

**CARRIED**

## **2. CONSENT AGENDA (Hotel/ Dacre)**

- 2.1 Approval of Minutes from November 22, 2016
- 2.2 Police Board Members Reports
- 2.3 Statistics: November and December 2016
- 2.4 Divisional Reports: November and December 2016
- 2.5 Policy
- 2.6 Correspondence
  - Letter of Appreciation for Class 150 Graduation
  - BCAPB Notice of Annual General Meeting
  - BCAPB Invoice for Annual Membership Fee
  - DNA Costing Shift to Local Municipal Governments

### **MOVED AND SECONDED (Hotel/ Dacre)**

**THAT:** Item 2.2, 2.3, 2.4, 2.5 and 2.6 be removed from the Consent Agenda; and

**THAT:** The remaining consent agenda items be approved.

**CARRIED**

### **ITEM REMOVED FROM THE CONSENT AGENDA**

## **2.2 Police Board Member Reports**

Mr. Puri attended the Provincial Committee on Cultural Diversity Policing on December 1<sup>st</sup>. There was a presentation by Cst. Gareth Blount who is currently seconded to the Hate Crime Unit. Mr. Puri was very impressed with Cst. Blount's presentation.

## **2.3 Statistics: November and December 2016**

Mr. Puri commended the statistics for November and December of 2016.

Report Received for Information.

## **2.4 Divisional Reports: November and December 2016**

Mr. Puri asked for further information regarding the Winston Inn. Inspector Hyland explained that there has been an uptake in calls for service at the Winston Inn. The City of New Westminster suspended the Inn's business license in December 2016 and did not renew the business license for 2017.

Mr. Puri asked if overdoses are in the normal range or if statistics are trending upwards. Chief Jones explained that the NWPD do not attend all overdoses but that the Fraser Health Region reports that more overdoses are occurring.

Received for information.

## **2.5 Policy**

Mr. Puri asked if the Policy on Car Mileage Allowance affects Police Board members. Mr. Wilson explained that the policy on Car Mileage Allowance remains unchanged and that the policy was included as part of the annual policy review.

Mr. Puri asked what 'VICLAS' is. Inspector Hyland explained that it is a document or booklet that members complete relating to unsolved and solved offences. The information is used as an intelligence tool with data being compared for commonalities on files.

Received for information.

## **2.6 Correspondence**

- **BCAPB Invoice for Annual Membership Fee**

Mr. Puri suggested that the renewal of memberships be agreed upon by the Board before payment is made. Chief Jones explained that subscription fees are required as part of the membership and that they are paid as an ongoing business expenditure unless the Board wish to withdraw their subscription.

Of note, Mr. Puri stated that the membership dues were not increased as proposed by the BCAPB.

Received for information.

## **3. ONGOING BUSINESS/DISCUSSION**

### **3.1 Governance:**

- **Update on Departmental Initiatives**

Inspector Matsumoto gave an overview of the 2017 dashboards. The major changes to the dashboards include the changes to the School Liaison Section, the enhanced delivery of Police Information Checks and the requirements as a result of the Victim Assistance Unit review.

Received for information

- **Preliminary Annual Fiscal Report**

Mr. Wilson presented the preliminary Annual Fiscal Report to the Board. The report is still subject to major change as the City is still processing invoices and Payroll accrual for 2016. It is anticipated that there will be approximately a \$500,000 surplus.

Received for information.

- **Chief Constable Annual Evaluation**

The Chief Constable Annual Evaluation was moved to the in-camera agenda.

### **3.2 Revised 2017 Meeting Schedule**

**MOVED AND SECONDED (Puri/ Dacre)**

**THAT:** the 2017 Meeting Schedule be approved

**CARRIED**

### **3.3 Online Electronic Criminal Record Update**

Chief Jones gave an overview of the Online Electronic Criminal Record initiative.

Mr. Puri was concerned that the move to online record checks would be inconvenient to those members of the public who do not have access to a computer or credit card. Chief Jones assured Mr. Puri that Front Counter staff would be available to assist in these instances and that a computer station will be introduced in the lobby for this purpose.

**MOVED AND SECONDED (Hotel / Dacre)**

**THAT:** the Board approve the transition of Police Information / Criminal Record Checks to an Online Police Information Checks system and that the New Westminster Police Department identifies and works with an appropriate vendor to implement necessary changes; and

**THAT:** the New Westminster Police Board approve the attached amended Administrative fee schedule which includes the \$10 increase in fee for taxi permits

**CARRIED**

**4. NEW BUSINESS**

**4.1 BCAPB Appointment of Executive Board**

**MOVED AND SECONDED (Ramnarine/ Hotel)**

**THAT:** Mr. Puri and Ms. Hotel continue their appointment as authorized representatives to the BCAPB Executive Board

**CARRIED**

Ms. Dyer will inform the BCAPB of this decision.

