just 6% in the Violent Crime Rate. However, common assault accounted for only 9%, instead of 41% in the violent crime rate. Homicide, a very serious and relatively low-volume offence, accounted for 10% of the Violent Crime Severity Index as opposed to 0.2% of the Violent Crime Rate.

How is the Crime Severity Index calculated and are the weights updated regularly?

The seriousness of each offence is determined by using standardized sentencing data from Canadian courts.

Each individual offence is “weighted” according to the severity of the sentences handed down by judges. Sentencing data come from both the adult and youth components of Statistics Canada’s Integrated Criminal Court Survey (ICCS). Weights for the Index are based on the average of five years of courts sentencing data and they are updated every five years, using the most recent data available from the courts. It should be noted that outliers (atypically very long and unique sentences for a given offence) are not included in the average.

Weights are updated every five years to reflect recent sentencing practices and to account for any new *Criminal Code* offences. The CSI weights were updated for the third time with the release of 2022 data, and are applied back to the 2021 revised data and they will be applied to subsequent data releases moving forward until the next update to the weights (currently planned for 2027 data release). Updated weights are not used to revise historical crime statistics.

The release of 2012 data in 2013 marked the first year of UCR data requiring updated weights. The CSI weights were most recently adjusted in 2022 and applied retroactively to UCR data back to 2021 revised and are applicable to all subsequent data releases moving forward until the next update to the weights. The 2022 version of the weights are based on court data from 2015/2016 to 2019/2020.

To calculate the actual weight for an offence, the incarceration rate for that offence – that is, the percentage of all convictions receiving a jail sentence – is multiplied by the average length of the prison sentence in days.

Incarceration rates and average prison sentences are calculated at the national level using five years of courts data.

For example, using the 2022 CSI update figures:

	% of those convicted who are sentenced to prison		Average number of days sentenced		WEIGHT
Robbery	72.9%	x	640	=	466
Disturb the peace	42.9%	x	28	=	12

Those weights are then multiplied against the volume of each offence to determine what their impact will be in the Crime Severity Index.

For example:

	Weight		Number of incidents		WEIGHTED TOTAL (Contribution to the Index)
Robbery	466	x	21,826	=	10,170,916
Disturb the peace	12	x	104,733	=	1,256,796

The results are then totaled and divided by the population. The index is standardized to 100 nationally to facilitate comparisons. The base year is 2006.

In addition, three linkage factors are applied to data that use the updated weights (i.e. 2016 revised data and onwards) to ensure comparability of CSI values using the old and new weights (similar to the way factors are applied to spending amounts over time to ensure constant, comparable dollars that control for inflation).

What is the impact of the updated weights?

The Crime Severity Index is designed as a measure of the severity of police reported crime. If a change is made to the seriousness of a particular crime, by the introduction of a mandatory minimum sentence or other legislative change, it will and should be reflected in the Crime Severity Index at the next regular revision of weights.

However, the degree to which the Crime Severity Index is affected by new legislation alone is not significant. To see a significant impact on the Index, a large change in both the volume of an offence and the weight of an offence would have to occur at the same time.

Due to their volume and severity, the top five contributors to the national Crime Severity Index are breaking and entering, fraud, robbery, sexual assault level 1 and mischief. With the updated 2022 weights, robbery and sexual assault level 1 are contributing more to the overall

Crime Severity Index than with the previous weights, and breaking and entering, fraud and mischief are contributing less.

For the Violent Crime Severity Index, the top five contributors are robbery, sexual assault level 1, assault level 2, assault level 1, and uttering threats to a person. With the new 2022 weights, robbery and sexual assault level 1 have a greater contribution to the Violent Crime Severity Index than with the previous weights. Assault level 2, assault level 1 and uttering threats have a lesser contribution than with the previous weights.

For more information on how to calculate which violations are contributing to your Crime Severity Index, please contact the Canadian Centre for Justice and Community Safety Statistics at statcan.ccjcss-ccsjsc.statcan@statcan.gc.ca.

What can the Crime Severity Index be used for?

The index gives us a different view of crime and allows us to answer questions that were not easily answerable previously, such as: Is police reported crime in Canada more serious than it was last year? Has police reported crime become more serious over time? And, when controlling for the unique circumstances of each area—such as how many people live in the area, demographics, employment opportunities and wages, level of remoteness and service availability, among others—Is police reported crime in my jurisdiction more or less serious than in another jurisdiction?

What does the Crime Severity Index tell us?

The Crime Severity Index tells us if police-reported crime was relatively more or less serious, based on the total weight distribution attributed to police-reported crime, than in previous years based on the distribution of total weights assigned to police-reported crimes. For ease of interpretation, the index is converted to 100 for the base year, which is 2006.

For jurisdictions, the Crime Severity Index is particularly useful in determining if police reported crime has become more or less serious over time, or—when controlling for demographic, geographic, social and economic characteristics—if police reported crime is more or less serious in one area than another.

An example of how a jurisdiction can compare itself to Canada:

In 2006, Canada's Index is 100.
If Province X has an Index of 113,
Then, compared to Canada overall, Province X's police reported crime is more serious by 13%.

A jurisdiction can also use the Crime Severity Index to determine if its own police reported crime has become more or less serious over time:

Province X has an Index of 113.
Five years ago, its Index was at 122.
So, crime severity in Province X has decreased by 7% over the past 5 years.

The Crime Severity Index can also be used to compare the level of crime severity in one jurisdiction to the level of crime severity in another jurisdiction, in a given year:

Province X has an Index of 113.
In the same year, Province Y has an Index of 85.
So, crime severity in Province X is 33% higher than in Province Y.

Of utmost importance is adequately contextualizing any comparison. We can interpret changes in the CSI within the context of other indicators. The CSI is not intended to be used in isolation and is not a universal indicator of community crime and safety. It should always be considered within a broad community context.

What is the jurisdictional impact of the index?

The value of the index in a given jurisdiction is determined by its mix of crimes; the higher the proportion of serious crimes in a jurisdiction, the higher the index.

