



## NEW WESTMINSTER MUNICIPAL POLICE BOARD

January 18, 2011 @ 6:45 p.m.  
NWPS Police Annex

### MINUTES

**PRESENT:** Mayor Wayne Wright            Chair  
Mr. Ron Basran  
Ms. Karen Foss  
Mr. Allen Domaas  
Ms. Rebecca Maurer

**STAFF:** Chief Constable L. Zapotichny  
Deputy Chief Constable D. Jones  
Inspector D. Walcott  
Inspector L. Stenerson  
Inspector F. Ciaccia  
Mr. M. Wilson  
Board Secretary Simone Gardner

**REGRETS:** A/Inspector P. Eastwood

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### PRESENTATIONS

#### 1. ADOPTION OF THE AGENDA

**MOVED AND SECONDED (Basran/Foss)**

**THAT:** the New Westminster Police Board approves the Regular Meeting Agenda for January 18, 2011.

**CARRIED**

#### 2. APPROVAL OF THE MINUTES

##### 2.1. November 23, 2010 Open Meeting Minutes

**MOVED AND SECONDED (Basran/Foss)**

**THAT:** the Minutes of the regular meeting of the Board held November 23, 2010 be adopted.

**CARRIED**

**3. CORRESPONDENCE**

**3.1. Correspondence from BCAPB dated December 15, 2010 Invoice for 2011 BCAPB Membership Renewal**

**MOVED AND SECONDED** (Unanimous)

**THAT:** the Canadian Association of Police Boards (BCAPB) membership renewal fee is approved for payment.

**CARRIED**

**3.2. Notice re 2011 CAPB Conference August 18-20, 2011 in Regina, Sask.**  
Received for information.

**3.3. Information on Police Board Session, *Issues and Liability* - January 22, 2011**  
Received for information.

**3.4. Correspondence from Mayor, Lois Jackson, Chair, Delta Police Board dated November 23, 2010 re Restructuring of Police Complaints Process**

- Email from Stacey Perri, BCAPB to BCAPB membership dated December 14, 2010 requesting feedback on resolution
- Response to above email from Nelson Police Department and the Vancouver Police Board

Chief Zapotichny advised he will be attending Professional Standards investigations meeting on February 2, 2011 at the Vancouver Police Department and would report back at the February meeting with further information.

**3.5. Correspondence from ECOMM dated December 2, 2010 re Third Restatement of Members' Agreement: E-Comm Emergency Communications for Southwest British Columbia Incorporated**  
(Agreement on File, available by request)  
Received for information.

**4. REPORTS**

**4.1. Police Board Members – Verbal Update**  
**Allen Domaas**– no report

**Rebecca Maurer** attended the Annual New Westminster Service Awards & Commendations Evening on November 29<sup>th</sup>.

**Karen Foss** attended

November 29 – NWPS Annual Awards & Commendations presentation  
January 7 – Public Open House at Queensborough Community Centre, future plans for expansion of the facility were presented and discussed.  
January 13 – Victim Assistance Board meeting. The Gaming Grant application for 2011 funding was declined, the Board will reapply this August. Ms Foss commended the great outreach program and announced there are 26 new volunteers joining the unit.

**Ron Basran** attended

November 29 – NWPS Annual Awards & Commendations presentation  
December 3 – Economic Development Advisory Committee meeting.  
January 6 - Public Open House at Queensborough Community Centre,  
January 11 – follow-up meeting on Queensborough Community Centre presentation of January 6<sup>th</sup>.

**Mayor Wright** attended the Annual New Westminster Service Awards & Commendations Evening on November 29<sup>th</sup>.

Mayor Wright announced that Mr. Basran has volunteered to be the Board's representative on the BC Association of Police Board Executive.

**4.2. Statistics – Deputy Chief Jones**

The overall crime statistics are down 3% in all categories for 2010. The exception was December showing a 41% increase in Criminal Code offenses. December 2009 there were 362 offenses, in 2010 510 offenses were recorded.

December was a busy month with robberies, assaults, property crimes and one homicide. Theft from auto increased 15%, drug offenses were up 21%. Break and Enters decreased 25% and vehicle theft was down 14%.

**4.3. Policy – M. Wilson**

Mr. Wilson provided the monthly update on policy reviewed and approved by the Chief Constable under the Board's delegated authority.

**MOVED AND SECONDED** (Basran/Domaas)

**THAT:** the Board accept the policies reviewed and approved by the Chief Constable.

**CARRIED**

**4.4. Financial Report January to November 2010 – M. Wilson**

Mr. Wilson reviewed the year-to-date financial status and projected the organization will be under budget by \$300K for 2010.

**5. DIVISIONAL REPORTS**

**5.1. Patrol Division – Inspector Walcott**

Received for information.

**5.2. Support Services Division – Inspector Stenerson**

Received for information.

**5.3. Administration Division – Inspector Eastwood**

Received for information.

**6. UNFINISHED / ONGOING BUSINESS**

**6.1. No new business brought forward.**

**7. NEW BUSINESS**

**7.1. New Westminster Police Service Mess Dinner 2011**

The NWPS is celebrating the 25<sup>th</sup> anniversary of the annual Mess Dinner on March 4, 2011. Insp Stenerson invited Board members as guests for the evening. Mr. Allen De Genova, one of the founders of Honour House is the guest speaker.

**7.2. Victim Assistance Association**

**i) 2011 Agreement – Signature by Chair**

**MOVED AND SECONDED** (Basran/Domaas)

**THAT:** the Board approve the Victim Assistance Service Agreement as presented.

**CARRIED**

ii) **2011 Meeting Schedule**  
Received for information.

iii) **Appointment of Board Member(s)**

**MOVED AND SECONDED** (Basran/Domaas)

**THAT:** Karen Foss continues as the Police Board representative on the Victim Assistance Association Board for 2011.

**CARRIED**

**7.3. Police Board - February Meeting Date Change** (Unanimous)

Mayor Wright recommended the meeting date of February 15<sup>th</sup> be changed to February 22, 2011.