**4.2 BCAPB Call for Resolutions**

No resolutions were put forward at this time.

**4.3 CAPG Committee Call to Action**

Received for information.

**4.4 Resolutions from Regular Meeting of City Council in Open Workshop Session**

Chief Constable Jones informed the Board of the new Police Radios being approved.

Received for information.

**4.5 Policy – OD20**

**MOVED AND SECONDED (Ramnarine/ Hotel)**

**THAT:** *OD20: General Criminal Investigations* be approved

**CARRIED**

#### **4.6 Policy – OB105 and OB110**

##### **MOVED AND SECONDED (Ramnarine/ Dacre)**

**THAT:** the Board approve *OB105: Attendance at Illicit Drug Overdoses* and *OB110: Opioid Overdose Response*

**CARRIED**

#### **4.7 BCAPB 2017 Conference and AGM Sponsorship Request**

##### **MOVED AND SECONDED (Ramnarine/ Puri)**

**THAT:** the Board sponsor a lunch at the cost of \$700

**CARRIED**

Ms. Dyer will follow up with Stacey Perri to arrange payment.

### **5. CORRESPONDENCE/ INFORMATION**

#### **5.1 BCAPB Code of Conduct Template**

The BCAPB Code of Conduct Template will be added to the agenda on February 21 for further discussion.

#### **5.2 BCAPB Police Board Orientation Session – January 28**

Chief Jones reminded the Board of the BCAPB Police Board Orientation Session which takes place on January 28 at the Justice Institute of British Columbia. Board members were asked to let Ms. Dyer know if they wish to attend in order to register them for the event.

#### **5.3 Mess Dinner Invitation**

Received for information

**ADJOURNMENT of Regular Meeting**

Chair Jonathan Côté adjourned the meeting at 1144 hrs.

**Next meeting:** February 21, 2017 at 1030  
New Westminster Police Executive Conference Room  
555 Columbia St., New Westminster BC

---

MAYOR JONATHAN COTE  
CHAIR

---

---

D. DYER  
RECORDING SECRETARY

---



## NEW WESTMINSTER MUNICIPAL POLICE BOARD

February 21, 2017 at 1030

New Westminster Police Executive Conference Room

### MINUTES of Regular Meeting

<b>PRESENT:</b>	Mayor Jonathan Coté	Chair
	Ms. Christine Dacre	
	Ms. Carla Hotel	
	Mr. Sasha Ramnarine	
	Mr. Baj Puri	
<b>STAFF:</b>	Chief Constable Dave Jones	
	Deputy Chief Dave Jansen	
	Inspector Paul Hyland	
	Inspector Todd Matsumoto	
	A/Inspector Trevor Dudar	
	Mark Wilson	
	Daisy Dyer	Board Secretary
<b>GUESTS:</b>	Mr. Kiren Gill	
	Members of Public	

---

#### 1. ADOPTION OF AGENDA

##### MOVED AND SECONDED (Dacre/ Hotel)

**THAT:** The New Westminster Police Board approve the January 17, 2017 Regular Agenda

**CARRIED**

Deputy Chief Jansen provided context to the Sex Assault rates as reported by the Globe and Mail and presented further statistics to members of public. The NWPD will present an in-depth report to the Board in April. Members of public were invited to return in April to attend the presentation.

#### 1.1 Presentation on Recruitment Colour Vision Standards

Mr. Kiren Gill presented to the Board on the subject of Recruitment Colour Vision Standards. It is Mr. Gill's belief that the current standards are without basis describing them as unfair and discriminatory. Mr. Gill reported that many progressive Police Departments have reviewed their policies and requested that the New Westminster



Police Department conduct an independent and comprehensive review of the current colour vision standards. Discussion ensued.

Chief Jones suggested that this be brought forward for discussion to the British Columbia Association of Municipal Chiefs of Police (BCAMCP), the British Columbia Association of Chiefs of Police (BCACP) and the British Columbia Association of Police Boards (BCAPB).

Mayor Cote asked the Department to provide a report and response at the next Police Board meeting on April 18 2017. Following this meeting, Chief Jones will address this item with the various associations.

**2. CONSENT AGENDA (Hotel/ Dacre)**

**2.1 Approval of Minutes from January 17, 2017**

**2.2 Approval of Minutes of Special Meeting from February 7, 2017**

**2.3 Police Board Members Reports**

**2.4 Statistics: January 2017**

**2.5 Divisional Reports: January 2017**

**2.6 Correspondence**

- CAPG Membership - Paid
- BCAPB Appointment of Executive Board
- BCAPB Sponsorship Request Correspondence
- Letter of Appreciation
- BCAPB Conference and AGM Draft Agenda

**MOVED AND SECONDED (Hotel/ Dacre)**

**THAT:** Item 2.2, 2.3, 2.4, 2.5 and 2.6 be removed from the Consent Agenda; and

**THAT:** The remaining consent agenda items be approved.

**CARRIED**

**ITEM REMOVED FROM THE CONSENT AGENDA**

**2.2 Approval of Minutes from Special Meeting**

Mr. Puri requested that the motion be amended.