Let's say that two jurisdictions, Province A and Province B, have roughly the same populations and number of crimes. These areas will have the same crime rate. Their Index values will differ, however, depending on their mix of crimes. For example, if Province A experiences mostly less-serious, and hence lower-weighted, crimes such as disturbing the peace and mischief, their Index value will be quite low. If Province B experiences mostly serious, higher-weighted offences, such as homicides, break-ins and robberies, their Index value will be higher.

Further, less-serious crimes, such as disturbing the peace and mischief, tend to be subject to reporting differences both by the public and by the police in various jurisdictions. The Crime Severity Index decreases the impact that these less-serious crimes have on trends.

Who was involved in the development of the Crime Severity Index?

The index was created by the Canadian Centre for Justice and Community Safety Statistics at Statistics Canada in collaboration with numerous engagement partners. Representatives from provincial and federal justice departments as well as the policing and academic communities sat on a Working Group to guide the development of the Index.

Specifically, the Working Group was made up of members from the following organisations:

- Statistics Canada: CCJCSS UCR Survey and Courts Survey staff, methodologists
- Police Services: RCMP, OPP, Sûreté du Québec, Royal Newfoundland Constabulary, Toronto, Ottawa, Winnipeg, Victoria and Saint John
- Federal/provincial Justice Liaison Officers: Justice Canada, New Brunswick, Quebec, Ontario and Alberta
- Academics: Universities of Ottawa, Waterloo and Manitoba

Do the weights take into consideration "time served" in remand?

The length of time served in remand is not available from the Courts Survey, and therefore cannot be accounted for in the Crime Index weights. However, it is known to be a factor in sentencing.

Where can I obtain more information?

For more information on the Crime Severity Index and other police-reported crime statistics, please contact the Canadian Centre for Justice and Community Safety Statistics at statcan.ccjcss-ccsjsc.statcan@statcan.gc.ca.

Data tables at various geographic levels are also available free of charge through the Statistics Canada website at www.statcan.gc.ca.

Additional information on understanding and interpreting the Crime Severity Index will be available in July 2024 following the release of 2023 crime statistics.

The following are methodological reports available either through the Statistics Canada website or from the Canadian Centre for Justice and Community Safety Statistics (internal reports):

- Cormak, Andrew and Tracy Tabuchi. 2020. *Updating the Police-Reported Crime Severity Index: Calculating 2018 Weights*. Statistics Canada. Working paper SSMD-2020-01E.
- Babyak, Colin, Aidan Campbell, Rose Evra and Sarah Franklin. 2013. *Updating the Police-Reported Crime Severity Index Weights: Refinements to the Methodology*. Statistics Canada. Working paper HSMD-2013-005E.
- Babyak, Colin, Asma Alavi, Krista Collins, Amanda Halladay and Dawn Tapper. 2009. *The Methodology of the Police-Reported Crime Severity Index*. Statistics Canada Catalogue no. HSMD-2009-006E/F.
- Wallace, Marnie, John Turner, Colin Babyak and Anthony Matarazzo. 2009. *Measuring Crime in Canada: Introducing the Crime Severity Index and Improvements to the Uniform Crime Reporting Survey*. Statistics Canada Catalogue no. 85-004-X.



Statistics Canada

Canadian Centre for Justice
and Community Safety Statistics

11th Floor, R.H. Coats Building
Ottawa, Ontario
K1A 0T6

Statistique Canada

Centre canadien de la statistique juridique
et de la sécurité des collectivités

11^e étage, immeuble R.-H. Coats
Ottawa, Ontario
K1A 0T6

Memorandum

Note de service

Date: July 11, 2024

From: Julie Sauvé, Chief, Policing Services Program

Subject: **Re: Crime Severity Index and Weighted Clearance Rate Data for 2023**

Chief of Police:

The date for release of the 2023 crime statistics is Thursday, July 25, 2024. Attached for your information are the Crime Severity Index (CSI) data and Weighted Clearance Rate values for your police service for 2023 data.

Also included for your information is a document describing the purpose of and methodology behind the CSI.

Please note that this data remains strictly confidential until release day and are not to be shared outside your police service.

Should you have any questions about your data leading up to the release date, please do not hesitate to contact me. Thank you for your continued assistance in the timely release of relevant data on crime trends in Canada.

Julie Sauvé
Chief, Policing Services Program
julie.sauve@statcan.gc.ca
613-854-8281

59012

New Westminster, B.C.

Province: British Columbia

	Police Service		
	2023	2022	% Change
Crime Severity Index	91.0	87.2	4.4
Crime Severity Index - Violent	95.0	90.3	5.2
Crime Severity Index - Non-violent	90.2	86.7	4.0
Weighted clearance rate	19.4	23.8	---
Weighted clearance rate - Violent	37.3	38.0	---
Weighted clearance rate - Non-violent	11.9	17.8	---

E-COMM AUGUST UPDATE FOR POLICE AND LOCAL GOVERNMENT PARTNERS

We are writing to share with you our monthly update on key activities at E-Comm to strengthen and improve our services on behalf of our police and local government partners, and the public we serve.

Service Levels to July 31

- **9-1-1 service levels exceed targets** – 9-1-1 service levels for the year to July 31 held at 98%, exceeding our target of 95% of calls answered within 5 seconds. Call volumes have continued to climb, reaching 1,090,494 by the end of July. This is the highest YTD total over the past four years, surpassed only by 2023 when an Android operating system issue caused a spike in accidental 9-1-1 calls.
- **High service levels for emergency call-taking** – In the Lower Mainland, service levels for police emergency call-taking remained strong at 91% for the period from January to July, exceeding our target of 88%. Service levels for police ER call-taking also surpassed our set target on Vancouver Island at 89%. Fire emergency call-taking saw an above-target service level of 94%. Police emergency call volume in the Lower Mainland for the year to July 31 was 15% lower compared to the same period in 2023, with 300,344 calls. However, the volume was still higher than in 2022 or 2021.
- **Non-emergency service levels** – As of July 31 YTD, police non-emergency call-taking service levels in the Lower Mainland and Vancouver Island were at 79%. The abandoned call rate for calls longer than our service target window of three minutes remains at 6% for both the Lower Mainland and the Island. Of note, our average speed to answer has decreased significantly in the Lower Mainland, sitting at just under two minutes. This marks a 48% percent improvement in answering time, year over year. Our new system Genesys is showing early positive results as outlined below.
- **Note regarding service levels** – Summer is traditionally a peak season for call volume, which can impact service levels when combined with seasonal staffing pressures. E-Comm prepares as much as possible for these annual fluctuations by planning for known major events and has been working diligently on shoring up staffing levels through enhanced recruitment and retention measures as part of our ongoing transformation efforts.

