



NEW WESTMINSTER MUNICIPAL POLICE BOARD

January 19, 2016 @ 10:15 a.m.

New Westminster Police Executive Conference Room

MINUTES of Regular Meeting

PRESENT:	Mayor Jonathan Coté	Chair
	Mr. Allen Domaas	
	Mr. Baj Puri	
	Ms. Christine Dacre	
	Ms. Carla Hotel	
STAFF:	Chief Constable Dave Jones	
	D/Chief Dave Jansen	
	Inspector P. Hyland	
	Inspector T. Matsumoto	
	A/Inspector E. Ward	
	Mr. M. Wilson	
	Ms. S. Gardner	Board Secretary
REGRETS:	Inspector Chris Mullin	

1. ADOPTION OF AGENDA

MOVED AND SECONDED (Puri/Hotel)

THAT: the Agenda for the Open meeting of the New Westminster Police Board be approved.

CARRIED

2. CONSENT AGENDA

- 2.1. Approval of Minutes from November 17, 2015
- 2.2. Police Board Members Reports
- 2.3. Policy – M. Wilson
- 2.4. Preliminary Financial Report 2015 – M. Wilson
- 2.5. Statistics: November/December 2015
- 2.6. Divisional Reports: November/December 2015

MOVED AND SECONDED (Dacre/Hotel)

THAT: the Board approved the January 19, 2016 Consent Agenda Items 2.1 through 2.6.

CARRIED

3. ONGOING BUSINESS/DISCUSSION

3.1. Auditor General for Local Government AGLG Police Report – Chief Jones

The Auditor General for Local Government AGLG released their report on the City of New Westminster's policing. The audit called, Local Government Performance in Managing Policing Agreements and Police Budget Oversight to the City of New Westminster focused on the performance of how the City manage the policing agreements they have with the police department. The AGLG found the City 'had robust strategic and financial planning practices' in place. The report included three recommendations for the city.

- The City of New Westminster should consider working with the Province to develop board member transition guidelines that stagger the terms of members, for inclusion within the *Police Board Governance Manual*.
- The City of New Westminster should consider identifying a combination of financial and operational measures and targets linked to strategic priorities that include longer term outcomes.
- The City of New Westminster should separate training costs from salary and benefit costs in police expenditure reporting.

The Auditor General noted the report is favourable and the recommendations are largely enhancements of existing practices.

**3.2. Strategic Plan Departmental Initiatives Update – Insp. Matsumoto
- Dashboards 2016**

Insp. Matsumoto provided an overview of the 2016 Dashboards and highlighted updates since November 2015.

4. NEW BUSINESS

4.1. Victim Assistance Association 2016 Agreement

MOVED AND SECONDED (Dacre/Domaas)

THAT: The Board approve the Victim Assistance Service Agreement for 2016 as presented.

CARRIED

4.2. BCAPB 2016 Annual Membership Fee

MOVED AND SECONDED (Puri/Dacre)

THAT: The British Columbia Association of Police Boards 2016 membership renewal fee is approved for payment.

CARRIED

4.3. Request for Proposal for CAPG Conference 2018

Received for information.

4.4. Governance

- Police Board Succession

Discussion ensued regarding police board structure, the appointment process of new members, and the importance of a classified board model. Board members proposed development of a competency matrix that would assist in identifying the most favorable set of skills and experience required on the Board as a whole.

MOVED AND SECONDED (Dacre/Hotel)

THAT: The Board develop a governance practice for inclusion in the Board Governance Policy and Procedure Governance Manual describing the Board actions to ensure the best candidates for board appointments.

CARRIED

- Police Board Evaluation

Board Effectiveness Evaluation Matrix

Board members were requested to review the board effectiveness evaluation template and bring forward to the next meeting for discussion.

MOVED AND SECONDED (Domaas/Hotel)

THAT: The Board develop a board evaluation tool to assist in assessing the effectiveness of the board.

CARRIED

Action Items:

- Board provide comments on a draft Board composition matrix, prior to the next meeting
- The executive assistant provide a "word" document of the Victoria / Esquimalt Board evaluation tool.
- Board provide comments on the VE Board evaluation tool to make it applicable to the New Westminster experience and practice.

5. CORRESPONDENCE/INFORMATION

5.1. News Release: Ministry of Public Safety & Solicitor General

5.2. Ministry of Justice and Attorney General of Canada Mandate Letter

5.3. NWPB Mess Dinner 2016

5.4. PRIMECORP Annual Report April 2014 – March 2015

5.5. RCMP LMD 2014-2015 Integrated Team Annual Report

Received for information.

ADJOURNMENT of Open Meeting

Chair Jonathan Cote adjourned the meeting at 11:25 a.m.

Next meeting: February 23, 2016
New Westminster Police Executive Conference Room
555 Columbia St., New Westminster BC

MAYOR JONATHAN COTE
CHAIR

S. GARDNER
RECORDING SECRETARY