**MOVED AND SECONDED (Dacre/ Dacre)**

**THAT:** The New Westminster Police Board ratify the NWPOA Collective Agreement as recommended by the negotiating committee and that it be put to the Police Association for their ratification; and

**THAT:** The Minutes be moved as amended

**2.3 Police Board Member Reports**

Mr. Puri gave his thanks to Sergeant Maglio and Constable Kusch for hosting the Police Board at the JIBC Range.

Mr. Puri attended the BCAPB meeting on January 27 2017. Mr. Puri reported that the agenda for the BCAPB AGM and Conference has not yet been finalised.

Various Board Members attended the BCAPB and Police Services Division Police Board Orientation Session at the JIBC on January 28 2017.

Received for information.

**2.4 Statistics: January 2017**

Mr. Puri commended the Statistics for January 2017.

**2.5 Divisional Reports: January 2017**

Mr. Puri asked for an HR status update on four Members within the NWPD.

Ms. Dacre asked if there has been increase in new Parolees. Inspector Hyland explained that the Department's new intelligence Officer has been reviewing the current system in place and that it is not owing to an increase in Parolees.

Received for information.

## **2.7 Correspondence**

- **CAPG Membership**

Mr. Puri wished to confirm that the Department has three Special Constables. Chief Constable Jones confirmed that there are three Special Constables within the NWPB.

- **Letter of Appreciation**

Mr. Puri wished to extend the Board's gratitude to the Members mentioned in the letter of appreciation.

Received for information.

## **3. ONGOING BUSINESS/DISCUSSION**

### **3.1 Governance:**

- **Report on Human Resources and Training**

Inspector Matsumoto reported that the Department remains at full complement with one hundred and twelve sworn members and an additional twenty sworn members assigned to various secondments. There are currently eight members in the Police Academy. The Department is looking to hire two to four new recruits for the JIBC Class beginning in May.

The four mandatory training days have been arranged for 2017 and include ARWEN training, Containment training and Fair and Impartial Policing training.

Other training courses taking place include; FIP training, STAR Surveillance Course, Patrol Rifle Operators Course, Plainclothes Operator Course and New Member Core Patrol Tactics Course.

Recertification Courses include; Pistol, Patrol Rifle and Use of Force.

The Board asked that an update be provided at the next Board Meeting on incidents where members have been required to administer Naloxone.

Received for information.

- **Fiscal Report Update / Tri-Annual Financial Report**

Mark Wilson presented the report to the Board. It was reported that the Department was \$400,000 under budget for 2016 calendar year.

Received for information.

**4. NEW BUSINESS**

**4.1 BCAPB Code of Conduct Template**

Discussion ensued surrounding the BCAPB Code of Conduct form and if it should be signed annually. It was agreed that the Code of Conduct form in the NWPB Governance Manual would be brought to the next Board Meeting for discussion and comparison to the BCAPB Code of Conduct form.

**4.2 CAPG Call for Resolutions**

Discussion ensued. Whilst there were no Resolutions to submit, it was agreed that the Call for Resolutions to the various associations would be added to the Governance Calendar at the end of each year, giving the Board more time to prepare any Resolutions for the year ahead.

Received for information.

**5. CORRESPONDENCE/ INFORMATION**

None.

**ADJOURNMENT of Regular Meeting**

Chair Jonathan Coté adjourned the meeting at 1127 hrs.

**Next meeting:** April 18, 2017 at 1030 – Joint City Council/ Police Board Meeting  
New Westminster Police Executive Conference Room  
555 Columbia St., New Westminster BC

---

MAYOR JONATHAN COTE  
CHAIR

---

---

D. DYER  
RECORDING SECRETARY

---



## **NEW WESTMINSTER MUNICIPAL POLICE BOARD**

April 18, 2017 at 1030

New Westminster Police Executive Conference Room

### **MINUTES of Regular Meeting**

**PRESENT:**

Mayor Jonathan Côté	Chair
Ms. Christine Dacre	
Ms. Carla Hotel	
Mr. Sasha Ramnarine	
Mr. Baj Puri	

**STAFF:**

Chief Constable Dave Jones	
Deputy Chief Dave Jansen	
Inspector Todd Matsumoto	
Inspector Trevor Dudar	
Staff Sergeant Eamonn Ward	
Mark Wilson	
Elaine Milliken	Board Secretary