Operations Updates

- **Genesys contact centre platform performance** – The month of July saw more than 26,000 police non-emergency calls handled through the Genesys contact centre platform in the Lower Mainland – an increase of 5% over the previous month. Since the platform launched in early May, more than 70,000 calls have now come through Genesys, which represents about 75% of total police non-emergency calls in a 24-hour period. Genesys offers callers more options, including wait time estimates and callbacks. As of July 31, of those callers requesting a callback, 85% were successfully reached and served when we returned their call.
- **Operations training update** – Our Operations Training team has now rolled out revamped training content to new hires in both non-emergency and emergency call-taking and will be further expanding their materials to incorporate dispatchers in the near future. The long-term

project is intended to improve training and better prepare employees for success through a more modern, effective and engaging learning experience which accurately reflects the specifics of the job. So far, 195 training seats have been filled this year.

- ***Operations staff support first responders over three-day event*** – Our Emergency Communications Centre was well-prepared for Vancouver’s Celebration of Light fireworks show. The annual event requires a significant amount of public safety resources and planning, both at E-Comm and for our partners. Additional Operations staff were on hand to help support our first responders through three busy evenings in July. This year’s event went smoothly with no major incidents reported, while 9-1-1 service levels remained above target.
- ***Massive multi-agency fire response in Vancouver*** – Fire and police dispatch teams alongside call-taking staff were instrumental in coordinating the extraordinary multi-agency emergency response to several significant fires and a crane collapse on August 6 in Vancouver. E-Comm’s fire team was recognized publicly by several fire officials for their outstanding efforts, professionalism and support in what was described as a “firestorm” event with considerable risk to first responders and public safety.
- ***New public education campaign targets accidental calls*** – July saw the launch of our new digital ad campaign focusing on accidental 9-1-1 calls, which E-Comm continues to receive in the hundreds daily. The online campaign uses impactful images, sound and messaging to remind people to stay on the line if they call by mistake, in order to let our 9-1-1 call takers know they are safe. The ads have been successfully driving people to our E-Comm website for more information and 9-1-1 education.

E-Comm 9-1-1 AUG 2024 UPDATE

TRANSFORMATION AND OPERATIONS UPDATES



OVER 1 MILLION

9-1-1 CALLS (JAN. - JULY)



SECOND-HIGHEST 9-1-1
CALL VOLUMES ON RECORD
YEAR-TO-DATE



NON-EMERGENCY AVG SPEED TO
ANSWER SHOWS SIGNIFICANT
IMPROVEMENT (UNDER 2 MIN)



NEW MODERNIZED TRAINING
FOR CALL-TAKING TO EXPAND TO
DISPATCH WORKGROUP

MAJOR EVENT SUPPORT



E-COMM SUPPORTED ONE OF THE BUSIEST EVENTS OF THE SUMMER
SCHEDULING EXTRA STAFF AND WORKING WITH PARTNERS FOR A
SUCCESSFUL THREE-DAY CELEBRATION OF LIGHT IN VANCOUVER

LOWER MAINLAND YEAR-TO-JULY 31

	Target	2021	2022	2023	2024
9-1-1	95%/5s	99%	97%	99%	98%
Police Emergency	88%/10s	89%	83%	89%	92%
Police Non-Emergency	80%/180s	66%	44%	66%	79%
Fire Emergency	90%/15s	93%	90%	94%	94%

VANCOUVER ISLAND YEAR-TO-JULY 31

	Target	2021	2022	2023	2024
9-1-1	95%/5s	99%	97%	98%	98%
Police Emergency	88%/10s	92%	90%	88%	89%
Police Non-Emergency	80%/180s	88%	84%	79%	79%



British Columbia Association of Police Boards

SPECIAL GENERAL MEETING

Date & Time: 20th day, September, 2024, 9:00 a.m.

Place: Via Zoom
<https://us02web.zoom.us/j/85352987555?pwd=GrCvblBL7HACiYxNB0oAZFoE7iClZ4.1>

To: Members, British Columbia Association of Police Boards

Attached please find the following:

1. Agenda for the September 20, 2024 Special General Meeting
2. Motion to approved and adopt amended Constitution and Bylaws with attachments:
 - A: Draft of amended Constitution
 - B: Draft of amended Bylaws

On behalf of the Board

Lara Victoria
President, BCAPB

British Columbia Association of Police Boards

SPECIAL GENERAL MEETING

20th day, September, 2024

9:00 a.m., VIA ZOOM

1. Call to Order
2. Approval of Agenda
3. Approval of amended Constitution and Bylaws
5. Other Business
6. Adjournment

Note: The By-laws and Constitution provide that only members in good standing (ie. all dues are fully paid and whose membership has not been suspended or cancelled) are eligible to vote and become directors and officers.



BCAPB

Memorandum

Special General Meeting
September 20, 2024

Date : July 2, 2024
To : Members of the British Columbia Association of Police Boards
From : Lara Victoria, President
Subject : Approval and adoption of amended Constitution and Bylaws
Action : For Approval

Recommendations:

- THAT the members of the British Columbia Association of Police Boards approve and adopt the amended Constitution and Bylaws as circulated with this Notice for the Special General Meeting
-

Background:

The attached draft of BCAPB's amended Constitution (Attachment A) and Bylaws (Attachment B) were approved at the May 24, 2024, meeting. However, to have it registered, the motion above needs to be approved at a Special General Meeting and is therefore presented for your review and approval.

The revised Constitution reflects the WATSON report from the workshop with members of the Executive Board on January 12, 2024, to determine BCAPB's current purpose and functions.

Financial Implications:

Filing fees payable to the BC Corporate Registry to amend the Constitution (about \$50) and the Bylaws (about \$50).