**CARRIED**

**8. FOR INFORMATION / MISCELLANEOUS**

- 8.1.** Annual Release of BC Police and Crime Data – Police Resources in British Columbia, 2009
- 8.2.** Blue Line Magazine Article – 2011 Best Dressed Police Vehicle
- 8.3.** NWPS Crime Prevention Newsletter - The Community Beat Nov 2010
- 8.4.** NWPS Crime Prevention Unit – Child Safety Kit
- 8.5.** E-Comm Newsletter Fall 2010
- 8.6.** Canadian Association of Police Boards, 2010 Conference Report

Items 8.1 to 8.6 received for information.

**ADJOURNMENT**

ON MOTION, the meeting adjourned at 7:25 p.m.

The next Regular meeting of the New Westminster Municipal Police Board will be held February 22, 2011 at 4:30 p.m. in the NWPS Annex.

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MAYOR WRIGHT  
CHAIR

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S. GARDNER  
RECORDING SECRETARY

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## NEW WESTMINSTER MUNICIPAL POLICE BOARD

February 22, 2011 @ 6:45 p.m.  
EOC Room – City Hall

### MINUTES

- PRESENT:** Mayor Wayne Wright                      Chair  
Mr. Ron Basran  
Ms. Karen Foss  
Ms. Rebecca Maurer
- STAFF:** Chief Constable L. Zapotichny  
Deputy Chief Constable D. Jones  
Inspector D. Walcott  
Inspector L. Stenerson  
Inspector P. Eastwood  
Inspector F. Ciaccia  
Mr. M. Wilson  
Ms. S. Gardner                                      Secretary
- REGRETS:** Mr. Allen Domaas
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### PRESENTATIONS

#### 1.      ADOPTION OF THE AGENDA

**MOVED AND SECONDED (Basran/Foss)**

**THAT:** the New Westminster Police Board approves the Regular Meeting Agenda for February 22, 2011.

**CARRIED**

#### 2.      APPROVAL OF THE MINUTES

##### 2.1.    January 18, 2011 Open Meeting Minutes

**MOVED AND SECONDED (Basran/Foss)**

**THAT:** the Minutes of the regular meeting of the Board held January 18, 2011 be adopted.

**CARRIED**

**3. CORRESPONDENCE**

**3.1. Canadian Association of Police Boards – Call for Resolutions**

**DEADLINE March 31, 2011**

Received for information.

**3.2. Correspondence dated February 2, 2011 from Froese Forensic Partners re Law Enforcement Assessment & Performance (LEAP) review of services.**

Received for information.

**4. REPORTS**

**4.1. Police Board Members – Verbal Update**

Ron Basran

- Attended the Queensborough Community Centre expansion project meeting which includes plans for a police sub-office.
- Feb 18 – attended BCAPB Executive meeting.

Karen – no report

Rebecca – no report

**4.2. Statistics – Deputy Chief Jones**

Overall declining trend in calls for service; however, a rise in theft from autos is noted with some arrests being made. Total criminal code offences are down for the year – with notable decreases in Assaults and Break-and-Enters. Nuisance property crime is up, however.

**4.3. Policy – M. Wilson**

Mr. Wilson provided the monthly update on policy reviewed and approved by the Chief Constable under the Board's delegated authority.

**MOVED AND SECONDED (Foss/Maurer)**

**THAT:** the Board accept the policies reviewed and approved by the Chief Constable.

**CARRIED**

**(i) Deletion of Policy OA150 Hazardous Situations**

**MOVED and SECONDED (Foss/Maurer)**

**THAT:** the Board delete Policies OA150 Hazardous Situations.

**CARRIED**

- 4.4. Financial Report January to December 2010 – M. Wilson**  
Mr. Wilson reviewed the highlights of the report. It was noted that the organization is approximately \$672,000 under budget for 2010, the majority of which is a result of staffing vacancies and wage recoveries.
- 5. DIVISIONAL REPORTS**
- 5.1. Patrol Division – Inspector Walcott**  
Received for information.
- 5.2. Support Services Division – Inspector Stenerson**  
Received for information.
- 5.3. Administration Division – Inspector Eastwood**  
Received for information.
- 6. UNFINISHED / ONGOING BUSINESS**
- 6.1. Correspondence from Mayor, Lois Jackson, Chair, Delta Police Board dated November 23, 2010 re Restructuring of Police Complaints Process**  
  
Agenda Item 6.1 to be brought forward to the In-Camera session.
- 7. NEW BUSINESS**
- 7.1 (a) Press Release dated February 9, 2011**  
*Canadian Crime Stats Don't Add Up – Macdonald-Laurier Institute (MLI)*
- (b) CACP Response to Macdonald-Laurier Institute Crime Statistics Study Dated February 15, 2011**  
Agenda items received for information.
- 8. FOR INFORMATION / MISCELLANEOUS**
- 8.1. Office of the Police Complaint Commissioner (OPCC) 2010 Year in Review**  
Received for information.



**ADJOURNMENT**

ON MOTION, the meeting adjourned at 7:15 p.m.

The next Regular meeting of the New Westminster Municipal Police Board will be held March 15, 2011 at 4:30 p.m. in the NWPS Annex.