---

**1. ADOPTION OF AGENDA**

**MOVED AND SECONDED (Dacre/ Hotel)**

**THAT:** The New Westminster Police Board approve the April 18, 2017 Regular Agenda

**CARRIED**

**2. CONSENT AGENDA (Hotel/ Dacre)**

**2.1 Approval of Minutes from February 21, 2017**

**2.2 Approval of Minutes of Special Meeting from February 7, 2017**

**2.3 Police Board Members Reports**

**2.4 Statistics: February and March 2017**

**2.5 Policy**

**2.6 Correspondence**

- Letter of Appreciation – Opioid Overdose Related Public Health Emergency

- BCAPB 2017 Conference and AGM – Thank You

**MOVED AND SECONDED (Puri/ Dacre)**

**THAT:** Item 2.1, 2.3, and 2.5 be removed from the Consent Agenda; and

**THAT:** The remaining consent agenda items be approved

**CARRIED**

**ITEM REMOVED FROM THE CONSENT AGENDA**

**2.1 Approval of Minutes from February 21, 2017**

Mr. Puri highlighted that the date of the minutes from the Open meeting held in February was incorrectly written on the agenda as February 17, 2017. The correct date should read February 21, 2017.

**MOVED AND SECONDED (Hotel/ Dacre)**

**THAT:** The New Westminster Police Board approve the Agenda as amended

**CARRIED**

**2.3 Police Board Member Reports**

Mr. Puri reported that several members of the New Westminster Police Board attended the BCAPB Conference and Annual General Meeting in April. Mr. Puri reported that Chief Constable Jones and the New Westminster Police Board were acknowledged for their work towards the IIO's amendment of their policy regarding IIO jurisdiction and Emergency Medical Assistance given by Police Officers.

Mr. Puri reported that Gordon Mooney of BC Civil Forfeiture encouraged Boards to talk to their respective Departments and Chiefs to see what is available. Ms. Dacre suggested that this may be a good resource for the Victim Assistance Unit. Discussion ensued.

Mr. Puri reported that he attended the Provincial Committee on Diversity in Policing on March 23.

Received for information.

## **2.5 Divisional Reports: January 2017**

Mr. Puri asked if Creep Catchers operate in New Westminster. Chief Constable Jones clarified that they are a Surrey based group but operate within the Lower Mainland.

Mr. Puri asked how many of the Patrol vehicles are equipped with an ALPR unit. Chief Constable Jones explained that only one car has an ALPR unit.

Mr. Puri asked for further clarification regarding the number of Parolees in New Westminster.

## **3. ONGOING BUSINESS/DISCUSSION**

### **3.1 Governance:**

- **Annual Review of Integrated Activities to Plan and Optimize**

Deputy Chief Jansen gave an overview of the various integrated units of which 21 members are currently seconded to.

Received for information.

### **3.2 Revised Governance Calendar**

#### **MOVED AND SECONDED (Hotel/ Dacre)**

**THAT:** The New Westminster Police Board approve the revised Governance Calendar

**CARRIED**

### **3.3 BCAPB Code of Conduct Template and NWPB Oath of Office Template**

#### **MOVED AND SECONDED (Hotel/ Dacre)**

**THAT:** The New Westminster Police Board amend the existing NWPB Code of Conduct template to follow the format of the BCAPB Code of Conduct template ; and

**THAT:** it is reaffirmed on reappointment by Police Board members

**CARRIED**

It was noted that the NWPB Oath of Office will remain the same.

### **3.4 Recruitment Vision Standards Report**

Following a presentation by Mr. Kiran Gill in February, Inspector Matsumoto presented the Recruitment Vision Standards Report. Following various research, it was determined that the New Westminster Police Department website does not accurately reflect the vision standard for recruits. It was recommended by Inspector Matsumoto that he work with Medisys to amend the language used in order to communicate the standard in a more accurate manner.

#### **MOVED AND SECONDED (Hotel/ Dacre)**

**THAT:** The New Westminster Police Board recommend the website be updated to accurately reflect the recruitment vision standards; and

**THAT:** Mr. Gill be notified of the outcome

**CARRIED**

## **4. NEW BUSINESS**

### **4.1 Policy - OD190, AC120, AC150, AG70**

#### **MOVED AND SECONDED (Hotel/ Dacre)**

**THAT:** The New Westminster Police Board approve the amendments to policies OD190 and AC120, and the deletion of policies AC150 and AG70

**CARRIED**

## **5. CORRESPONDENCE/ INFORMATION**

### **5.1 Officer of the Order of Merit – Chief Constable Dave Jones**

Chief Constable Jones was recognized for his achievement in being promoted to the Officer of the Order of Merit.



**ADJOURNMENT of Regular Meeting**

Chair Jonathan Côté adjourned the meeting at 1130 hrs.

**Next meeting:** May 16, 2017 at 1030 AM  
New Westminster Police Executive Conference Room  
555 Columbia St., New Westminster BC

---

MAYOR JONATHAN COTE  
CHAIR

---

---

E. MILLIKEN  
RECORDING SECRETARY

---



**THAT:** Item 2.1, 2.2, 2.3 and 2.4 be removed from the Consent Agenda

**CARRIED**

**ITEM REMOVED FROM THE CONSENT AGENDA**

**2.1 Approval of Minutes from April 18, 2017**

It was noted that Staff Sergeant Ward was in attendance at the regular Board meeting held on April 18. This was not reflected in the minutes. Ms. Dyer will amend the minutes from April 18 to include Staff Sergeant Ward on the list of those present.