Attachments:

- Attachment A: Draft of amended Constitution
- Attachment B: Draft of amended Bylaws

Constitution – British Columbia Association of Police Boards

Incorporation Number: XXXXX
Business Number: XXXX

The name of the Society is: **British Columbia Association of Police Boards**

The purposes of the Society are to:

1. communicate the needs, contexts and perspectives of police boards in British Columbia to government and other stakeholders;
2. liaise with government on issues related to police board governance; and
3. support effective governance and civilian oversight of British Columbia police boards through resources, advice, learning, and relationships.

*

Bylaws – British Columbia Association of Police Boards (the “Society”)

Table of Contents:

Section 1 – General, Definitions, Interpretation
Section 2 – Membership – Classes, Eligibility, Dues, Duties
Section 3 – Membership – Duration, Suspension, Expulsion
Section 4 – Meetings of Members
Section 5 – Directors and Officers
Section 6 – Meetings of Directors
Section 7 – Committees
Section 8 - Financial
Section 9 – Notices
Section 10 – Insurance and Indemnity
Section 11 – Bylaws Amendments
Section 12 – Records
Section 13 – Windup, Dissolution

Part 1 — General, Definitions, Interpretation

Definitions

- 1.1** As used in these Bylaws, unless the context otherwise clearly requires, the following words shall have the following meanings:
- (a) “**Act**” or “**Societies Act**” means the British Columbia *Societies Act* and regulations, and any amendments thereto, or any act that replaces that *Act*;
 - (b) “**Annual General Meeting**” means a meeting of Members held once per calendar year for the election of the Board and to conduct other business of the Society;
 - (c) “**Associate Member**” means any public body or non-profit association (whether incorporated or not) that is not a Police Board, and that is engaged in policing, law enforcement, public safety, crime prevention, justice, governance or related activities, including any local police advisory committee;
 - (d) “**Association**” means the Society, the British Columbia Association of Police Boards;
 - (e) “**Board**” means the Directors collectively of the Society;
 - (f) “**Board Resolution**” means:

- (i) a resolution that is passed at a duly called Board meeting; or
 - (ii) a resolution that is sent in writing to all Directors and that the majority of the Directors consent to in writing, in counterpart, without a meeting;
- (g) **“Bylaws”** means these Bylaws as altered from time to time;
- (h) **“Directors”** means those elected or appointed to the Board pursuant these Bylaws;
- (i) **“Fiscal Year”** means the calendar year January 1 to December 31;
- (j) **“Full Member”** means a Police Board member as described further in these Bylaws;
- (k) **“General Meeting”** includes an Annual General Meeting and any other meeting called to conduct the business of the Society that does not require a Special Resolution;
- (l) **“in good standing”** means a member who has met all legal obligations to the Society including, but not limited to:
 - (i) the payment of all monies owed; and
 - (ii) adhering to the Bylaws and policies of the Society;
- (m) **“member”** means any member of the Society;
- (n) **“membership”** means the collective members of the Society;
- (i) **“Officers”** means those appointed as officers of the Society pursuant these Bylaws;
- (j) **“Police Act”** means to the British Columbia *Police Act*, as amended from time to time;
- (k) **“Police Board”** means a police board or other entity mandated under the British Columbia *Police Act* to govern a police service in British Columbia;
- (l) **“Special General Meeting”** means a meeting of the Members that is called between Annual General Meetings to deal with urgent matters that require the Members’ approval; and

- (m) **"Special Resolution"** means a resolution passed by at least two-thirds (2/3) of the votes cast at any meeting of the Society's members or Board.

Definitions in *Act* apply

- 1.2 The definitions in the *Act* apply to the Bylaws.

Conflict with *Act* or *Regulations*

- 1.3 If there is a conflict between the Bylaws and the *Act* or the regulations under the *Act*, the *Act*, or the regulations, as the case may be, shall prevail.

Part 2 — Membership

Types of membership

- 2.1 The Society shall have two kinds of membership: Full and Associate:
1. Full Member. A Full Member means a Police Board. A Full Member is entitled to vote and to participate on the Board of the Society.
 2. Associate Member. An Associate Member is not entitled to vote or to participate on the Board of the Society.

Applications for membership

- 2.2 The Board may, in its sole discretion, determine from time to time the form and content to be used for the Society's membership applications.
- 2.3 An application for either a Full Member or Associate Member must:
- (a) be in writing in the form approved by the Board;
 - (b) be accompanied by the applicable annual membership dues;
 - (c) for a Full Member, appoint an authorized representative of the Police Board, an alternate representative, and provide the names and addresses of all Police Board members; and
 - (d) for an Associate Member, appoint an authorized representative and an alternate representative.
- 2.4 The Board will review the application to confirm eligibility requirements are met and if so, may approve the application for membership. The applicant becomes a member of the

Society when all approvals have been received and appropriate membership dues have been paid.

Duties of Members

2.5 All Society members:

- (a) must uphold and comply with the Constitution, Bylaws, and all policies and rules (including procedures for governance) established by the Society; and
- (b) agree to be bound by decisions of the Board made in accordance with the *Act*, the Society's Constitution, Bylaws, policies, rules and procedures.

Membership dues and fees

2.6 The Board may, in its sole discretion, determine the annual membership dues, if any, and the date by which dues, fees and assessments must be paid by all members.

2.7 Members must pay any dues, fees or assessments set by the Board by the due date.

Member not in good standing

2.8 A member is not in good standing if the member fails to pay any membership dues, fees, assessments, or debt due to the Society by the due date set by the Board. The member is not in good standing for so long as those amounts remain unpaid.

2.9 A member who is not in good standing may not vote at any meeting.

Part 3 – Duration of Membership

Duration of Membership

3.1 Membership shall continue during the existence of the Society unless terminated according to these Bylaws.

Termination of Membership

3.2 A member shall cease to be a member of the Society when:

- a. the member delivers a resignation in writing to the Secretary of the Society by mail, email, or hand delivery to the address of the Society set out in the notice provisions of these Bylaws, provided that the member shall continue to be liable for all dues, fees, fines, assessments, debts, or other amounts payable to the Society;

- b. the member is dissolved or wound-up, in the case of a Police Board or other incorporated entity;
- c. the member has not been in good standing for sixty (60) days;
- d. the member fails to maintain qualifications for membership in the Society; or
- e. the member is expelled or membership is otherwise terminated.

