



NEW WESTMINSTER MUNICIPAL POLICE BOARD

January 17, 2017 at 1030

New Westminster Police Executive Conference Room

MINUTES of Regular Meeting

PRESENT:	Mayor Jonathan Coté	Chair
	Ms. Christine Dacre	
	Ms. Carla Hotel	
	Mr. Sasha Ramnarine	
	Mr. Baj Puri	
STAFF:	Chief Constable Dave Jones	
	Deputy Chief Dave Jansen	
	Inspector Paul Hyland	
	Inspector Todd Matsumoto	
	A/Inspector Trevor Dudar	
	Mark Wilson	
	Daisy Dyer	Board Secretary
GUESTS:	Staff Sergeant Neil Collins	

1. ADOPTION OF AGENDA

MOVED AND SECONDED (Dacre/ Hotel)

THAT: The New Westminster Police Board approve the January 17, 2017 Regular Agenda with the following additions:

- 2.6 DNA Costing Shift to Local Municipal Governments
- 4.6 Policy – OB105 and OB110
- 4.7 BCAPB 2017 Conference and AGM Sponsorship Request
- 5.3 Mess Dinner Invitation

CARRIED

2. CONSENT AGENDA (Hotel/ Dacre)

- 2.1 Approval of Minutes from November 22, 2016
- 2.2 Police Board Members Reports
- 2.3 Statistics: November and December 2016
- 2.4 Divisional Reports: November and December 2016
- 2.5 Policy
- 2.6 Correspondence
 - Letter of Appreciation for Class 150 Graduation
 - BCAPB Notice of Annual General Meeting
 - BCAPB Invoice for Annual Membership Fee
 - DNA Costing Shift to Local Municipal Governments

MOVED AND SECONDED (Hotel/ Dacre)

THAT: Item 2.2, 2.3, 2.4, 2.5 and 2.6 be removed from the Consent Agenda; and

THAT: The remaining consent agenda items be approved.

CARRIED

ITEM REMOVED FROM THE CONSENT AGENDA

2.2 Police Board Member Reports

Mr. Puri attended the Provincial Committee on Cultural Diversity Policing on December 1st. There was a presentation by Cst. Gareth Blount who is currently seconded to the Hate Crime Unit. Mr. Puri was very impressed with Cst. Blount's presentation.

2.3 Statistics: November and December 2016

Mr. Puri commended the statistics for November and December of 2016.

Report Received for Information.

2.4 Divisional Reports: November and December 2016

Mr. Puri asked for further information regarding the Winston Inn. Inspector Hyland explained that there has been an uptake in calls for service at the Winston Inn. The City of New Westminster suspended the Inn's business license in December 2016 and did not renew the business license for 2017.

Mr. Puri asked if overdoses are in the normal range or if statistics are trending upwards. Chief Jones explained that the NWPB do not attend all overdoses but that the Fraser Health Region reports that more overdoses are occurring.

Received for information.

2.5 Policy

Mr. Puri asked if the Policy on Car Mileage Allowance affects Police Board members. Mr. Wilson explained that the policy on Car Mileage Allowance remains unchanged and that the policy was included as part of the annual policy review.

Mr. Puri asked what 'VICLAS' is. Inspector Hyland explained that it is a document or booklet that members complete relating to unsolved and solved offences. The information is used as an intelligence tool with data being compared for commonalities on files.

Received for information.

2.6 Correspondence

- **BCAPB Invoice for Annual Membership Fee**

Mr. Puri suggested that the renewal of memberships be agreed upon by the Board before payment is made. Chief Jones explained that subscription fees are required as part of the membership and that they are paid as an ongoing business expenditure unless the Board wish to withdraw their subscription.

Of note, Mr. Puri stated that the membership dues were not increased as proposed by the BCAPB.

Received for information.

3. ONGOING BUSINESS/DISCUSSION

3.1 Governance:

- **Update on Departmental Initiatives**

Inspector Matsumoto gave an overview of the 2017 dashboards. The major changes to the dashboards include the changes to the School Liaison Section, the enhanced delivery of Police Information Checks and the requirements as a result of the Victim Assistance Unit review.

Received for information

- **Preliminary Annual Fiscal Report**

Mr. Wilson presented the preliminary Annual Fiscal Report to the Board. The report is still subject to major change as the City is still processing invoices and Payroll accrual for 2016. It is anticipated that there will be approximately a \$500,000 surplus.

Received for information.

- **Chief Constable Annual Evaluation**

The Chief Constable Annual Evaluation was moved to the in-camera agenda.

3.2 Revised 2017 Meeting Schedule

MOVED AND SECONDED (Puri/ Dacre)

THAT: the 2017 Meeting Schedule be approved

CARRIED

3.3 Online Electronic Criminal Record Update

Chief Jones gave an overview of the Online Electronic Criminal Record initiative.

Mr. Puri was concerned that the move to online record checks would be inconvenient to those members of the public who do not have access to a computer or credit card. Chief Jones assured Mr. Puri that Front Counter staff would be available to assist in these instances and that a computer station will be introduced in the lobby for this purpose.

MOVED AND SECONDED (Hotel / Dacre)

THAT: the Board approve the transition of Police Information / Criminal Record Checks to an Online Police Information Checks system and that the New Westminster Police Department identifies and works with an appropriate vendor to implement necessary changes; and

THAT: the New Westminster Police Board approve the attached amended Administrative fee schedule which includes the \$10 increase in fee for taxi permits

CARRIED

4. NEW BUSINESS

4.1 BCAPB Appointment of Executive Board

MOVED AND SECONDED (Ramnarine/ Hotel)

THAT: Mr. Puri and Ms. Hotel continue their appointment as authorized representatives to the BCAPB Executive Board

CARRIED

Ms. Dyer will inform the BCAPB of this decision.

4.2 BCAPB Call for Resolutions

No resolutions were put forward at this time.

4.3 CAPG Committee Call to Action

Received for information.

4.4 Resolutions from Regular Meeting of City Council in Open Workshop Session

Chief Constable Jones informed the Board of the new Police Radios being approved.

Received for information.

4.5 Policy – OD20

MOVED AND SECONDED (Ramnarine/ Hotel)

THAT: *OD20: General Criminal Investigations* be approved

CARRIED

4.6 Policy – OB105 and OB110

MOVED AND SECONDED (Ramnarine/ Dacre)

THAT: the Board approve *OB105: Attendance at Illicit Drug Overdoses* and *OB110: Opioid Overdose Response*

CARRIED

4.7 BCAPB 2017 Conference and AGM Sponsorship Request

MOVED AND SECONDED (Ramnarine/ Puri)

THAT: the Board sponsor a lunch at the cost of \$700

CARRIED

Ms. Dyer will follow up with Stacey Perri to arrange payment.

5. CORRESPONDENCE/ INFORMATION

5.1 BCAPB Code of Conduct Template

The BCAPB Code of Conduct Template will be added to the agenda on February 21 for further discussion.

5.2 BCAPB Police Board Orientation Session – January 28

Chief Jones reminded the Board of the BCAPB Police Board Orientation Session which takes place on January 28 at the Justice Institute of British Columbia. Board members were asked to let Ms. Dyer know if they wish to attend in order to register them for the event.

5.3 Mess Dinner Invitation

Received for information

ADJOURNMENT of Regular Meeting

Chair Jonathan Coté adjourned the meeting at 1144 hrs.

Next meeting: February 21, 2017 at 1030
New Westminster Police Executive Conference Room
555 Columbia St., New Westminster BC

MAYOR JONATHAN COTE
CHAIR

D. DYER
RECORDING SECRETARY