In the joint City Council and Police Board minutes of April 18 2017, it was noted that Inspector Dudar's rank was incorrectly captured as Acting Inspector. Ms. Dyer will amend the minutes of the joint City Council and Police Board meeting to reflect Inspector Dudar's correct rank.

**MOVED AND SECONDED (Puri/ Dacre)**

**THAT:** The New Westminster Police Board approve the April 18, 2017 regular minutes as amended; and

**THAT:** The New Westminster Police Board approve the April 18 2017 joint City Council and Police Board minutes as amended.

**CARRIED**

**2.2 Police Board Member Reports**

Mr. Puri reported that he attended the UBCM Safety Committee meeting. A short discussion ensued surrounding the legalization of Marijuana.

Mr. Puri attended the media release conferences for both the Dorothy Darnell case and the Fentanyl and firearms seizure. Mr. Puri expressed his gratitude to the Department and its members and requested that the Board's thanks be passed on to members.

**2.3 Statistics**

Mr. Puri noted that the statistics for Break and Enter and Vehicle theft continued to grow. Inspector Hyland stated that IMPACT has been engaged for auto theft. Chief Constable Jones also stated that the Department's resources were otherwise engaged with other priorities last month with the Fentanyl and firearms seizure and Dorothy Darnell case.

Received for information.

## **2.4 Divisional Reports - April 2017**

Mr. Puri asked if the suspect referenced in file 17-7565 is in jail. Chief Constable Jones confirmed that the suspect is in Jail.

Received for information.

## **3. ONGOING BUSINESS/DISCUSSION**

### **3.1 Governance**

- **Report on Core Operations**

Deputy Chief Jansen presented the report on Core Operations. This report captures emergency planning and what core functions are still required within the Department in the event of a crisis.

Received for information.

- **Governance Review**

Chief Constable Jones presented the updates to the New Westminster Police Board Governance manual. These updates include the revised Code of Conduct template and Governance Calendar.

It was noted that the requirement for a Police Board meeting in March will be assessed on an annual basis.

Received for information.

- **Tri-Annual Financial Report**

Received for information.

## **4. NEW BUSINESS**

### **4.1 Update on Organizational Structure**

Chief Constable Jones gave an overview of the new temporary organizational structure. Owing to the extended medical leave of the Staff Sergeant within the Major Crime and Street Crime Unit, the duty functions will be split between two Acting Staff Sergeants within IDENT and the Professional Standards Unit. Once the Staff Sergeant returns, regular functions will resume.

Received for information.

**4.2 CAPG Conference 2017 – Sponsorship Request**

**MOVED AND SECONDED (Hotel/ Dacre)**

**THAT:** The New Westminster Police Board deny the CAPG Conference 2017 sponsorship request.

**CARRIED**

**4.3 E-Comm Board of Directors Designate - 2017 - 2018 Term**

**MOVED AND SECONDED (Hotel/ Dacre)**

**THAT:** The New Westminster Police Board confirm the appointment of Jack McGee of the West Vancouver Police Board to represent the New Westminster Police Board on the E-Comm Board of Directors for the 2017-2018 term.

**CARRIED**

**5. CORRESPONDENCE/ INFORMATION**

None.

**ADJOURNMENT of Regular Meeting**

Chair Jonathan Coté adjourned the meeting at 1130 hrs.

**Next meeting:** June 13, 2017 at 1000 AM  
New Westminster Police Executive Conference Room  
555 Columbia St., New Westminster BC

---

MAYOR JONATHAN COTE  
CHAIR

---

---

D. DYER  
RECORDING SECRETARY

---



## **NEW WESTMINSTER MUNICIPAL POLICE BOARD**

June 13, 2017 at 1030

New Westminster Police Executive Conference Room

### **MINUTES of Regular Meeting**

<b>PRESENT:</b>	Mayor Jonathan Côté	Chair
	Ms. Carla Hotel	
	Mr. Sasha Ramnarine	
	Mr. Baj Puri	
<b>STAFF:</b>	Chief Constable Dave Jones	
	Deputy Chief Dave Jansen	
	Inspector Paul Hyland	
	Inspector Trevor Dudar	
	Staff Sergeant Andrew Perry	
	Mr. Mark Wilson	
	Ms. Daisy Dyer	Board Secretary
<b>GUESTS:</b>	Ms. Cathy Peters	
<b>REGRETS:</b>	Ms. Christine Dacre	
	Inspector Todd Matsumoto	

---

#### **1. ADOPTION OF AGENDA**

##### **MOVED AND SECONDED (Puri/ Hotel)**

**THAT:** The New Westminster Police Board approve the June 13, 2017 Regular Agenda.

**CARRIED**

##### **1.1 Presentation on Youth/ Child Exploitation**

Guest speaker, Ms. Cathy Peters, presented to the Board on the exploitation of youth, women and children. Discussion ensued.