Process to Expel Member

- 3.3** A member may be expelled by a Special Resolution passed at a General or Special General Meeting called for that purpose.
- 3.4** The notice of meeting accompanying the request for a Special Resolution to expel a member must be accompanied by a brief statement of reasons for the proposed action. The notice must be sent in writing to the member proposed to be expelled, and to every Full Member, at least thirty (30) days prior to the meeting at which the Special Resolution will be considered.
- 3.5** Before voting on a Special Resolution to expel a member, the member proposed to be expelled will be given an opportunity to be heard.

New Membership Application

- 3.6** A person or entity whose membership has ceased may make a new application for membership.

Part 4 —Meetings of Members

Types of Meetings

- 4.1** There are two types of meetings of members:
 - (a) General Meetings, which includes Annual General Meetings; and
 - (b) Special General Meetings.
- 4.2** The Board is responsible for setting all member meetings.
- 4.3** An Annual General Meeting shall be held annually on a date which allows sufficient time for the Audit Committee to complete its review of the Society's financial records and prepare financial statements but must be held not more than fifteen (15) months after the date of the previous Annual General Meeting.

- 4.4** The Board shall convene a Special General Meeting of the Full Members when it requires or desires the consent of the Full Members, or at the request of 10% of the Full Members.
- 4.5** General or Special General Meetings may be conducted as an in-person meeting, or by electronic means, or a combination of both in which all members may hear and be heard in circumstances where the Board determines that it is advisable.
- 4.6** General or Special General Meeting may be open to visitors or guests at the discretion of the chair unless the Full Members at the meeting, by a majority vote, direct that the meeting, or a part of a meeting, be limited to members only.
- 4.7** For a General and Special General Meetings, the Board will:
- (a) provide written notice, by mail or electronic means, to all members at least thirty (30) days before the meeting;
 - (b) state the time and place of the meeting in the notice;
 - (c) attach the agenda of the business to be transacted in the notice; and
 - (d) include the text of any Special Resolution and any information required by the *Act*.
- 4.8** The accidental omission to give notice of any meeting to a member, or the non-receipt of a notice by a member entitled to receive notice, does not invalidate proceedings at that meeting. A member may, in any manner, waive the member's entitlement to the notice of the general meeting or may agree to reduce the period of that notice. A member's attendance at a meeting is a waiver of the member's entitlement to notice unless the member attends the meeting for the express purpose of objecting to the transaction of any business on the grounds that the meeting is not lawfully called.
- 4.9** The chair for all General and Special General Meetings shall be:
- (a) the President;
 - (b) the Vice President, if the President is not available; or
 - (c) one of the other Directors present at the meeting if both the President and Vice President are not available.
- 4.10** A quorum for meetings is 25% of the Full Members represented in person by the authorized or alternate representatives, as the case may be.

- 4.11** Business, other than the election of the chair of the General or Special General Meeting and the adjournment or termination of the meeting, must not be transacted at a general meeting unless a quorum of Full Members is present. If at any time during the meeting there ceases to be a quorum of Full Members present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.
- 4.12** If, within thirty (30) minutes from the time set for holding a General or Special General Meeting, a quorum of Full Members is not present:
- (a) in the case of a meeting convened on the requisition of Full Members, the meeting is terminated; and
 - (b) in any other case, the meeting stands adjourned to the same day in the next week, at the same time and place, and if, at the continuation of the adjourned meeting, a quorum is not present within thirty (30) minutes from the time set for holding the continuation of the adjourned meeting, the Full Members who are present constitute a quorum for that meeting.
- 4.13** The chair of a meeting may terminate or adjourn a General or Special General Meeting from time to time and from place to place, but no business may be transacted at the continuation of the adjourned meeting other than business left unfinished at the adjourned meeting.
- 4.14** It is not necessary to give notice of a continuation of an adjourned General or Special General Meeting or of the business to be transacted at a continuation of an adjourned meeting except where the meeting is adjourned for thirty (30) days or more.
- 4.15** Meetings will be conducted following Roberts Rules of Order. The order of business at meetings may be determined by the Board but will usually include the following:
- (a) elect an individual to chair the meeting, if necessary;
 - (b) determine there is a quorum;
 - (c) approve the agenda;
 - (d) approve the minutes from the last meeting;
 - (e) deal with unfinished business from the last meeting;
 - (f) if the meeting is an Annual General Meeting,
 - (i) receive the reports of Directors,

- (ii) receive the financial statements of the Society for the previous financial year, and the audit committee report, if any, regarding those statements,
 - (iii) receive the budget for the next Fiscal Year,
 - (iv) receive any other reports of Directors' activities and decisions since the previous Annual General Meeting,
 - (i) elect or appoint Directors, and
 - (ii) appoint an auditor, if any;
 - (g) deal with new business, including any matters about which notice has been given to the Members in the notice of meeting; and
 - (h) adjourn the meeting.
- 4.16** Each Full Member in attendance at a General or Special General Meeting is entitled to one vote exercised by its authorized or alternate representative, as the case may be. The chair does not have a casting vote and in the event of a tie vote the question is deemed to be defeated.
- 4.17** Full Members vote by:
- (a) a show of hands, oral vote, or any other method if the voter's intent is clear; or
 - (b) ballot:
 - (i) if the motion is with respect to an identifiable individual, or
 - (iii) if the Full Members present at the meeting vote by simple majority in favour of a ballot.
- 4.18** Proxy voting at all meetings is not permitted.
- 4.19** The chair cannot move or propose a resolution.

Member Proposal

- 4.20** Members may propose items to be included in the agenda for a General or Special General Meeting. The Board must include the proposal in the meeting notice and agenda for the meeting.

4.21 The proposal must:

- (a) be received by the Society's Secretary no later than four weeks' prior to the date set for the meeting at which it is to be considered to provide sufficient time for the Society to include the materials in the meeting notice to members;
- (b) be submitted by at least five per cent (5%) of the Full Members with the names and signatures of the members making the proposal;
- (c) include any Special Resolution proposed to be considered;
- (d) include one statement of support for inclusion in the meeting notice and a description of the proposal that together do not exceed 500 words;
- (e) be presented at the meeting by at least one of the authorized or alternate representative of a Full Member who signed the proposal; and
- (f) not be substantially the same as a proposal considered at a recent General or Special General Meeting.

