



## NEW WESTMINSTER MUNICIPAL POLICE BOARD

May 16, 2014 @ 9:10 am

New Westminster Police Executive Conference Room

### MINUTES of Regular Meeting

<b>PRESENT:</b>	Mayor Wayne Wright	
	Mr. Baj Puri	Acting Chair
	Mr. Allen Domaas	
	Ms. Carla Hotel	
<b>REGRETS:</b>	Ms. Rebecca Maurer	
	Deputy Chief L. Stenerson	
<b>STAFF:</b>	Chief Constable D. Jones	
	Inspector D. Jansen	
	Inspector P. Eastwood	
	Inspector D. Walcott	
	Mr. M. Wilson	
	Ms. S. Gardner	Board Secretary

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Acting Chair, Baj Puri called the meeting to order at 9:10 a.m. and welcomed new board member, Carla Hotel.

#### 1. INTRODUCTION OF NEW POLICE BOARD MEMBER AND AFFIRMATION OF OFFICE OF RE-APPOINTED BOARD MEMBERS

Acting Chair Baj Puri introduced new board member Carla Hotel, sworn in by Chief Constable Dave Jones on April 28, 2014. Chief Constable Jones swore in re-appointed Board member Allen Domaas. The Chair noted that Board member Rebecca Maurer, who was also reappointed, could not attend the meeting and her swearing in would therefore take place at a future date.

#### 2. ADOPTION OF THE AGENDA

**MOVED AND SECONDED** (Puri/Domaas)

**THAT:** the Agenda for the Regular meeting of the May 16, 2014 be received and adopted with the following addition:

8.2 Appointment to Victim Assistance Unit Board

**CARRIED**

**3. APPROVAL OF THE MINUTES**

**3.1. April 15, 2014 Open Meeting Minutes**

**MOVED AND SECONDED** (Domaas/Hotel)

**THAT:** the Minutes of the regular meeting of the Board held April 15, 2014 be adopted.

**CARRIED**

**4. PRESENTATIONS/ANNOUNCEMENTS**

No delegations/presentations were scheduled.

**5. REPORTS**

**5.1. Police Board Members**

Allen Domaas advised the BCAPB signed the contract with JIBC to host the website for a two year term. Thanked Inspector Eastwood for his leadership on the *Amazing Disaster Rally* planning. The rally was designed to demonstrate the important role cyclists can play in an emergency response. Attended the City Long Service Award Dinner and Presentation on April 29<sup>th</sup>.

Carla Hotel was sworn-in by the Chief Constable at NWPD on April 28<sup>th</sup>, met with the senior management staff and toured the police building.

Baj Puri attended the City Long Service Award Dinner and Presentation on April 29<sup>th</sup> ... Ride-Along on May 9<sup>th</sup> ... Victim Assistance Unit Board AGM on May 14<sup>th</sup>

**5.2. Statistics – Inspector Eastwood**

Report received for information.

**5.3. Policy – M. Wilson**

**i) Department Policy Review Report dated May 5, 2014**

The update on policy was reviewed and approved by the Chief Constable under the Board's delegated authority.

**MOVED AND SECONDED** (Domaas/Hotel)

**THAT:** the Board accept the policies reviewed and approved by the Chief Constable.

**CARRIED**

**ii) Changes to Policy AF10 and Deletion of Policies AF40 and AF120**

**MOVED AND SECONDED** (Domaas/Hotel)

**THAT:** the Board accept the changes to Policy AF10 Records Administration  
Deletion of Policy AF40 Crime Data Records and,  
Deletion of AF120 Recording of Operational Activities

**CARRIED**

- 5.4. Divisional Reports – Insp. Walcott**  
Patrol/Support Services Division/Administration  
Reports received for information.

*Mayor Wright joined the meeting at 0940 and requested Baj Puri continue as  
Acting Chair for the duration of the meeting.*

**6. CORRESPONDENCE**

**6.1. Canadian Association of Police Governance Correspondence**

- i. CAPG 2014 Conference Aug. 21-23 - Sponsorship Opportunity  
Received for information.
- ii. CAPG Call for Nominations/New Governance Structure  
Chair Wright reviewed the CAPG Board Nomination process. There will be no  
nominations put forward by the New Westminster Police Board.

**6.2. BCAPB Correspondence**

- i. **Police Act Amended re Size of Board**  
Received for information.
- ii. **Minister Anton in response to succession planning for police boards**  
Received for information
- iii. **Minister Anton in response to BCAPB resolution #2014-2 access to  
buildings for emergency personnel**  
Received for information
- iv. **ADM Pecknold in response to BCAPB resolution #2014-2 access to  
buildings for emergency personnel**  
Received for information

**7. ONGOING BUSINESS**

**7.1. EComm Board of Directors Designate – Chief Jones**

**MOVED AND SECONDED** (Domaas/Puri)

**THAT:** the New Westminster Police Board nominates Mayor Mike Clay to represent the Class A Shareholders on the E-Comm Board of Directors for the 2014-2015 term.

**CARRIED**

**8. NEW BUSINESS**

**8.1. Police Board Meeting Schedule**

Discussion held regarding change of meeting times from evening to daytime meetings. Recommendation to hold the Open meeting at 0930h followed by the In-Camera meeting was agreed upon by all present.

**MOVED AND SECONDED** (Wright/Puri)

**THAT:** the New Westminster Police Board approved the recommendation to change board meeting times to begin at 0930h effective June 10, 2014.

**CARRIED**

**8.2 Appointment to Victim Assistance Board of Directors**

**MOVED AND SECONDED** (Wright/Domaas)

**THAT:** Carla Hotel be appointed as the Board representative and Baj Puri as the alternate representative to the Victim Assistance Board of Directors.

**CARRIED**

**9. FOR INFORMATION / MISCELLANEOUS**

**9.1. Office of the Information and Privacy Commissioner  
Investigation Report F14-01 dated April 15, 2014**

- Use of Police Information Checks in British Columbia  
Received for information.

**ADJOURNMENT**

ON MOTION, the meeting adjourned at 10:05 a.m.

Next meeting: Tuesday, June 10, 2014  
New Westminster Police Executive Conference Room  
555 Columbia St. New Westminster BC

Certified Correct:

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CHAIR WAYNE WRIGHT  
CHAIR

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S. GARDNER  
RECORDING SECRETARY

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