It was agreed that the information presented should be taken into consideration during the research process for creating a Power Based Crimes Unit within the New Westminster Police Department.

**2. CONSENT AGENDA (Hotel/ Ramnarine)**

**2.1 Approval of Minutes from May 16, 2017**

**2.2 Police Board Members Reports**

**2.3 Statistics: May 2017**

**2.4 Divisional Reports: May 2017**

**2.5 Correspondence**

**MOVED AND SECONDED (Puri/ Hotel)**

**THAT:** Item 2.2, 2.3, 2.4 and 2.5 be removed from the Consent Agenda; and

**THAT:** The remaining items be approved.

**CARRIED**

**ITEM REMOVED FROM THE CONSENT AGENDA**

**2.2 Police Board Member Reports**

Mr. Puri reported that on June 9 2017, he attended the BCAPB meeting where various items were discussed. Mr. Puri stated that the next BCAPB AGM will be hosted by Victoria and Central Saanich on April 5, 6 and 7 of 2018.

Received for information.

**2.3. Statistics**

Mr. Puri stated that he was pleased to see an improvement in the May statistics.

Received for information.

**2.4. Divisional Reports**

Mr. Puri asked for further information regarding the hiring process for lateral candidates.

Mr. Puri requested that the Board be informed of the Student Police Academy graduation dates so that the Board may have the opportunity to attend.

Discussion ensued surrounding a recent overdose file where two youths overdosed after taking Ecstasy.

Received for information.

## **2.5. Correspondence**

- **E-Comm Invitation to AGM**

Mr. Puri enquired as to who would be representing the City of New Westminster at the E-Comm AGM. Chair Cote confirmed that Councillor Mary Trentadue would be attending on behalf of the City.

Received for information.

## **5. CORRESPONDENCE/ INFORMATION**

### **5.1. Membership on BC Crime Stoppers Board**

Received for information.

### **5.2 BC Provincial Policing Standards Regarding Police Service Dogs**

Received for information.

### **5.3 VPD Report: Opioid Crisis**

Received for information.

## **ADJOURNMENT of Regular Meeting**

Chair Jonathan Côté adjourned the meeting at 1120 hrs.

**Next meeting:** July 25, 2017 at 1000 AM  
New Westminster Police Executive Conference Room  
555 Columbia St., New Westminster BC

---

MAYOR JONATHAN COTE  
CHAIR

---

---

D. DYER  
RECORDING SECRETARY

---





## **NEW WESTMINSTER MUNICIPAL POLICE BOARD**

July 25, 2017 at 1000

New Westminster Police Executive Conference Room

### **MINUTES of Regular Meeting**

<b>PRESENT:</b>	Mayor Jonathan Côté	Chair
	Mr. Sasha Ramnarine	
	Mr. Baj Puri	
<b>STAFF:</b>	Chief Constable Dave Jones	
	Deputy Chief Dave Jansen	
	Inspector Paul Hyland	
	Inspector Trevor Dudar	
	Staff Sergeant Andrew Perry	
	Ms. Daisy Dyer	Board Secretary
<b>REGRETS:</b>	Ms. Christine Dacre	
	Ms. Carla Hotel	
	Inspector Todd Matsumoto	
	Mr. Mark Wilson	

---

#### **1. ADOPTION OF AGENDA**

**MOVED AND SECONDED (Puri/ Ramnarine)**

**THAT:** The New Westminster Police Board approve the July 25, 2017 Regular Agenda.

**CARRIED**

#### **2. CONSENT AGENDA (Puri/ Ramnarine)**

**2.1 Approval of Minutes from June 13, 2017**

**2.2 Police Board Members Reports**

**2.3 Statistics: June 2017**

**2.4 Divisional Reports: June 2017**

**2.5 Correspondence**

**MOVED AND SECONDED (Puri/ Ramnarine)**

**THAT:** Item 2.4 be removed from the Consent Agenda; and

**THAT:** The remaining items be approved.

**CARRIED**

**ITEM REMOVED FROM THE CONSENT AGENDA**

**2.4. Divisional Reports**

Mr. Puri commended the Members for the great work being done with regards to mental health files.

Mr. Puri enquired into the status of various HR issues.

Mr. Puri asked for further information regarding speeding within the City of New Westminster. Inspector Dudar reported that the top three speed violation areas are Brunette Avenue, Stewardson Way and East Columbia.

Received for information.

**3. ONGOING BUSINESS/ DISCUSSION**

**3.1 Strategic Plan Update**

Deputy Chief Jansen presented the Strategic Plan update to the Board.