Part 5 — Directors and Officers

Authority and Signing Authority

- 5.1** The governing body of the Society shall be the Board constituted as provided in the Bylaws.
- 5.2** The Directors collectively form the Board of the Society.
- 5.3** The Officers collectively form the Executive of the Society.
- 5.4** The Board shall have general control over all officers and committees. The Board may for good cause declare any office vacant.
- 5.5** No resolution or motion to commit the Society on any matter, except a member proposal, shall be considered by the membership until it has been considered by the Board.
- 5.6** A contract or other record to be signed by the Society must be signed by:
 - (a) by the President, together with one other Director,
 - (b) if the President is unable to provide a signature, by the Vice President together with one other Director,

- (c) if the President and Vice President are both unable to provide signatures, by any two (2) other Directors, or
 - (d) in any case, by one or more individuals authorized by the Board to sign the record on behalf of the Society.
- 5.7 The decision of the Board in all Society matters is final, subject only to an appeal to the Full Members of the Society. If appealed, a decision of the Board shall be reversed only by a Special Resolution vote by the Full Members present at an Annual or Special General Meeting, provided a notice of the appeal has been sent by the Secretary to all Full Members at least thirty (30) days prior to the meeting. The action taken by the Full Members upon appeal shall be final.

Directors and Officers

- 5.8 The Society shall have a minimum of four (4) Directors and a maximum of five (5) Directors.
- 5.9 The Officers of the Society shall be the President, Vice President, Secretary, and Treasurer.
- 5.10 Directors may hold more than one office or position.

Eligibility, Election and Appointment

- 5.11 Each Director shall be an authorized representative, or alternate representative as the case may be, of a Full Member in good standing of the Society.
- 5.12 Directors will be elected at a General or Special General Meeting for a two (2) year term, which may be renewed twice consecutively. Directors' terms of office run from the date of the meeting at which they were elected until the end of the two year term, or until a successor is elected or appointed.
- 5.13 Each Director nominee or appointee must provide a written consent to act and confirmation of qualifications as required under the *Act*. The consent and confirmation shall be obtained before the date for the meeting at which the nominee's election or appointment is to be obtained.
- 5.14 Nominees must meet eligibility requirements and have the required skills and competency required to carry out the duties as a Director of the Society.
- 5.15 The nominees for Directors receiving the highest number of votes cast shall be declared elected.

Election of Officers/Executive

5.16 The Board will elect the Officers at the first Board Meeting following an Annual General Meeting. The Officers shall form the Executive of the Society.

Duties of Directors, Conflict of Interest

5.17 Directors and Officers must at all times:

- (a) act honestly and in good faith with a view to the best interests of the Society, taking into account the purposes of the Society set out in the Constitution;
- (b) exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances;
- (c) comply with the *Act*, regulations and any other lawful requirements; and
- (d) comply with the Bylaws of the Society.

5.18 Directors and Officers must comply with the conflict of interest requirements set out in the *Act* from time to time. Directors and Officers must also comply with any conflict of interest requirements set by the Board, members of the Society, or other applicable legislation.

Filling Vacancies

5.19 If the office of President becomes vacant, the Vice President will become the President. If the offices of Vice President, Secretary, or Treasurer become vacant, the Board may appoint an authorized or alternate representative from another Full Member to fill that Officer's position until the end of the original Officer's term.

5.20 If any other Director is unable to fulfil the duties of the position, the alternative representative of that Full Member may assume that position. If neither the authorized or alternate representative is able to do so, the Board may fill the position by appointing an authorized or alternate representative of any other Full Member for the balance of that term.

Termination

5.21 A Director or Officer ceases to be a Director or Officer when:

- (a) the term expires;
- (b) a written resignation is received by the Board;

- (c) the Director or Officer dies or is unable to continue to act due to a physical or mental impairment;
 - (d) the Director or Officer ceases to be an authorized or alternate representative of a Full Member;
 - (e) the Director's or Officer's term on a Police Board expires; or
 - (f) by Special Resolution of the Full Members.
- 5.22** If a Director or Officer misses three consecutive meetings of the Board or Executive, the Board may, by resolution, request that the Full Member appoint the alternate representative to replace the absent Director or Officer.
- 5.23** The Society may, by resolution passed at a General or Special General Meeting, provide for any contingency in connection with the nomination, election or appointment of its Directors or Officers not covered by these Bylaws.

Remuneration of Directors or Officers

- 5.24** No remuneration is payable to a Director or Officer for being a director or officer of the Society. A Director or Officer may be reimbursed for reasonable expense related to duties on behalf of the Society. The Society may, at the Board's discretion, pay remuneration to a Director or Officer for services provided by that person in another capacity.

Duties of Officers

- 5.25** Subject to any adjustment by the Board or Full Members, the following are the duties for the following Officers:
- (a) President. The President shall: (1) supervise all affairs of the Society; (2) preside as the chair at all meetings of the Society and of the Board; (3) review all Minutes prior to approval; and (4) perform such other duties as ordinarily pertain to the office of President.
 - (b) Vice President. The Vice President will perform the duties of President where required and will perform such other duties as may be prescribed by the President or the Board.
 - (c) Secretary. The Secretary shall: (1) keep all corporate records of the Society; (2) send out notices of meetings of the Society and Board; (3) record and preserve the minutes of all meetings; (4) make the required reports under the *Act*; and (5) perform such other duties as usually pertain to the office of Secretary.

- (d) Treasurer. The Treasurer shall: (1) have custody of all funds, accounting for same to the Society annually, and at any other time upon demand by the Board; (2) pay routine bills and obligations of the Society; (3) provide receipts for funds received; (4) file all required financial reports as required under the *Act*; (4) provide an accounting of all transactions and the financial position of the Society; and (5) perform such other duties as pertain to the office of Treasurer.
- 5.26** Upon expiry of their respective terms of office, all Directors and Officers will return to the Society all books, records, assets or other Society property.
- 5.27** The Board may, from time to time, adjust the duties and roles of each Officer to ensure that the Society's business is conducted effectively and efficiently. The Board may also appoint or retain other persons to assist with the duties of the Officers and/or the business of the Society.