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MAYOR WRIGHT  
CHAIR

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S. GARDNER  
RECORDING SECRETARY

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## NEW WESTMINSTER MUNICIPAL POLICE BOARD

March 15, 2011 @ 4:30 p.m.  
New Westminster Police Annex

### MINUTES

<b>PRESENT:</b>	Mayor Wayne Wright	Chair
	Mr. Ron Basran	
	Mr. Allen Domaas	
	Ms. Rebecca Maurer	
<b>STAFF:</b>	Chief Constable L. Zapotichny	
	Deputy Chief Constable D. Jones	
	Inspector D. Walcott	
	Inspector L. Stenerson	
	Inspector P. Eastwood	
	Mr. M. Wilson	
	Ms. L. Carmichael	Secretary
<b>REGRETS:</b>	Ms. Karen Foss	
	Inspector F. Ciaccia	

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### PRESENTATIONS

#### 1. ADOPTION OF THE AGENDA

**MOVED AND SECONDED(Basran/Foss)**

**THAT:** the New Westminster Police Board approves the Regular Meeting Agenda for March 15, 2011.

**CARRIED**

#### 2. APPROVAL OF THE MINUTES

##### 2.1. February 22, 2011 Open Meeting Minutes

**MOVED AND SECONDED (Basran/Foss)**

**THAT:** the Minutes of the regular meeting of the Board held February 22, 2011 be adopted.

**CARRIED**

**3. CORRESPONDENCE**

**3.1. BC Association of Police Boards – 2011 Strategic Direction Survey**

**Request for feedback**

**DEADLINE April 21, 2011**

Received for information.

**3.2. BC Association of Police Boards – 2011 Conference & AGM**

**Nelson, BC – May 5<sup>th</sup> to 7<sup>th</sup>**

Received for information.

**3.3. Union of BC Municipalities (UBCM): Keep of Prisoner – Survey of Costs**

The UBCM has requested information on the costs of keeping a prisoner in a municipal jail. UBCM intends to have discussions with the Province about increasing the rate for the Keep of Prisoner program and requires detailed financial information to pursue this issue. Chief Jones provided clarification of how we calculate our costs. Staff was directed to complete and return to the UBCM the survey provided.

**3.4. E-Comm – Board of Directors Designate – 2011/2012 Year**

**MOVED AND SECONDED** (Basran/Domaas)

The Board motioned and agreed that Mayor Giuseppe Trasolini continue as the group's designate on the E-Comm Board of Directors for 2011/2012.

**CARRIED**

**3.5. Canadian Association of Police Boards – Call for Resolutions**

**DEADLINE March 31, 2011**

Received for information.

**4. REPORTS**

**4.1. Police Board Members – Verbal Update**

**Ron Basran** attended the Royal Columbia Hospital Foundation Gala on March 3<sup>rd</sup> in Vancouver and the NWPS Annual Mess Dinner held March 4<sup>th</sup> in the Royal Westminster Armoury. Thanked to the organization committee for a great evening.

**Rebecca Maurer** and **Allen Domaas** attended the NWPS Annual Mess Dinner reception on March 4<sup>th</sup>.

**4.2. Statistics – Deputy Chief Jones**

Chief Jones noted an increase of 11% in general Calls for Service this year. Total Theft from Auto - reported 40 incidences last month compared to 87 the previous year. The NWPS has a very talented Identification Section, challenging the rest of organization to give them a greater workload. We have really tried to put an aggressive effort toward going after the prolific offenders and we are seeing the results.

Received for information.

**4.3. Policy – M. Wilson**

Mr. Wilson provided the monthly update on policy reviewed and approved by the Chief Constable under the Board's delegated authority.

**(i) Policies Reviewed & Approved**

**MOVED AND SECONDED** (Domaas/Basran)

**THAT:** the Board accept the policies reviewed and approved by the Chief Constable.

**CARRIED**

**(ii) Draft Policy: OA85 Major Incidents – Mobile Command Unit (noted policy section and not procedure at this point)**

**MOVED and SECONDED** (Domaas/Basran)

**THAT:** the Board approve Policy OA85 Major Incidents – Mobile Command Unit.

**CARRIED**

**5. DIVISIONAL REPORTS**

**5.1. Patrol Division – Inspector Walcott**

Received for information.

**5.2. Support Services Division – Inspector Stenerson**

Received for information.

The Board complimented the organization for working with City to secure \$15,000 in funding to purchase truck scales regarding CVSE traffic safety enforcement.

**5.3. Administration Division – Inspector Eastwood**

Received for information.

Mr. Domaas complimented Insp. Eastwood promoting employees to be personally prepared with their own emergency planning kits. Mayor Wright also commended Insp. Eastwood on Emergency Preparedness and his relationships with emergency representatives in the City.

**6. UNFINISHED / ONGOING BUSINESS**

**6.1. JIBC Recruit Training Classes:**

Chief Jones noted the JIBC is offering classes in April 2011, the next class not until October 2011. NWPS is attempting to recruit by predicting upcoming vacancies to ensure we remain at full-strength. Discussion re the need to ensure that regularly scheduled recruit training classes are established on a yearly basis. This issue will potentially be discussed at the upcoming BCAPB conference as policy decision, to confirm there are at least two classes per year.

**7. NEW BUSINESS**

No new business to discuss.

**8. FOR INFORMATION / MISCELLANEOUS**

None

**ADJOURNMENT**

ON MOTION, the meeting adjourned at 6:00 p.m.

The next Regular meeting of the New Westminster Municipal Police Board will be held April 19, 2011 at 4:30 p.m. in the NWPS Annex.

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MAYOR WRIGHT  
CHAIR

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L. CARMICHAEL  
RECORDING SECRETARY

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## NEW WESTMINSTER MUNICIPAL POLICE BOARD

April 19, 2011 @ 6:00 p.m.  
New Westminster Executive Boardroom

### MINUTES

**PRESENT:** Mayor Wayne Wright            Chair  
Mr. Ron Basran  
Ms. Karen Foss  
Ms. Rebecca Maurer

**STAFF:** Chief Constable D. Jones  
A/Deputy Chief L. Stenerson  
Inspector D. Walcott  
Inspector P. Eastwood  
Ms. S. Gardner                            Secretary

**ALSO PRESENT:** Ms. Lisa Heron

**REGRETS:** Mr. Allen Domaas  
Inspector F. Ciaccia  
Mr. M. Wilson

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### PRESENTATIONS

#### 1. ADOPTION OF THE AGENDA

**MOVED AND SECONDED** (Basran/Foss)

**THAT:** the New Westminster Police Board approves the Regular Meeting Agenda for April 19, 2011.

**CARRIED**

#### 2. APPROVAL OF THE MINUTES

##### 2.1. March 15, 2011 Open Meeting Minutes

**MOVED AND SECONDED** (Basran/Maurer)

**THAT:** the Minutes of the regular meeting of the Board held March 15, 2011 be adopted.

**CARRIED**

**3. CORRESPONDENCE**

**3.1. Correspondence from Port Moody Police Board dated March 24, 2011  
Re: E-Comm – Board of Directors Designate – 2011/2012 Year**

**MOVED AND SECONDED** (Foss/Basran)

The Board motioned and agreed that Mayor Giuseppe Trasolini continue as the group's designate on the E-Comm Board of Directors for 2011/2012.