Received for information.

**5. CORRESPONDENCE/ INFORMATION**

**5.1. BC First Responders Mental Health Website**

Received for information.

**5.2 E-Comm Annual Report Cover Letter**

Received for information.

**ADJOURNMENT of Regular Meeting**

Chair Jonathan Côté adjourned the meeting at 1010 hrs.

**Next meeting:** September 13, 2017 at 1000 AM  
New Westminster Police Executive Conference Room  
555 Columbia St., New Westminster BC

---

MAYOR JONATHAN COTE  
CHAIR

---

---

D. DYER  
RECORDING SECRETARY

---

## 2.5 Correspondence

**MOVED AND SECONDED (Dacre/ Ramnarine)**

**THAT:** The Consent Agenda items be approved.

**CARRIED**

**3. ONGOING BUSINESS/ DISCUSSION**

**3.1 Governance**

**Updated Governance Calendar**

The Victim Assistance Service Agreement was added to the Governance Calendar for review in January of each year.

**Finalise Strategic Plan Updates**

Inspector Matsumoto presented the key priorities and initiatives for 2018. The Board were invited to suggest any additional initiatives.

Received for information.

**Draft Budget Presentation for Next Fiscal Year**

Chief Constable Jones presented the draft 2018 budget to the Board. It was agreed that the draft budget would be presented to City Councillors at the Police Board meeting in October.

Received for information.

**Tri-Annual Financial Report**

Received for information.

**4. NEW BUSINESS**

**4.1. Summer Student Program**

Chief Constable Jones explained that two students worked at the department during the summer to organize the backlog of files. Owing to its success, the department will introduce a Summer Student Program and will submit an application to the Provincial Government for a grant. A formal policy will be introduced on the Summer Student Program.

#### **4.2. Criminal Record Checks for Volunteers**

The Board received a request from Shiloh-Fifth Avenue United Church to eliminate any cost associated to criminal record checks for volunteers. Discussion ensued and the Board concluded that criminal record checks are already offered to volunteers at a discounted rate of \$20.00 instead of \$85.00. Chief Constable Jones will craft a response to Shiloh-Fifth Avenue United Church and recommend that their volunteers apply for a criminal record check through the Criminal Records Review Program (CRRP) which allows volunteer organizations to undergo a criminal record check at no cost.

#### **4.3. Recommendations for Police Honours Night – Approved**

Received for information.

#### **4.4. Pilot Training Program for British Columbia Board Members**

A short discussion ensued as to which two board members would attend the Pilot Training Program for British Columbia Board Members. The attendees remained undecided, however, Board Members were asked to confirm with Ms. Dyer, should they wish to attend.

### **5. CORRESPONDENCE/ INFORMATION**

#### **5.1. Fall Social**

Board Members were reminded of the upcoming Fall Social which takes place on Friday, 20 October 2017 at Centennial Lodge in Queen's Park.

#### **ADJOURNMENT of Regular Meeting**

Chair Jonathan Côté adjourned the meeting at 1200 hrs.

**Next meeting:**           October 24, 2017 at 1000 AM  
New Westminster Police Executive Conference Room  
555 Columbia St., New Westminster BC

---

MAYOR JONATHAN COTE  
CHAIR

---

---

D. DYER  
RECORDING SECRETARY

---



## **NEW WESTMINSTER MUNICIPAL POLICE BOARD**

October 24, 2017 at 1100

New Westminster Police Executive Conference Room

### **MINUTES of Regular Meeting**

**PRESENT:**

Mayor Jonathan Côté  
Mr. Sasha Ramnarine  
Ms. Christine Dacre  
Ms. Carla Hotel  
Mr. Baj Puri

Chair

**STAFF:**

Chief Constable D. Jones  
Deputy Chief D. Jansen  
Inspector P. Hyland  
Inspector T. Matsumoto  
Staff Sergeant N. Collins  
Mr. M. Wilson  
Ms. D. Dyer

Board Secretary

**REGRETS:**

Inspector T. Dudar

---

**1. ADOPTION OF AGENDA**

**MOVED AND SECONDED (Dacre/ Ramnarine)**

**THAT:** The New Westminster Police Board approve the October 24, 2017 Regular Agenda.

**CARRIED**

**2. CONSENT AGENDA (Dacre/ Ramnarine)**

**2.1 Approval of Minutes from September 19, 2017**

**2.2 Police Board Members Reports**

**2.3 Statistics: September 2017**

**2.4 Divisional Reports: September 2017**

**2.5 Correspondence**

**MOVED AND SECONDED (Dacre/ Ramnarine)**

**THAT:** Item 2.3 and 2.5 be removed from the Consent Agenda; and

**THAT:** The remaining Consent Agenda items be approved.

**CARRIED**

**ITEMS REMOVED FROM THE CONSENT AGENDA**

**2.3. Statistics**

Mr. Puri wished to commend the department on the statistics.