Part 6 — Meetings of Directors and Officers

Calling Board and Executive meetings

- 6.1** Subject to these Bylaws, the Board and Executive may regulate their meetings and proceedings as they think fit.
- 6.2** A Board meeting may be called by the President, the Vice President (if acting as the President), or by any two other Directors.
- 6.3** The Board may meet as often as necessary to effectively conduct the Society's business. The Board may meet at locations and times set by the Board.
- 6.4** An Executive meeting may be called by the President, the Vice President, or by any two Officers.
- 6.5** The Board shall meet at least three (3) times per year, and as often as necessary to effectively conduct the Society's business.
- 6.6** The Executive may meet at locations and times it deems appropriate.
- 6.7** Notice of a Board or Executive meeting must be given at least two (2) days if electronic, or fourteen (14) days by mail, unless all members of the Board or Executive agree to a shorter notice period.
- 6.8** The Board and Executive may meet in person, electronically, by telephone conference, or may pass resolutions in writing in lieu of meeting. A written resolution must be circulated to

all Board or Executive members with the notice requesting approval of that resolution and must be approved at the meeting.

- 6.9 The accidental omission to give notice of a Board or Executive meeting, or the non-receipt of a notice, does not invalidate proceedings at the meeting.
- 6.10 The quorum for the transaction of business at a Board meeting is a majority of the Directors.
- 6.11 The quorum for the transaction of business at an Executive meeting is three Officers.
- 6.12 At meetings of the Board and Executive, voting by proxy is not allowed.
- 6.13 The President, or chair, of a Board or Executive meeting has a casting vote if there is a tie vote.
- 6.14 A lack of quorum at a Board or Executive meeting does not invalidate an act, proceeding, or decision made at that meeting.
- 6.15 Any meeting of the Society's Board or Executive may be open to visitors or guests at the discretion of the chair unless the members at the meeting, by a majority vote, direct that the meeting, or a part of a meeting, be limited to members only.

Part 7 — Committees

Committees

- 7.1 The Board may strike standing and ad hoc committees it deems appropriate to effectively handle the Society's business. The Board will appoint committee chairs and members as it sees fit.
- 7.2 Committees must comply with any rules, policies or procedures set by the Board regarding the committee's operations.
- 7.3 Committees must report actions taken to the Board as required from time to time.
- 7.4 The Society may have the following standing committees:
 - (a) Executive Committee. The members of the Executive Committee include the Officers and others as appointed by the Board. The Executive Committee is generally responsible for running the day to day affairs of the Society.
 - (b) Membership Committee. The chair of the Membership Committee is the Vice President, subject to the provisions regarding alternate chairs in these Bylaws. The Membership Committee will receive all applications for membership, review the applications to ensure that the applicant meets eligibility requirements. After a

preliminary review, the Membership Committee will forward all applications to the Board for consideration and approval by the Board. The Membership Committee shall provide to the Treasurer any membership fees collected.

- (c) Audit Committee. The chair of the Audit Committee is typically an authorized or alternate representative of a Full Member, but not an Officer or Director of the Society or otherwise in a conflict with the duties normally performed by the Audit Committee, such as the financial recordkeeper and Treasurer. The Audit Committee will annually review the financial books and records of the Society and provide a report to the members. The Treasurer will assist the Audit Committee's review where required.

Part 8 — Financial

Bank Accounts

- 8.1 The Treasurer shall deposit all funds of the Society to bank accounts named by the Board.
- 8.2 All bills and obligations of the Society shall be promptly paid by cheques, other instruments, or by electronic transfers signed by two duly authorized signing authorities of the Society appointed by the Board from time to time.

Financial Statements and Budget

- 8.3 At the end of the Fiscal Year, the Society will deliver financial statements to all members. The Society is not required to have an audit of its financial statements. However, the financial statements will be reviewed by an auditor or Audit Committee appointed by the Board.
- 8.4 At the beginning of each Fiscal Year, the Board shall prepare and circulate to all members a budget of estimated income and expenditures for that Fiscal Year.

Borrowing

- 8.5 The Full Members may, by Special Resolution, authorize the Board to borrow money for the purposes of the Society as approved by the Special Resolution.

Part 9 - Notices

Notices

- 9.1 A notice to any member required by the *Act*, the regulations or these Bylaws shall be delivered:
- (a) personally;
 - (b) sent by prepaid mail, or

(c) sent by e-mail or other electronic means,

to the latest address for that member shown in the records of the Society. A notice shall be deemed to be given when it is delivered personally to the member, if mailed in three (3) business days after mailing, and if sent by any electronic means twenty-four (24) hours after it was sent.

The Secretary may change the recorded address of any member, Director, or Officer in accordance with any information believed by the Secretary to be reliable.

9.2 If a notice of a document is sent to a member by prepaid mail and the notice or document is returned on three (3) consecutive occasions, it shall not be necessary to send any further notice or document to the member until that member informs the Society in writing of his or her new address; provided always, that notice of a meeting of the members mailed to a member in accordance with this article shall be deemed to be received by the member on the date deposited in the mail notwithstanding the return of the notice.

9.3 Notices to the Society should be sent to:

PO Box 33012, Victoria RPO Colwood Corners, BC, V9B 6K3

or such other address as may be directed by the Board from time to time.

Part 10 – Insurance and Indemnity

Insurance

10.1 The Board shall ensure that the Society's property and assets are appropriately insured against loss, theft or damage.

10.2 Subject to the *Act*, the Society may purchase and maintain insurance for the benefit of any Director or Officer of the Society against any liability incurred by the Director in the capacity as a Director or Officer of the Society.