**CARRIED**

**3.2. BCAPB 2011 Conference & AGM Sponsorship Request**

**MOVED AND SECONDED** (Foss/Basran)

**THAT:** the Board approved to sponsor a luncheon in the amount of \$575. at the BCAPB 2011 Conference.

**CARRIED**

**3.3. BCAPB 2011 Conference & AGM Sponsorship request**

**MOVED AND SECONDED** (Basran/Maurer)

**THAT:** the Board approved the attendance of all Board members at the BCAPB 2011 Conference in Nelson, BC.

**CARRIED**

**3.4. Correspondence from Abbotsford Chamber of Commerce dated 21 March 2011 re: Equitable Police Funding**

**MOVED AND SECONDED** (Basran/Maurer)

**THAT:** the New Westminster Police Board endorses the City of Abbotsford's resolution regarding equitable police funding.

**CARRIED**

**4. REPORTS**

**4.1. Police Board Members – Verbal Update**

**Ron Basran** attended on March 29<sup>th</sup> Queensborough Community Centre Task Force meeting... April 7<sup>th</sup> Retirement luncheon for Chief Zapotichny... April 8<sup>th</sup> BCAPB executive meeting in Delta.

**Karen Foss** attended a retirement dinner for Chief Zapotichny on Mar 25<sup>th</sup> NWPS Mess Dinner, Mar 4<sup>th</sup> and the Hope International Fundraiser Dinner, Mar 16<sup>th</sup>.

**Mayor Wright** met with Richmond Councillor, Bill McNulty. Staff was directed to research Richmond RCMP interest in a joint force police sub-office in Queensborough.

**Rebecca Maurer** – no report

**4.2. Statistics – Chief Jones**

Chief Jones noted an increase of 7% in Calls for Service in March. Property crimes were up slightly while total person crime decreased. There were zero robberies for the month of March, over the last three years we have never recorded a month with zero. Total vehicle thefts continue to be down. Theft from auto increased, items, such as, loose change, license plates and validation tags.

Received for information.

**4.3. Policy – Chief Jones**

Chief Jones provided the monthly update on policy reviewed and approved by the Chief Constable under the Board's delegated authority.

**MOVED AND SECONDED** (Foss/Basran)

**THAT:** the Board accept the policies reviewed and approved by the Chief Constable.

**CARRIED**

**5. DIVISIONAL REPORTS**

**5.1. Patrol Division – Inspector Walcott**

Received for information.

**5.2. Support Services Division – Inspector Stenerson**

Received for information.

**5.3. Administration Division – Inspector Eastwood**

Received for information.



**6. UNFINISHED / ONGOING BUSINESS**

**6.1. Union of BC Municipalities: Keep of Prisoner – Survey of Costs**

Chief Jones referred to the completed survey and noted that New Westminster Police is in line with costs with other municipalities.

**7. NEW BUSINESS**

No new business to discuss.

**8. FOR INFORMATION / MISCELLANEOUS**

**8.1.** Parents' Night Out – Upcoming workshops

**8.2.** BC Prevention of Violence Against Women Week April 19-23.  
Purple Light Nights

**ADJOURNMENT**

ON MOTION, the meeting adjourned at 7:00 p.m.

The next Regular meeting of the New Westminster Municipal Police Board will be held May 17, 2011 at 4:30 p.m. in the NWPS Annex.

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MAYOR WRIGHT  
CHAIR

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S. GARDNER  
RECORDING SECRETARY

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## NEW WESTMINSTER MUNICIPAL POLICE BOARD

May 17, 2011 @ 6:00 p.m.  
New Westminster Police Annex

### MINUTES

<b>PRESENT:</b>	Mayor Wayne Wright Mr. Ron Basran Ms. Karen Foss Ms. Rebecca Maurer	Chair
<b>STAFF:</b>	Chief Constable D. Jones A/Deputy Chief L. Stenerson Mr. M. Wilson Ms. S. Gardner	Secretary
<b>GUESTS:</b>	Renee Chadwick  Wayne Werbovetski Jennifer Marshall	Manager. Queensborough Community Centre City - Building Maintenance Dept. Urban Arts Design
<b>ALSO PRESENT:</b>	A/Sgt Todd Sweet	NWPOA
<b>REGRETS:</b>	Inspector D. Walcott Inspector P. Eastwood	

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### PRESENTATIONS

#### Queensborough Community Centre Renovation Design

- Ms Jennifer Marshall, Urban Arts Design
- Renee Chadwick, Manager, Queensborough Community Centre (QCC)
- Wayne Werbovetski

Ms Jennifer Marshall, Urban Arts Design and Renee Chadwick, Manager, QCC presented a PowerPoint presentation on the planned renovation design of the Queensborough Community Centre. The newly designed building will include office space for police use.

#### 1. ADOPTION OF THE AGENDA

**MOVED AND SECONDED** (Basran/Foss)

**THAT:** the New Westminster Police Board approves the Regular Meeting Agenda for May 17, 2011.

**CARRIED**

**2. APPROVAL OF THE MINUTES**

**2.1. April 19, 2011 Open Meeting Minutes**

**MOVED AND SECONDED** (Basran/Domaas)

**THAT:** the Minutes of the regular meeting of the Board held April 19, 2011 be adopted.

**CARRIED**

**3. CORRESPONDENCE**

**3.1. Correspondence from D/Commissioner Peter German, RCMP dated April 18, 2011 re Homelessness Report**

Received for information.