**2.5. Letter from Manouchehr Najafi Chamarkouhi of Manny's Barber Shop**

Mr. Puri asked for further information regarding this complaint. Chief Constable Jones reported that the file had been investigated and found to have no police component. The file has since been concluded.

Received for information.

**3. ONGOING BUSINESS/ DISCUSSION**

**3.1 Governance**

**Resolutions**

The Board were reminded of the upcoming call for Resolutions for the CAPG Conference in the spring of 2018.

Received for Information.

**3.2. Discussion of Letter to Judy Darcy**

Mr. Ramnarine briefed the Board on the outcome of the joint meeting with Port Moody Police Department and Fraser Health Authority that took place on September 11 regarding Mental Health Arrest Wait Times. Discussion ensued.

It was agreed that Chief Constable Jones would meet with Chief Constable Fleugel of the Port Moody Police Department to collaborate and formulate an approach for next steps in working towards a goal.

Received for information.



**4. NEW BUSINESS**

**4.1. CAPG 2017 Resolutions**

Received for information.

**5. CORRESPONDENCE/ INFORMATION**

**5.1. 2017/18 Grant Funding from Opioid Overdose Response Costs**

**5.2. IIO Chief Civilian Director**

**5.3. Integrated Teams Annual Report 2016/17**

**ADJOURNMENT of Regular Meeting**

Chair Jonathan Côté adjourned the meeting at 1200 hrs.

**Next meeting:** November 28, 2017 at 1000 AM  
New Westminster Police Executive Conference Room  
555 Columbia St., New Westminster BC

---

MAYOR JONATHAN COTE  
CHAIR

---

---

D. DYER  
RECORDING SECRETARY

---

## 2.3 Statistics: October 2017

## **2.4 Divisional Reports: October 2017**

## **2.5 Correspondence**

### **MOVED AND SECONDED (Dacre/ Ramnarine)**

**THAT:** Item 2.4 be removed from the Consent Agenda; and

**THAT:** The remaining Consent Agenda items be approved.

**CARRIED**

## **ITEMS REMOVED FROM THE CONSENT AGENDA**

## **2.4 Divisional Reports**

Mr. Puri asked for further clarification on various items within the Divisional Reports.

Received for information.

## **3. ONGOING BUSINESS/ DISCUSSION**

### **3.1 Governance**

#### **2018 Budget Approval**

Chief Constable Jones presented the final 2018 budget for approval.

### **MOVED AND SECONDED (Dacre/ Ramnarine)**

**THAT:** The 2018 budget be approved and submitted to the City.

**CARRIED**

#### **2018 Police Board Meeting Schedule**

### **MOVED AND SECONDED (Hotel/ Puri)**

**THAT:** The 2018 Police Board Meeting Schedule be approved.

**CARRIED**

### **3.2. Meeting of Lower Mainland Stakeholders**

Deputy Chief Jansen updated the Board following the meeting of the Lower Mainland Stakeholders. Project Link is an umbrella group that is working to bring together the

Lower Mainland agencies to work on Mental Health issues. Vancouver Police Department, New Westminster Police Department and Surrey RCMP are part of the Project Link Pilot Project. Discussion ensued.

Received for information.

#### **4. NEW BUSINESS**

##### **4.1. Request for Proposals – 30<sup>th</sup> Annual CAPG Conference – August 7 – 11 2019**

Discussion ensued.

Received for information.

#### **5. CORRESPONDENCE/ INFORMATION**

##### **5.1. Consultation on Taxis and Passenger Directed Vehicles**

Received for information.

##### **5.2. Tentative 2018 BCAPB Executive Meeting Schedule**

Received for information.

##### **5.3 Legalization of Marijuana**

Chief Constable Jones reported that the City is awaiting the provincial framework for the legalization of Marijuana. Early indications show that Marijuana will be regulated similarly to alcohol. Marijuana currently remains limited to medical use only, as per legislation. Discussion ensued.

Received for information.

#### **6. PRESENTATIONS**

Member of public, John Harvey, attended the Open meeting to discuss an incident which took place in North Vancouver where he felt that he was mistreated. Mr. Harvey reported that he has written to the Office of the Police Complaint Commissioner and was unhappy with the outcome. Mr. Harvey requested that the New Westminster Police Department investigate the matter. Chief Constable Jones suggested that Mr. Harvey write to his local MLA or Solicitor General Mike Farnworth. Mr. Harvey was given contact details for Ms. Dyer should he have any further questions.

**ADJOURNMENT of Regular Meeting**

Chair Jonathan Côté adjourned the meeting at 1200 hrs.

**Next meeting:** January 16, 2018 at 1000 AM  
New Westminster Police Executive Conference Room  
555 Columbia St., New Westminster BC

---

MAYOR JONATHAN COTE  
CHAIR

---

---

D. DYER  
RECORDING SECRETARY

---