Indemnification of Directors

10.3 Subject to the provisions of the *Act*, the Society shall indemnify a Director or Officer, a former Director or Officer, their heirs, executors, administrators and other legal representatives, from and against:

- (a) any liability and all costs, charges, and expenses that the Director or Officer sustains or incurs in respect of any action, suit or proceedings that is proposed or commenced against the Director or Officer for or in respect of anything done or permitted by the Director or Officer in respect of the execution of the duties of the office;

- (b) all other costs, charges, and expenses that the Director or Officer sustains or incurs in respect of the affairs of the Society;
- (c) in the case of a criminal or administrative action or proceeding that is enforced by a monetary penalty, the Director or Officer had reasonable grounds for believing that the conduct was lawful; and
- (d) except where such liability relates to their failure to act honestly and in good faith with a view to the best interests of the Society.

Part 11 - Amendments

- 11.1** The Society's Bylaws and Constitution may be amended by a Special Resolution at an Annual or Special General Meeting.

Part 12 - Records

- 12.1** The Society shall maintain all records and make all filings required as a society under the *Act*.
- 12.2** If the Society is wound up or dissolved the Full Members must by ordinary resolution, as required by the *Act*, appoint a record keeper. The record keeper must keep and maintain the Society's records for three years after the windup or dissolution and provide access to the records for inspection and copying during that time.

Part 13 - Windup, Dissolution

- 13.1** Upon windup or dissolution of the Society, all the Society's assets will be liquidated and after all debts and obligations have been satisfied, any remaining funds or other assets will be distributed equally to Full Members.

-End of Document-

Appointment of Proxy Form

I, (Name)

being the authorized representative of an active voting member in good standing of the British Columbia Association of Police Boards

appoint

(Name of proxy holder)

being an authorized representative of an active voting member in good standing of the British Columbia Association of Police Boards as my proxy to vote for me on my behalf at the Special General Meeting to be held on September 20, 2024, including any adjournment of that meeting.

I authorise my proxy to vote on my behalf:

- at their discretion in respect of any motion to be tabled at the meeting.

Signed

(Signature)

(Print Name)

.....

(Date)

Note: proxies must be received by the Secretary in person or by email to bcapb@gmail.com prior to the start of the Special General Meeting on September 20, 2024.



Vancouver Canucks Alumni - "RIDE FOR THE KIDS 2024"

19 July 2023

Dear Acting Chief Constable P. Hyland

Regarding the below members

Sgt. Smith # 177, Sgt. D. Zemlak # 158, Cst. J. Lee #362, and S/Cst. R Fullerton #S11

Chief Constable – Firstly I want thank you for allowing your members to partake in this very important event. The four above noted members assisted with the 2024 bike ride. The members at all times were true professionals and this was displayed by their appearance and conduct throughout the day.

On July 10th 2024 the 18th "Ride For The Kids" happened without incident and your members were an instrumental reason for no incidents. The ride this year so far has raised more than \$16,000.00 for the Canucks Children's Hospice. Due to the professional attitude and conduct displayed by the members of NWPd the bike riders always felt safe throughout the 80 plus km ride.

We plan on two more rides and at the end of the day we hope to meet our goal of 1 million dollars donated to the note hospice.

Thank you for allowing NWPd members to participate in such an important and worthy cause. The entire day could not have gone any smoother. Please give the four above noted members a great big thank you.

On behalf of the organizers of the ride – Thank You A/Chief/Cst. Hyland

Yours Truly

Doug Deacon



BRITISH
COLUMBIA

VIA EMAIL

Ref: 668038

July 30, 2024

His Worship Patrick Johnstone
Mayor of the City of New Westminster
511 Royal Avenue
New Westminster BC V3L 1H9
Email: pjohnstone@newwestcity.ca

Dear Mayor Johnstone:

Re: GGVAF Funding – New Westminster Police Department for 2024/25 Fiscal Year

I am writing to you in your role as Chair of the Board of the New Westminster Police Department. The New Westminster Police Department's Gang Suppression Unit (NWPD-GSU) has been approved for renewed funding under the federal Guns and Gangs Violence Action Fund (GGVAF) Grant program which the Province administers. I am pleased to advise you that the NWPD-GSU sustainability plan has been approved and they have been provided with \$596,141 from the GGVAF for Fiscal Year 2024/2025 to support the prevention, disruption, intervention, and enforcement of local gang activity.

I am very pleased we can continue to support the excellent work of the NWPD-GSU has received \$2,478,450 over the previous five years. NWPD have capitalized on the opportunities presented by this funding by successfully developing and implementing their Gang Suppression Unit (GSU) in 2020. Since their inception, the work of the GSU has resulted in the arrest of more than 466 individuals, the seizure of 43 weapons and more than 25 kilograms of illicit drugs as well as approximately \$477,000 in Canadian currency. I am very confident that they will build on this track record of success and continue to enhance public safety in your community moving forward.

Please be advised that funding provided under the renewed GGVAF program is time limited. As Chair of the Police Board, I wanted to highlight that sustainability of the NWPD-GSU outside of the GGVAF Program is an important criterion for future funding under the program. The renewed GGVAF program requires that the NWPD-GSU demonstrate how they plan to reduce reliance on GGVAF grants each and every year funding is provided. This will allow the Province to optimize the investment in the future of serious and organized crime prevention, disruption, and enforcement efforts across BC.

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NWPD-GSU is aware of this required under the GGVAF Program and have indicated that they will be submitting a funding request for GGVAF in 2025/26 at the reduced rate.

As this funding is part of the GGVAF Grant program please also be advised that any public communication must be done in coordination with the BC Government and acknowledge that funding was provided as part of the GGVAF initiative. Please have your officials contact David Haslam, Communications Director, Government Communications and Public Engagement, by email at: David.Haslam@gov.bc.ca or by telephone at: 250 952-0509 to coordinate public announcement.

I look forward to working with NWPD on this important initiative and see NWPD's Gang Suppression Unit continue enhancing British Columbia's response to gun violence and gangs in our communities.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mike Farnworth", with a stylized flourish at the end.

Mike Farnworth
Minister of Public Safety and Solicitor General
and Deputy Premier

pc: Chief Constable Dave Jansen, New Westminster Police Department
The Honourable Jennifer Whiteside, MLA for New Westminster
Aman Singh MLA for Richmond-Queensborough
Jacqueline Davies, Director, Policing Operations and Organized Crime,
Policing and Security Branch
David Haslam, Communications Director, Government Communications and Public
Engagement