**3.2. Memorandum to Mayor & Council dated March 31, 2011**

**Re: 2009 BC Police Jurisdiction Crime Reports**

**(i) NWPS Statistics 13 Year Trend**

Received for information.

**3.3. Canadian Association of Police Boards (CAPB)**

**(i) Call for Nominations**

Staff was directed to forward correspondence to the CAPB advising no Board members names will be submitted for consideration.

**(ii) 2011 CAPB Conference, Regina, August 18-20, 2011 preliminary Program and registration form**

**(iii) Correspondence dated April 18, 2011 re CAPB Directory**

Items 3.3 (ii) and (iii) received for information.

**4. REPORTS**

**4.1. Police Board Members – Verbal Update**

**Ron Basran, Rebecca Maurer, Allen Domaas and Mayor Wright** attended the BC Assn of Police Boards Conference & AGM in Nelson, BC, May 5-7, 2011.

**Karen Foss** attended the BC Assn of Police Boards Conference & AGM in Nelson, BC, May 5-7, 2011; the Victim Assistance Unit AGM on May 12<sup>th</sup> noting the contract for case worker Tina Grewal was extended. Also

attended the New Westminster Secondary School *Rock Solid* performance.

**4.2. Statistics – Chief Jones**

Received for information.

**4.3. Financial Report January to April 2011 – M. Wilson**

Mr. Wilson reviewed the year-to-date financial status and advised we are under budget by approximately \$37K.

Received for information.

**4.4. Policy – Chief Jones**

Chief Jones provided the monthly update on policy reviewed and approved by the Chief Constable under the Board's delegated authority.

**MOVED AND SECONDED** (Foss/Basran)

**THAT:** the Board accept the policies reviewed and approved by the Chief Constable.

**CARRIED**

**(i) Amendment to Policy AC170 McNeil Disclosure**

**MOVED and SECONDED** (Domaas/Maurer)

**THAT:** the Board adopts amended Policy, AC170 McNeil Disclosure.

**CARRIED**

**5. DIVISIONAL REPORTS**

**5.1. Patrol Division – Inspector Walcott**

Received for information.

**5.2. Support Services Division – Inspector Stenerson**

Received for information.

**5.3. Administration Division – Inspector Eastwood**

Received for information.

**6. UNFINISHED / ONGOING BUSINESS**

None.

**7. NEW BUSINESS**

**7.1. Change of Command Ceremony – Chief Jones**

Preparations are underway for the Change of Command Ceremony. The event will take place at Queen’s Park Area at 1:00 pm on June 1, 2011.

**8. FOR INFORMATION / MISCELLANEOUS**

**8.1. Rock Solid Presentation – New Westminster Senior Secondary School**

Received for information.

**ADJOURNMENT**

ON MOTION, the meeting adjourned at 6:45 p.m.

The next Regular meeting of the New Westminster Municipal Police Board will be held June 21, 2011 at 4:30 p.m. in the NWPS Annex.

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MAYOR WRIGHT  
CHAIR

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S. GARDNER  
RECORDING SECRETARY

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## NEW WESTMINSTER MUNICIPAL POLICE BOARD

June 21, 2011 @ 4:30 p.m.  
New Westminster Police Annex

### MINUTES

<b>PRESENT:</b>	Mr. Ron Basran	Acting Chair
	Ms. Karen Foss	
	Ms. Rebecca Maurer	
	Mr. Allen Domaas	
<b>STAFF:</b>	Chief Constable D. Jones	
	A/Deputy Chief L. Stenerson	
	Inspector D. Walcott	
	Inspector P. Eastwood	
	Mr. M. Wilson	
	Ms. S. Gardner	Secretary
<b>REGRETS:</b>	Mayor Wayne Wright	Chair
	Inspector F. Ciaccia	

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In the absence of Mayor Wright, Mr. Ron Basran assumed the role of Chair and called the meeting to order at 4:30 p.m.

#### **REAFFIRMATION OF OATH – Mr. Allen Domaas, Ms. Rebecca Maurer**

Chief Jones administered the oath to Mr. Allen Domaas and Ms, Rebecca Maurer who were reaffirmed as members of the New Westminster Police Board.

#### **1. ADOPTION OF THE AGENDA**

Additions to the Agenda:  
Information/Miscellaneous  
8.5 Stanley Cup Playoff Final – Post Game

#### **MOVED AND SECONDED (Domaas/Maurer)**

**THAT:** the New Westminster Police Board approves the Regular Meeting Agenda for June 21, 2011 as amended.

**CARRIED**

**2. APPROVAL OF THE MINUTES**

**2.1. May 17, 2011 Open Meeting Minutes**

**MOVED AND SECONDED** (Foss/Domaas)

**THAT:** the Minutes of the regular meeting of the Board held May 17, 2011 be adopted.

**CARRIED**

**3. CORRESPONDENCE**

**3.1. Correspondence from BC Assn of Police Boards dated May 20, 2011 re Sponsorship of 2011 Conference & AGM**

Received for information.

**3.2. Correspondence from Canadian Association of Police Boards dated May 24, 2011 re 2011 CAPB Annual Meeting and Conference – Sponsorship Request**

Received for information.

**3.3. Correspondence from E-Comm Board of Directors dated May 27, 2011 Annual General Meeting – June 23, 2011**

(Complete package available on request)

Received for information.

**4. REPORTS**

**4.1. Police Board Members – Verbal Update**

All Board members attended the Change of Command Ceremony held on June 1<sup>st</sup> at Queen's Park Arena. This is the first time the municipal force has held such a ceremony in its 138-year history. The ceremony marked the retirement of Chief Lorne Zapotichny, with former Deputy Chief Constable Dave Jones taking over as Chief of the New Westminster Police Service.

**4.2. Statistics – Chief Jones**

Report received for information.

**4.3. Policy – Chief Jones**

Chief Jones provided the monthly update on policy reviewed and approved by the Chief Constable under the Board's delegated authority.

**MOVED AND SECONDED** (Maurer/Domaas)

**THAT:** the Board accept the policies reviewed and approved by the Chief Constable.

**CARRIED**

**5. DIVISIONAL REPORTS – A/Deputy Chief Stenerson**

- 5.1. Patrol Division**
- 5.2. Support Services Division**
- 5.3. Administration Division**

Reports received for information.

**6. UNFINISHED / ONGOING BUSINESS**

None.

**7. NEW BUSINESS**

**8. FOR INFORMATION / MISCELLANEOUS**

- 8.1.** Media Advisory “Highway of Heroes”
- 8.2.** Board Governance Check-Up
- 8.3.** Statistics Canada - Police Reported Hate Crime in Canada 2009
- 8.4.** News Release from Ministry of Public Safety and Solicitor General dated May 17, 2011 re Civilian Office to Investigate Serious Police Incidents
  - Bill 12 Amendment Act

Items 8.1 to 8.4 received for information.

**8.5. Stanley Cup Playoff Final – Post Game**

- City of Vancouver News Release
- NWPS member recognition letter
- Vancouver Police Department email
  - ~ Misrepresentations by Mr. Bob Whitelaw – June 15 Riot

Chief Jones commented on the incident, commending the combined efforts by the RCMP and municipal police departments in assisting Vancouver Police repress the riot in the streets of downtown Vancouver resulting from the Stanley Cup playoff final game.



The Vancouver Police department announced the formation of a multi-agency task force to investigate hundreds of people and thousands of tips related to the Stanley Cup riot that caused millions in damages – the Integrated Riot Investigation Team (IRIT). The unit will review images and video files captured during the riot. Two NWPS members have been seconded to the IRIT team, one Detective and one Forensic specialist.

**ADJOURNMENT**

ON MOTION, the meeting adjourned at 5:45 p.m.

The next Regular meeting of the New Westminster Municipal Police Board will be held July 19, 2011 at 4:30 p.m. in the NWPS Annex.

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MAYOR WRIGHT  
CHAIR

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S. GARDNER  
RECORDING SECRETARY

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## NEW WESTMINSTER MUNICIPAL POLICE BOARD

July 19, 2011 @ 5:00 p.m.  
New Westminster Police Annex

### MINUTES

<b>PRESENT:</b>	Mayor Wayne Wright	Chair
	Mr. Ron Basran	
	Ms. Karen Foss	
	Ms. Rebecca Maurer	
	Mr. Allen Domaas	
<b>STAFF:</b>	Chief Constable D. Jones	
	Inspector D. Walcott	
	S/Sgt D. Jansen	
	Ms. S. Gardner	Secretary
<b>REGRETS:</b>	A/Deputy Chief L. Stenerson	
	Inspector F. Ciaccia	
	Inspector P. Eastwood	
	Mr. M. Wilson	

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### PRESENTATIONS

#### 1. ADOPTION OF THE AGENDA

**MOVED AND SECONDED** (Basran/Maurer)

**THAT:** the New Westminster Police Board approves the Regular Meeting Agenda for July 19, 2011.

**CARRIED**

#### 2. APPROVAL OF THE MINUTES

##### 2.1. June 21, 2011 Open Meeting Minutes

**MOVED AND SECONDED** (Domaas/Foss)

**THAT:** the Minutes of the regular meeting of the Board held June 21, 2011 be adopted.

**CARRIED**

**3. CORRESPONDENCE**

**3.1. Correspondence from Lois Jackson, Chair, Metro Vancouver Board re Justice Institute Training Requirements dated June 10, 2011**

Staff was directed to respond to Mayor Jackson with the information requested.

**3.2. Correspondence from Froese Forensic Partners Ltd. dated June 14, 2011 re Law Enforcement Assessment & Performance (LEAP) Services**

**3.3. CAPB 2011 Annual Conference Notice of Meeting, Agenda and Resolutions**

**3.4. Correspondence from Dawn Black, MLA re assistance to the City of Vancouver, Stanley Cup Playoff, dated June 24, 2011**

**3.5. Correspondence from Chief Constable Chu re June 15<sup>th</sup> Assistance to VPD dated July 4, 2011**

**3.6. Correspondence from RCMP Chief Superintendent Rideout re Independent External Review dated June 13, 2011**

Items 3.1 thru 3.6 received for information.

**4. REPORTS**

**4.1. Police Board Members – Verbal Update**

**Ron Basran** attended the official opening of Queensborough Parks & Trails Celebrations on July 9<sup>th</sup>

**Mayor Wright** attended the Queensborough Parks Opening and the 12th Annual Royal City Show & Shine on July 10<sup>th</sup>

**4.2. Statistics – Chief Jones**

Report received for information.

**4.3. Policy – Chief Jones**

Chief Jones provided the monthly update on policy reviewed and approved by the Chief Constable under the Board's delegated authority.

**MOVED AND SECONDED** (Foss/Domaas)

**THAT:** the Board accept the policies reviewed and approved by the Chief Constable.

**CARRIED**

- 4.4. **Financial Report January to June 2011 – Chief Jones**  
Received for information.
  
- 5. **DIVISIONAL REPORTS – Insp. Walcott**
  - 5.1. **Patrol Division**
  - 5.2. **Support Services Division**
  - 5.3. **Administration Division**  
Reports received for information.
  
- 6. **UNFINISHED / ONGOING BUSINESS**  
None.
  
- 7. **NEW BUSINESS**  
No new business.
  
- 8. **FOR INFORMATION / MISCELLANEOUS**
  - 8.1. *Juristat Bulletin* Article – Money Laundering in Canada, 2009
  - 8.2. Ministry of Public Safety and Solicitor - General Information Bulletin  
- Keefe, Furlong to Co-Chair Riot Review
  - 8.3. City of New Westminster 2010 Community Report  
(Full report available on request)

#### **ADJOURNMENT**

ON MOTION, the meeting adjourned at 7:30 p.m.

The next Regular meeting of the New Westminster Municipal Police Board will be held September 20, 2011 at 6:00 p.m. in the NWPS Annex.

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MAYOR WRIGHT  
CHAIR

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S. GARDNER  
RECORDING SECRETARY

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## NEW WESTMINSTER MUNICIPAL POLICE BOARD

September 20, 2011 @ 6:45 p.m.  
New Westminster Police Annex

### MINUTES

- |                 |                           |           |
|-----------------|---------------------------|-----------|
| <b>PRESENT:</b> | Mayor Wayne Wright        | Chair     |
|                 | Mr. Ron Basran            |           |
|                 | Ms. Karen Foss            |           |
|                 | Ms. Rebecca Maurer        |           |
|                 | Mr. Allen Domaas          |           |
| <br>            |                           |           |
| <b>STAFF:</b>   | Chief Constable D. Jones  |           |
|                 | Deputy Chief L. Stenerson |           |
|                 | Inspector D. Walcott      |           |
|                 | Inspector P. Eastwood     |           |
|                 | Mr. M. Wilson             |           |
|                 | Ms. S. Gardner            | Secretary |
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### PRESENTATIONS

**1. ADOPTION OF THE AGENDA**

**MOVED AND SECONDED** (Basran/Maurer)

**THAT:** the New Westminster Police Board approves the Regular Meeting Agenda for September 20, 2011.

**CARRIED**

**2. APPROVAL OF THE MINUTES**

**2.1. July 19, 2011 Open Meeting Minutes**

**MOVED AND SECONDED** (Foss/Maurer)

**THAT:** the Minutes of the regular meeting of the Board held July 19, 2011 be adopted.

**CARRIED**

**3. CORRESPONDENCE**

**3.1.** Correspondence to Lois Jackson, Chair, Metro Vancouver Board re Justice Institute Training Requirements dated August 26, 2011.

- 3.2. Correspondence to the BCAPB re Commissioning of Officers, dated August 26, 2011
- 3.3. CAPB Resolutions endorsed at the CAPB Annual General Meeting, August 19, 2011 in Regina, Sask.  
All items received for information.

#### 4. REPORTS

##### 4.1. Police Board Members – Verbal Update

All Board members attended The Canadian Association of Police Board Annual conference held in Regina, Sask. August 17-20, 2011.

Karen Foss attended the Victim Assistance Unit Meeting on September 15<sup>th</sup>. The VAU Dinner and Banquet will be held October 20<sup>th</sup>. Funding for the multicultural position in VAU has run out and resources from the Gaming Commission are uncertain. The Victim Assistance Unit and Board will be considering other financial support options.

##### 4.2. Statistics – Chief Jones

Report received for information.

##### 4.3. Policy – Chief Jones

Chief Jones provided the monthly update on policy reviewed and approved by the Chief Constable under the Board's delegated authority.

**MOVED AND SECONDED** (Domaas/Basran)

**THAT:** the Board accept the policies reviewed and approved by the Chief Constable.

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CARRIED

- 4.4. Financial Report January to August 2011 – M. Wilson/Chief Jones  
Received for information.

#### 5. DIVISIONAL REPORTS – Insp. Walcott

- 5.1. Patrol Division
  - 5.2. Support Services Division
  - 5.3. Administration Division
- Reports received for information.

**6. UNFINISHED / ONGOING BUSINESS**

**6.1. World Police Fire Games, Verbal Report – Insp. Eastwood**

Congratulations to the following members that participated in events at the World Police Fire Games held in New York City, August 26 to September 5<sup>th</sup>.

Cst Carmel Keenan and Cst Shaun Machesney participated in Women's Hockey, Cst Ryan Long planned to take part in Cross Country events which were cancelled due to Hurricane Iren. Cst Arloa Popke won Gold in Right Arm Wrestling and a Silver medal in Left Arm Wrestling,

**7. NEW BUSINESS**

**7.1. Police Honours Awards, Victoria BC – Insp Eastwood**

Cst Gerald Lau will receive the Provincial Police Honours Award for "Valour". The award will be presented at Police Honours Night on November 17, 2011 at Government House in Victoria.

**8. FOR INFORMATION / MISCELLANEOUS**

**8.1.** EComm 911 Newsletter Summer 2011

**8.2.** CAPB National Newsletter July 2011

**8.3.** Police-Reported Crime Statistics in Canada 2010  
(complete copy available on file)

**8.4.** UBCM Media Release: Update - RCMP Contract Negotiations

**8.5.** National Post Article, September 9, 2011

"Avoiding Crisis, an Opportunity: Transforming the Toronto Police Service"

**8.6.** News Release September 1, 2011

Independent Review of the 2011 Vancouver Stanley Cup Playoffs Riot

**8.7.** The Night The City Became A Stadium - Executive Summary

- By John Furlong and Douglas J. Keefe, Q.C.

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**ADJOURNMENT**

ON MOTION, the meeting adjourned at 7:10 p.m.

The next Regular meeting of the New Westminster Municipal Police Board will be held October 18, 2011 at 6:00 p.m. in the NWPS Annex.

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MAYOR WRIGHT  
CHAIR

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S. GARDNER  
RECORDING SECRETARY

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## NEW WESTMINSTER MUNICIPAL POLICE BOARD

October 18, 2011 @ 6:20 p.m.  
New Westminster Executive Boardroom

### MINUTES

<b>PRESENT:</b>	Mr. Ron Basran	Acting Chair
	Ms. Karen Foss	
	Ms. Rebecca Maurer	
<b>STAFF:</b>	Chief Constable D. Jones	
	Deputy Chief L. Stenerson	
	Inspector D. Walcott	
	Inspector D. Jansen	
	Mr. M. Wilson	
	Ms. K. Doxsee	Secretary
<b>ABSENT:</b>	Mayor Wright (on Civic Business)	
	Allen Domaas	
	Insp. F. Ciaccia	

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Mr. Ron Basran assumed the role of Chair and called the meeting to order at 6:20 pm.

#### 1. ADOPTION OF THE AGENDA

**MOVED AND SECONDED** (Foss/Maurer)

**THAT:** the New Westminster Police Board approves the Regular Meeting Agenda for October 18, 2011.

**CARRIED**

#### 2. APPROVAL OF THE MINUTES

##### 2.1. September 20, 2011 Open Meeting Minutes

**MOVED AND SECONDED** (Foss/Maurer)

**THAT:** the Minutes of the regular meeting of the Board held September 20, 2011 be adopted.

**CARRIED**



**3. CORRESPONDENCE**

- 3.1. BCAPB Police Board Orientation Session, October 28, 2011**  
**Learning and Development Strategy for Police Boards in the Province of British Columbia**  
Received for information.
- 3.2. CAPB Correspondence dated September 24, 2011 re Financial Assistance to Host Events During National Victims of Crime Awareness Week 2012**  
Received for information.

**4. REPORTS**

- 4.1. Police Board Members – Verbal Update**  
No reports.
- 4.2. Statistics – Chief Jones**  
Report received for information.
- 4.3. Policy – M. Wilson**  
M. Wilson provided the monthly update on policy reviewed and approved by the Chief Constable under the Board's delegated authority.

**MOVED AND SECONDED** (Foss/Maurer)

**THAT:** the Board accept the policies reviewed and approved by the Chief Constable.

**CARRIED**

- 4.4. Financial Report January to September 2011 – M. Wilson**  
Received for information.

**5. DIVISIONAL REPORTS – Deputy Chief Stenerson**

- 5.1. Patrol Division**
- 5.2. Support Services Division**
- 5.3. Administration Division**  
Reports received for information.

**6. UNFINISHED / ONGOING BUSINESS**

- 6.1** No unfinished or ongoing business.

**7. NEW BUSINESS**

**7.1** No new business.

**8. FOR INFORMATION / MISCELLANEOUS**

**8.1. CAPB Bulletin September 2011**

**Gov't of Canada Introduces the Safe Streets and Communities Act**

**8.2. Fall Social Reminder – November 18 CAW Hall**

Items 8.1 and 8.2 received for information

**ADJOURNMENT**

ON MOTION, the meeting adjourned at 6:55 p.m.

The next Regular meeting of the New Westminster Municipal Police Board will be held November 8, 2011 at 5:30 in the NWPS Annex pending availability of board members.

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RON BASRAN  
ACTING CHAIR

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K. DOXSEE  
RECORDING SECRETARY

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## NEW WESTMINSTER MUNICIPAL POLICE BOARD

November 8, 2011 @ 6:20 p.m.  
New Westminster Executive Boardroom

### MINUTES

<b>PRESENT:</b>	Mayor Wayne Wright	Chair
	Mr. Ron Basran	
	Ms. Karen Foss	
	Ms. Rebecca Maurer	
	Mr. Allen Domaas	
<b>STAFF:</b>	Deputy Chief L. Stenerson	
	Inspector D. Walcott	
	Inspector D. Jansen	
	Mr. M. Wilson	
	Ms S. Gardner	Secretary
<b>ABSENT:</b>	Chief Constable Jones	
	Inspector P. Eastwood	
	Inspector F. Ciaccia	

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### PUBLIC DELEGATIONS

#### 1. ADOPTION OF THE AGENDA

**MOVED AND SECONDED** (Basran/Foss)

**THAT:** the New Westminster Police Board approves the Regular Meeting Agenda for November 8, 2011.

**CARRIED**

#### 2. APPROVAL OF THE MINUTES

##### 2.1. October 18, 2011 Open Meeting Minutes

**MOVED AND SECONDED** (Basran/Foss)

**THAT:** the Minutes of the regular meeting of the Board held October 18, 2011 be adopted.

**CARRIED**

**3. CORRESPONDENCE**

- 3.1. Correspondence from Metro Vancouver Crime Stoppers, New Westminster Summary Report, January 1, 2011 to September 30, 2011**  
Received for information.

**4. REPORTS**

- 4.1. Police Board Members – Verbal Update**  
Karen Foss attended the Victim Assistance Unit Dinner Banquet on October 20<sup>th</sup>.
- 4.2. Statistics – Deputy Chief Stenerson**  
Report received for information.

**5. DIVISIONAL REPORTS – Deputy Chief Stenerson**

- 5.1. Patrol Division**  
**5.2. Support Services Division**  
**5.3. Administration Division**

The Divisional Reports were received for information.

Mr. Domaas requested an overview of administrative policies plus governance and fiscal policies in January 2012. Staff was directed to provide Mr. Domaas with the policies via email for review.

**6. UNFINISHED / ONGOING BUSINESS**

None

**7. NEW BUSINESS**

No new business presented.

**8. FOR INFORMATION / MISCELLANEOUS**

- 8.1. Bill 13 New Legislation – the Metal Dealers and Recyclers Act**  
**8.2. Union of BC Municipalities (UBCM) – Update: RCMP Contract Negotiations**  
**8.3. CAPB Bulletin – Bill C-19 Abolishing the Long-Gun Registry:  
Proposed Reforms to the Firearms Act and Criminal Code**

- 8.4.** OPCC General Statistics (April 1, 2010 to September 30, 2011)  
Items 8.1 to 8.4 Received for information.

**ADJOURNMENT**

ON MOTION, the meeting adjourned at 7:05 p.m.

The next Regular meeting of the New Westminster Municipal Police Board will be held January 17, 2012 in the NWPB Annex.

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MAYOR WRIGHT  
ACTING CHAIR

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S. GARDNER  
RECORDING SECRETARY

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